



TOWN of WAKEFIELD

*202nd
Annual Report*



2013

On the cover...

Fifty yard line at newly renovated Landrigan Field

202nd
Annual Report



OF THE TOWN OFFICERS OF
WAKEFIELD
MASSACHUSETTS

including the vital Statistics for the
year ending December thirty-first

2013

TOWN OF WAKEFIELD

Population – 2013 - Census – 23,837

2010 Federal Census – 24,932

Congressman, 6th District – John F. Tierney of Salem

Councillor, 6th District – Terrence W. Kennedy of Lynnfield

Senator, Fifth Middlesex District – Katherine M. Clark

TOWN OFFICERS

***Selectmen**

Patrick S. Glynn – 2014

Betsy Sheeran – 2014

Brian E. Falvey, Vice Chairman – 2015

Paul R. DiNocco – 2015

Tiziano Doto, Chairman – 2016

Phyllis J. Hull – 2016

Ann McGonigle Santos - 2016

****Town Administrator**

Stephen P. Maio

***Town Clerk**

Mary K. Galvin – 2014

***Tax Collector**

Kathleen M. Kelly – 2015

***Moderator**

William Harbison Carroll – 2014

***Treasurer**

John J. McCarthy, Jr. – 2016

****Town Accountant**

Kevin M. Gill

****Town Counsel**

Thomas A. Mullen

****Director of Assessments**

Victor P. Santaniello

Executive Secretary/Town Accountant

John J. McCarthy – Emeritus

January 26, 1991

****Advisory Board of Public Works**

James A. Lapery, Secretary - 2016

Robert P. Curran – 2014

Christopher J. Fowlie, Chairman - 2015

***School Committee**

Christopher J. Callanan, Vice Chairman – 2014

Anne P. Danehy, Chairman – 2014

Janine Iengo-Cook – 2015

Kathryn Day Morgan – 2015

Evan Michael Kenney – 2016

Greg Liakos – 2016

Thomas F. Markham, III, Chairman - 2016

***Northeast Metropolitan Regional Vocational School (4 years)**

Vincent J. Carisella – 2016

***Lucius Beebe Memorial Library Trustees**

Michael J. Bourque, Vice Chairman – 2014

Nancy C. Delaney – 2014

Harold D. Regan – 2014

Christopher N. Janicki – 2015

Kevin Patrick Scanlon, Chairman – 2015

Cindy A. Schatz – 2015

Donna West Conlon – 2016

John Havelick, Jr. – 2016

Timothy F. Healy - 2016

****Town Planner**

Paul Reavis

***Town Planning Board**

Sarah M. Guerin - 2014

Matthew Lowry, Chairman – 2015

Paul J. Semenza, Vice Chairman - 2016

William M. D'Amore – 2017

Jonathan E. Kaufman - 2018

Catherine M. Johnston, Associate – 2014

***Board of Health**

Elaine M. Silva, Chairman – 2016

Alison J. Mehlman, Interim Appointee - 2014

Laurel Skinder Gourville - 2015

***Board of Assessors**

Sebastian P. Tine, Vice Chairman – 2014
Jane A. D’Addario, Chairman – 2015
Christopher R. Wilcock, Secretary - 2016

***Municipal Gas & Light Commissioners**

John J. Warchol – 2014
Kenneth J. Chase, Jr., Chairman – 2015
Michael P. McCarthy – 2015
Michael Giannattasio, Secretary – 2016
Kevin T. Haggerty - 2016

***Wakefield Housing Authority**

Jane Good, Chairman - 2014
Arthur J. Rotondi, Jr., Asst. Treasurer – 2015
Eugene N. Ruggiero, Vice Chairman – 2016
Alfred S. Confalone, Treasurer - 2017
Mary Therese Daniels – State Appointee

***Constables**

Robert E. Foley – 2014
Gerard S. Alterio, Jr. – 2016
Richard O. Bayrd - 2016

****Board of Registrars**

Jane Good, Chairman – 2016
Eugenia M. Coffin - 2014
Mary K. Galvin – 2014
Kathryn D. Morgan - 2015

****Finance Committee**

Brian P. Cusack, Chairman - 2016
Gerard W. Leeman, Vice Chair - 2016
Joseph B. Bertrand - 2016
Daniel W. Sherman – 2016
James Sullivan - 2016
William J. Boodry, Jr. – 2014
Douglas S. Butler – 2014
Quirino M. Iannazzo - 2014
Jeanne MacNevin – 2014
Peter McManama – 2014
Dennis Hogan - 2015
Philip F. McCarty – 2015
Wayne M. Tarr - 2015
Joseph V. Tringale – 2015
Lorri W. Wheeler - 2015

****Historical Commission**

Nancy L. Bertrand, Chair – 2014
Juliane M. Gerace – 2014
Gene A. Moulton – 2014
Marcia J. Phinney – 2014

****Recreation Commission**

Cyril R. Bode – 2016
Jeanne Stinson – 2016
Susan Hickey - 2014
Richard Stevens – 2014
Daniel P. Crowley – 2015
Christine M. Gargano, Chair – 2015
Anthony J. Longo – 2015
Joseph V. Tringale - 2015

****Conservation Commission**

Frank J. Luciani, Jr., Chairman – 2016
David N. Peterson – 2016
Lea Tyhach - 2016
Frank Calandra – 2014
Warren M. Laskey - 2014
Robert J. Romano, Vice Chair – 2015
Peter M. Miller – 2015

****Capital Planning Committee**

Robert P. Edson – 2016
Thomas P. MacKay - 2016
Cyril R. Bode – 2014
Lisa A. Butler – 2014
Franklin C. Leone, Jr. – 2015
Shaun S. Margerison, Chairman - 2015

****Town Energy Conservation Committee**

Wendy Dennis, Chairman
Robert R. Darnell
Matthew D. Jewett
Jennifer L. Kallay
Warren W. Magoon
Stephen D. Shoap

****CATV Advisory Committee**

Selectman Betsy Sheeran
Bruce Donovan - 2016
Marian Joy Schilling – 2014
Laurel N. Hellerstein – 2015
Daniel P. Lieber – 2015

John Murray – 2015
Steve Zolud, Chairman - 2015

****Commission on Disability Issues**

Larry A. Hardacker – 2016
Phyllis B. Pearl-Baxter – 2016
Thomas F. Wholley, Jr. – 2016
Daniel L. Benjamin, Jr. - 2014
Judith E. Carmilia – 2014
Lois E. Jarema-Benjamin – 2014
Marc A. Luca, Chairman – 2014
Jeanne M. Boland – 2015
Anthony V. Guardia - Advisory

****Council on Aging**

Virginia A. Hopkins, Chairman – 2014
Sheila Moran – 2014
Gene A. Moulton - 2014
Judith A. Carmilia, Secretary - 2015
Daniel L. Benjamin, Jr., Vice Chairman – 2016
Lois Jarema Benjamin – 2016
Phyllis J. Hull - 2016

****Fence Viewers**

Vincent J. Carisella – 2016
Michael J. Delory - 2016
Michael J. Nasella – 2016

****Wakefield Cultural Council**

Julia L. Thomson, Chairman - 2016
Michael P. Salvatore - 2014
Peter L. Stickel – 2014
Nancy Nanopoulos – 2015
Kelli S. Parece - 2015

****Board of Appeals**

Richard O. Bayrd – 2016
James H. McBain, AIA – 2016
Michael L. Pierce, Chairman – 2016
David W. Hatfield, Clerk - 2014
Charles L. Tarbell, Jr. - 2015
Kimberly Hackett, Alternate – 2016
Jennifer L. DiCarlo, Alternate - 2015

****Wakefield Permanent Building Committee**

John B. Encarnacao, Chairman – 2015
Christopher Callanan - 2015

Thomas P. MacKay – 2015
Joseph B. Bertrand, Vice Chairman – 2015
Lisa Butler - 2015
James A. Lapery – 2015
Philip C. Crosscup – 2014
Michael Giannattasio - 2014
Charles L. Tarbell, Jr. - 2014

****Sweetser Lecture Advisory Committee**

Jeanne Blumer – 2014
Robert L. Burk – 2014
Diane Lind - 2014
Richard A. Henshaw – 2014
Helen Hincman – 2014
Susan K. Kilkelly – 2014
Lorraine Lackey – 2014
Sara M. Murphy – 2014
Joan R. Neale – 2014
A. Yvonne Scott - 2014
Joseph G. Spear – 2014

****Events Planning Committee**

Sel. Paul R. DiNocco, Chairman
Paula Capuci Berg
Dorothy J. Halpin
Susan M. Majeski
Diane Mulcahy
Adam Pinkney
Christina Quach
Catherine A. Reynolds
Nancy Rollins, Chamber of Commerce
Walter Schofield
Susan M. Wetmore, Vice Chairman

****Chief of Police**

Richard E. Smith

****Fire Chief**
Michael J. Sullivan

****Dog Officer/Animal Inspector**
Kenneth J. Stache

****Emergency Management**
Michael J. Sullivan

****Inspector of Buildings**
John J. Roberto, III

****Parking Clerk**
Michael J. Nasella

****Plumbing/Gas Inspector**
Paul J. Donohoe

****Electrical Inspector**
David J. Sardella

****Sealer of Weights and Measures**
Robert D. Rose

****Veterans Agent**
Andrew DelRossi-Biggio
*Elected **Appointed

Wakefield Voters Elect:

Board of Selectmen
Town Clerk
Moderator
Tax Collector
Town Treasurer
Board of Assessors
Board of Health

Board of Library Trustees
Town Planning Board
Municipal Gas & Light Commissioners
School Committee
Wakefield Housing Authority
Constables
Northeast Metropolitan Regional
Vocational School Representative

Board of Selectmen Appoints:

Town Administrator
Town Counsel
Historical Commission
Council on Aging
Board of Appeals
Board of Registrars
Advisory Board of Public Works
Fence Viewers
Sweetser Lecture Advisory Committee

Commission on Disability Issues
Election Officers
Wakefield Cultural Council
Conservation Commission
Recreation Commission
Cable TV Advisory Committee
Capital Planning Committee
Various Special Committees

Town Administrator Appoints:

Town Accountant
Fire Chief
Inspector of Buildings
Wire Inspector
Parking Clerk
Veterans Service Agent

Town Planner
Police Chief
Plumbing/Gas Inspector
Director of Emergency Management
Dog Officer/Animal Inspector
Sealer of Weights & Measures

The Moderator & Chairman of Board of Selectmen & Chairman of Finance Committee Appoints:

Finance Committee

Various Special Committees

HOW IT'S DONE IN WAKEFIELD:

- **VOTER REGISTRATION**
- **LOCAL ELECTIONS**
- **TOWN MEETING**

Prepared by the Town Clerk and the League of Women Voters of Wakefield

TO REGISTER TO VOTE IN WAKEFIELD YOU MUST BE:

- an American citizen native-born or naturalized
- at least 18 years old on the date of the election
- a resident of Wakefield, Massachusetts

WHEN AND WHERE TO REGISTER:

- Monday through Wednesday, 8:00 am to 4:30 pm, Thursday 8:00 am to 7:00 pm and Friday 8:00 am to 12:30 pm and during any extra hours scheduled by the Board of Registrars see local newspapers for times.
- Town Clerk's office, first floor, William J. Lee Memorial Hall, One Lafayette Street, OR in any other city or town in the Commonwealth of Massachusetts (your registration will be forwarded to Wakefield Town Clerk for inclusion on local voting list). You may also request a mail-in registration form.

DEADLINES FOR REGISTRATION:

- To vote in state or presidential primaries or state elections, you must register to vote at least 20 days before the election.
- To vote in local elections, or to vote at Annual Town Meeting, you must register to vote at least 20 days prior to the election.
- To vote at a Special Town Meeting, you must register at least 10 days prior to the meeting.

MORE ABOUT REGISTRATION

Registration is permanent unless a voter moves to a new city or town. However, failure to respond to the Annual Census may result in being dropped from the active list of Registered Voters. A voter, moving from one precinct to another within the town, should immediately notify the Registrars of the changes to assure being able to vote in the new precinct, otherwise he must vote in his former address.

Registrations are administered by the Board of Registrars. The Board is composed of three citizens, appointed for three year terms by the Board of Selectmen, and the Town Clerk, who by virtue of her office, serves as clerk of the board.

POLLING PLACES

1. Precinct 1 — Masonic Building
2. Precinct 2 — Crystal Community Club
3. Precinct 3 — Crystal Community Club
4. Precinct 4 — Most Blessed Sacrament Church Hall
5. Precinct 5 — West Side Social Club
6. Precinct 6 — West Side Social Club
7. Precinct 7 — Masonic Building

LOCAL ELECTIONS

Local elections are held annually on the fourth Tuesday in April and are non-partisan. Write-ins are permitted, and absentee voting is allowed.

TO BECOME A CANDIDATE FOR LOCAL OFFICE, A CITIZEN MUST:

- be a registered voter in Wakefield, Massachusetts.
- obtain nomination papers from the Town Clerk (one set of papers for each office sought in the election).
- obtain the signatures of 50 citizens who are registered to vote in Wakefield.
- submit nomination papers to the Board of Registrars 49 days prior to the town election for certification of the signatures.
- file nomination papers with the Town Clerk by 5 pm on the 35th day before the town election. This places the candidate's name officially on the ballot.

TO JOIN A POLITICAL PARTY

A citizen may choose to declare his/her choice of political affiliation when he/she registers to vote, or may declare his/her party choice when voting in primary elections. If a voter chooses not to declare his/her party, he/she will be listed as an "unenrolled voter" on voting lists.

TO CHANGE OR CANCEL PARTY ENROLLMENT/SERVE AS A DELEGATE

A voter may appear in person at the Town Clerk's office or use the postal system to change his/her party designation. This may be done at any time.

A party member is eligible to be a delegate to his/her party conventions; delegates are chosen every four years on the presidential primary ballot.

PROCEDURE AT TOWN MEETING IS SET FORTH IN THE TOWN CHARTER.

THE TOWN MEETING WARRANT

The Town Meeting Warrant is a collection of articles presented by departments, committees and voters for consideration at an Annual or Special Town Meeting. The warrant is composed by the Selectmen, with articles being entered by request or petition. Individual voters may have an article inserted by petition. The selectmen receive all petitions for the warrant. Signatures of ten or more registered voters are required on articles for annual town meetings; 100 signatures are required for articles filed by citizens in warrants for special town meetings. Signatures on petitions must be substantially as the voters' names appear on the voting list. Voters may request the advice of the Town Counsel in drawing up an article. Customarily, public announcement is made of the opening and the closing dates of the warrant. Citizens, however, may take their petitions to the Selectmen at any Board meeting during the year and the Selectmen will hold such articles for insertion in the warrant for the next town meeting. Department heads enter their articles by the process of request.

THE ANNUAL REPORT

The Annual Report is comprised of reports from all Town departments, including operating expenses and statistical information. The Annual Report is compiled by the Selectmen's office, and copies are available free prior to the Annual Town Meeting.

General Government

Reports of

BOARD OF SELECTMEN

TOWN ADMINISTRATOR

ASSESSING DEPARTMENT

PLANNING BOARD

CONSERVATION COMMISSION

CONTRIBUTORY RETIREMENT BOARD

RECREATION COMMISSION

PERMANENT BUILDING COMMITTEE

Report of the Board of Selectmen

At the Board of Selectmen's organizational meeting on May 29, 2013, following the Town Election in April, Tiziano Doto was elected Chairman and Brian Falvey was elected Vice-Chairman. The Board thanked John Encarnacao and James Good for their many years of service and welcomed new members Ann McGonigle Santos and Phyllis Hull. The other members of the Board are Betsy Sheeran, Patrick Glynn and Paul DiNocco. The Board of Selectmen meets on the 2nd & 4th Mondays of the month at WCAT studios on Hemlock Road.

The powers, duties and responsibilities of the Board of Selectmen are broadly diversified in hundreds of sections of law applying directly to Selectmen. The broadly diversified powers, duties and responsibilities of the Board of Selectmen affect the functioning of all Town departments and central coordination is essential to an effective and efficient municipal administration.

The Town continues to function under the Open Town Meeting - Board of Selectmen-Town Administrator Charter. The Charter gives the Town Administrator the responsibility for daily management of the Town's business; provides for the election by the voters of a seven member Board of Selectmen, a Town Moderator, a seven member School committee, a five member Planning Board and a Housing Authority; provides for strengthened financial procedures; created a Department of Public Works with an Advisory Board of Public Works; provides flexibility to reorganize Town agencies in the future; and, provides a referendum procedure by which Town Meeting votes on certain Warrant Articles may be reconsidered by the voters in a referendum election.

The Board of Selectmen and the Town Administrator have continued to represent the Town's interest before governmental officials, committees and commissions at the various levels of government for the purpose of presenting information and evidence on matters that concern the Town of Wakefield.

The necessity for effective liaison and representation between the Town and State government has become increasingly important as locally uncontrollable costs are transferred and made part of the cost of Town government.

Town Planner Paul Reavis serves as the Town's representative to the Metropolitan Area Planning Council with Selectman Betsy Sheeran as the Alternate Member. The Town's active participation is necessary to the Town's effective representation in an area of activity that involves significant dollar cost as well as a progressively increasing socio-economic impact.

The Board of Selectmen wishes to thank the many volunteers who work so attentively on a variety of Boards, Committees and Commissions to make Wakefield the Town that it is.

Tiziano Doto, Chairman
Brian Falvey, Vice Chairman
Betsy Sheeran
Patrick Glynn
Paul DiNocco
Ann McGonigle Santos
Phyllis Hull

BOARD OF SELECTMEN

Stephen P. Maio
TOWN ADMINISTRATOR
Sherri Eskenas
CLERK

Report of the Town Administrator

If I had to choose one word to describe 2013 it would be infrastructure.

This past year we implemented a plan to upgrade some old facilities that had served us well but were in need of some attention. In 2013 together as a community we were able to restore the vast majority of the recreational facilities at the Wakefield Memorial High School complex. The area now consists of two new multipurpose turf fields, a new track, refurbished “New York Open” tennis courts as well as a new Charbonneau Field House floor. The High School has the aura of a college campus and proudly beams of Warrior Pride.

The Americal Civic Center is also enjoying an upgraded drill hall as well as heating, lighting and air conditioning refurbishments that will allow the Center to reach financial independence. Soon the new Boys and Girls Club will be in full swing providing vital after school services for our young people.

Below the surface as well as in the airways we see new water, sewer, electrical and wireless upgrades all designed to help Wakefield compete for businesses and new homeowners in the 21st century. You will experience but perhaps not see this progress in the coming years. Again the Board of Selectmen voted to increase our commitment to roadways and sidewalk repairs, despite the States lack of funding under Chapter 90. There is a long way to go in this area and I expect the Selectmen to continue its practice of supplementing the modest amount received from the State. We have also begun to address some badly needed intersection reconfigurations.

Perhaps the grandest testament to upgrading our infrastructure occurred in April with the ground breaking for the new Galvin Middle School. It is hard to believe that the new school will be open for business in September 2014. As of this writing due to the hard work of the Permanent Building Committee and the Galvin Advisory Committee (as well as local and dedicated construction management), this project is on time and on budget.

Infrastructure also includes the very important health of our community. This year due to the tireless efforts of our Board of Health and Health Director, Wakefield secured a \$600,000 Federal Grant aimed at reducing substance abuse among our Citizens. Improvements in this area is as important as new roads and schools.

All of the above infrastructure improvements would not have been possible without the strong visionary leadership of the Board of Selectmen, the financial direction provided by the Finance Committee, the tenacious diligence of our town employees and most importantly, the faith and confidence placed in the management team by the Citizens of Wakefield. All is much appreciated.

As in every year, 2013 resulted in the loss of some very important team members. Although they will be missed, we can all take solace in the fact these improvements that we all enjoy is part of their legacy.

Steve Maio
Town Administrator

Report of the

ASSESSING DEPARTMENT

MISSION STATEMENT

The mission of the Wakefield Assessment Department is to provide fiscal stability by promptly, fairly and equitably determining the valuation of all real and personal property located in the Town of Wakefield. The Assessment Department is obligated under law to assess all property at its full and fair market value as of January 1 of each year for the purpose of taxation. This is accomplished through the maintenance and administration of all property tax data records. In addition, the department also administers motor vehicle excise tax, real, personal and motor vehicle excise tax abatements, and all statutory tax exemptions as allowed by law.

Our staff is comprised of an elected three-person board and three full-time employees.

Board of Assessors:	Office Staff:
Jane D'Addario, Chairman	Victor P. Santaniello, MAA, Dir. of Assessments
Sebastian P. Tine, MAA, Vice-Chairman	J. Kenneth Muse, MAA, Assistant Assessor
Christopher Wilcock, MAA	1 Clerk

During the past year, the major activities undertaken by the Assessors office include:

- Provided online access to our property record database via the internet.
- Conducted a state mandated interim revaluation of all properties.
 - Reviewed and adjusted properties to reflect updated market conditions.
 - Completed a revaluation of all personal property accounts and canvassed town for new accounts.
- Maintained and updated all real estate and personal property tax records.

Special projects and future goals of the Assessment Department include:

- Manage ongoing state-mandated data recollection effort.
- Continue review and update of valuation neighborhood designations.
- Continue ongoing sales verification questionnaire mailing program.
- Implement new and efficient office policies and procedures as required.
- Maintain supplemental assessment program as required by state law.
- Update existing tax maps.
- Make select state tax forms available via the internet.
- Increase public awareness relative to assessing and exemptions.

FISCAL YEAR 2013 TAX RATE SUMMARY	
Total amount to be raised	\$84,041,607
Total estimated receipts	\$29,338,204
Residential Tax Rate: \$12.29	Commercial Tax Rate: \$24.97
Real Property Valuation	\$3,697,686,502
Personal Property Valuation	\$136,075,626
Total valuation of taxable property	\$3,833,762,128
Total real estate tax	\$51,305,595

Total personal property tax	\$3,397,808
Tax levy	\$54,703,403

FISCAL YEAR 2013 RECAP SUMMARY PAGE 1				
Property Class	Levy Percentage	Valuation by Class	Tax Rates	Levy by Class
Residential	72.6893%	\$3,235,460,354	12.29	\$39,763,807.75
Exempt	-	-	-	-
Open Space	0.0000%	0		
Commercial	17.5184%	\$383,778,848	24.97	\$9,582,957.83
Exempt	-	-	-	-
Industrial	3.5808%	\$78,447,300	24.97	\$1,958,829.08
SUBTOTAL	93.7885%	\$3,697,686,502	-	\$51,305,594.66
Personal	6.2115%	\$136,075,626	24.97	\$3,397,808.38
TOTAL	100.0000%	\$3,833,762,128	-	\$54,703,403.04

MINIMUM RESIDENTIAL FACTOR COMPUTATION (FY2013)		
Class	Full and Fair Cash Value	Percentage Share
1. Residential	\$3,235,460,354	84.3038%
2. Open Space	0	0.0000%
3. Commercial	\$383,778,848	10.0105%
4. Industrial	\$78,447,300	2.0462%
5. Personal Property	\$136,075,626	3.5494%
TOTALS	\$3,833,762,128	100.0000%
Maximum Share of Levy	1.75 x 15.6061 =	27.3107%
CJP Classes 3,4&5		Maximum % Share
Minimum Share of Levy for Classes 1 & 2	100% - 27.3107% =	72.6893%
Minimum Residential Factor (MRF)	.726893 / .843038 =	Minimum % Share
		.861310

ASSESSMENT/CLASSIFICATION REPORT – FY2013					
Property Type	Parcel Count	Class 1 Residential Value	Class 3 Commercial Value	Class 4 Industrial Value	Class 5 Personal Prop. Value
101	6,209	\$2,493,358,800			
102	1,123	\$284,643,900			
Misc.103,109	3	\$517,800			
104	733	\$279,532,100			
105	134	\$54,830,300			
111 - 125	92	\$81,280,500			
130-132,106	299	\$22,732,800			
300 - 393	319		\$366,590,200		
400 - 452	95			\$77,941,400	
Ch.61 Land	0		0		
Ch.61A Land	0		0		
Ch.61B Land	3		\$502,102		
012 - 043	78	\$20,564,154	\$16,686,546	\$505,900	
501	201				\$11,950,292
502	306				\$32,372,837
503	0				\$0
504,550-552	4				\$73,937,050
505	4				\$16,623,800
508	6				\$1,191,647
TOTALS	9,609	\$3,235,460,354	\$383,778,848	\$78,447,300	\$136,075,626
REAL & PERSONAL PROPERTY TOTAL VALUE					\$3,833,762,128
TOTAL VALUE OF ALL EXEMPT PROPERTY					\$327,103,800

LOCAL EXPENDITURES	
Total appropriations	\$80,976,140.01
Other Local Expenditures	\$1,000,000
Snow and ice deficit / Overlay deficits	\$93,932.35
Allowance for abatements and exemptions	\$474,452.93

Total state and county charges	\$1,459,574
Total cherry sheet offsets	\$37,508
Total of appropriations and expenditures	\$84,041,607.29

ESTIMATED RECEIPTS AND AVAILABLE FUNDS	
State cherry sheet estimates	\$8,137,745
Ma school bldg. auth	\$927,551
Local estimated receipts	\$5,362,500
Enterprise funds	\$12,836,368.25
Free cash	\$1,184,953
Other available funds & WMGLD	\$809,087
Offset receipts	\$80,000
Total:	\$29,338,204.25

STATUTORY EXEMPTIONS		
Clause	FY 2012	FY 2013
Hardship 5 - 18	\$0.00	\$0.00
Deferral 5 – 41A	\$40,671.51	\$33,162.43
Elderly 5 – 41C	\$56,250	\$54,750
Veterans & Surviving Spouses 5 – 22(a-f)	\$96,474.42	\$56,400
Surviving Spouses 17D	\$4,403	\$3,150
8 - 58	\$0.00	\$0.00
Blind 5 - 37	\$10,000	\$12,500

BETTERMENTS, SPECIAL ASSESSMENTS & LIENS			
Category	Total Committed Amounts by Category		
Light Liens	\$81,976.41		
Sewer Liens	\$408,316.03		
Water Liens	\$249,185.57		
Title V Sewer Upgrade	\$4,688.19		
Sewer Betterments	\$4,169.66		
Street & Sidewalk Betterments	\$8,158.18		
Water Betterments	\$0.00		
Total Committed	\$796,494..04		
Motor Vehicle Excise (Comm. 1-6,99)	26,100 Bills		\$3,414,871

Respectfully submitted,
Board of Assessors

Report of the Planning Board

The Planning Board, as established under M.G.L. Chapter 41, §81A, consists of an elected five-member body with the powers and duties to carry out the provisions of the subdivision control laws in the Town of Wakefield. The Planning Board may also, in certain cases, act as a special permit granting authority as defined in the Town's bylaws. The Planning Board is responsible for the preparing, adopting and issuing a Master Plan. The Board normally holds regularly scheduled meetings and public hearings on the second and fourth Tuesday of each month.

In 2013, the Planning Board met twenty-one (21) times and recommended adoption of zoning amendments allowing urban farming, a change in the zoning map for 598 & 602 North Avenue from Single Residence to Business, and a moratorium of medical marijuana distribution centers. June 2013, the Board completed the review and approved Special Permit to convert the former town-owned Franklin School into twenty condominium units.

The Special Permit public hearing for the reuse and development of the former Franklin School at 100 Nahant Street opened on February 12, 2013. The developer proposed transformation of the former school into a multi-residential complex of thirteen 1-2 bedroom units and seven 3 bedroom units. Between May and June 2013, the Planning Board devoted five meetings to the Franklin School Reuse project. The project's review included: the design of twenty new garages in four structures, exterior rehabilitation of the school building, onsite snow storage, drainage and coordination Conservation Commission's wetland protection review, utility access, hours of construction, trash collection, parking, landscape plan and hours of construction. The Planning Board closed the public hearing on June 11, 2013, and the decision was filed with the Town Clerk on June 18, 2013. The Town sold the property on July 15, 2013 for \$800,000. Building permit drawings were submitted to the Planning Board on August 13 for follow-up reviews, and a formal groundbreaking was held on October 3, 2013. The Board appointed a sub-committee, Jonathan Kaufman and Sarah Madeleine Tierney Guerin in collaboration with the Town Planner, to monitor the construction progress and recommended field changes as needed.

Wincrest Properties, L.L.C., submitted definitive subdivision plans for the Wakefield portion of their project on July 12, 2011. Having acquired the 19-acre site, formerly Our Lady of Nazareth Academy, on the town-line between Wakefield and Stoneham, the developer razed buildings to redevelop the entire site as 49 single-family home sites. Initially three entrance roads were proposed. With the Stoneham approvals obtained by April 2011, the developer began the first phase, twenty-eight lots in Stoneham, and constructed a new entrance, Spaulding Road, at 91 MacArthur Road. Two entrances were planned for the twenty-one lots in Wakefield: an extension of Winship Drive and widening an existing driveway to Converse Street. The developer sought numerous waivers to construct an entrance from Converse Street, and, on May 8, 2012, abandoned that effort, subsequently conveying land to abutters to settle adverse possession claims. After devoting five meetings to this project in 2011 and five in 2012, the Planning Board voted on July 10, 2012, to approve the subdivision. The Planning Board filed the decision with the Town Clerk on July 14, 2012 and endorsed the definitive subdivision plans on September 11, 2012. As of August 13, 2013, the developer successfully

completed Phase 1 of the Wincrest subdivision; therefore, the Planning Board voted to reduce the surety and approved a surety agreement for Phase 2 of the subdivision.

Additionally, the Planning Board oversaw the return of surety and close-out of Grace Court, Stoney Hill Lane, Blue Jay Circle and Carriage Lane. The acceptance of these streets was recommended at Town Meeting. Discussion continued in 2013, regarding two open subdivisions: Gates of Greenwood and Patriots Estates. On September 24, 2013, the public hearing began for a three-lot subdivision at 181 Salem St.

On May 14, 2013, the Planning Board held a public hearing on a new Housing Production Plan being prepared by Sunnarborg Consulting and Abacus Architects and Planners. A plan is required following state guidelines under M.G. L. Ch.40B. To satisfy the state's 10% affordable housing units requirement, the Town must adopt plan to approve fifty-two affordable housing units per year to effectively manage the locations of such projects.

On May 22, the Planning Board held an open forum to obtain comments on a regional plan being prepared by the Metropolitan Area Planning Commission. In 2013, the Planning Board considered the scope of work for a new Economic Development Plan. The Planning Board concluded that a steering committee of professionals should be formed as the next step.

Under M.G.L. ch. 41, §81P, the Planning Board is required to endorse plans for new lots that comply with the town's zoning bylaw. These plans are known as 81P Plans or "approval not required" (ANR) plans. In 2013, the Planning Board endorsed four ANR Plans: Sugar Hill Lane, 510 Water Street, 3 Cumberland Road and 61 Prospect Street.

The Planning Board regrets the unexpected death of a former Planning Board Chairman, Fred Emilianowicz, Jr., on July 15, 2013. First elected to the Board in 2003, Mr. Emilianowicz often, as he cast his vote in favor of change, shared his childhood memories of Wakefield's schools, now redeveloped for housing, and the open land lost to new subdivisions.

The Planning Board would like to acknowledge the following individuals for their support and assistance throughout the past year: Michael Collins, Town Engineer; Linda Donaldson, Clerk to the Board; Thomas Mullen, Town Counsel and Paul Reavis, Town Planner.

Respectfully submitted,

Matthew Lowry, Chairman
Paul Semenza, Vice Chair
William D'Amore
Jonathan Kaufman
Sarah Madeleine Tierney Guerin
Kay M. Johnston, Associate Member

Report of the Conservation Commission 2013

The Wakefield Conservation Commission is responsible for the protection and preservation of Wakefield's natural resources through regulatory review, planning, advocacy, and education. Typically, this is accomplished through the implementation of the Conservation Commission Act (M.G.L. Ch. 40, sec. 8C), and the administration and enforcement of the Massachusetts Wetlands Protection Act ("Act") (M.G.L c 131 § 40), with its corresponding regulations (310 CMR 10.00).

In 2012, the Conservation Commission conducted public hearings and reviewed twelve (12) Notice of Intent filings. The review of these filings included an assessment of potential impacts on the wetland values vital to the community; including the protection of public and/or private water supplies, protection of groundwater, flood control, storm damage prevention, pollution prevention, and protection of wildlife habitat. In addition to the NOI filings, the Commission reviews Requests for Determination of Applicability, Abbreviated Notices of Resource Area Delineations, issues Certificates of Compliance, and Enforcement Orders.

This year, the Conservation Commission continued with its investigation into improving the water quality of Lake Quannapowitt. Examined alternative includes the use of solar-powered circulation devices to increase oxygen saturation, improved stormwater management, dredging, water filtration, sonar algae removal, among others. Work from the year resulted in a Board of Selectmen vote to appoint a committee to investigate all of the alternatives and to report back with recommendations. The Commission also recommended sources of funding. The Commission will continue to work with local interest groups to determine if the installation of these devices would achieve an improvement in water quality in the lake.

REPORT OF THE RETIREMENT BOARD

SUMMARY OF ACTIVITY FOR THE YEAR ENDING DECEMBER 31, 2013

INVESTMENT SCHEDULE

PRIT Cash Fund	\$60,025.67
PRIT Capital Fund	\$99,440,465.25
Cash-Checking Account	\$218,837.70
Cash-Payroll Account	\$0.00
Accounts Receivable	\$73,321.59
Accounts Payable	<u>(\$631.27)</u>
Total	\$99,792,018.94

PENSION AND ANNUITY PAYMENTS

Pension Accumulation Fund	\$7,818,987.08
Annuity Reserve Fund	<u>\$1,407,386.51</u>
Total Payments	\$9,226,373.59

NUMBER OF RETIREES AND BENEFICIARIES BY TYPE

Superannuation	270
Accidental Disability	37
Ordinary Disability	4
Accidental Death	8
Surviving Spouses	<u>42</u>
Total	361

Report of the Recreation Department

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The primary function of Wakefield's Recreation Department is to expand and improve the recreational opportunities for Residents of all ages, as well as foster the Town's youth sports programs.

It is also the central permitting department and scheduler for the use of sports fields, parks, and tennis courts within the Town.

Funds raised by the Department thru field permitting are made available to the Department of Public Works and reinvested for field improvements and maintenance, as well as investing in future Recreation programs.

2013 brought us some challenges and opportunities, as 3 of our major fields (Beasley, Landrigan and Walton) closed for renovations in the spring, as they were upgraded to Wakefield first artificial turf fields. These challenges were overcome by careful field scheduling and planning, as well as the cooperation of the local sport teams and leagues. By fall, these fields gradually came back on line, and for the first time, Wakefield had its first artificial turf fields.

In 2014, the Department will continue to work closely with adult and youth sports groups to provide safe, and well maintained playing fields, as well as fun and affordable youth summer programs. We will also seek to enhance and expand the marketability of our new turf fields and upgraded tennis courts to provide additional opportunities for Residents and increase revenues for the Town.

Report of the Permanent Building Committee

The Permanent Building Committee (PBC) held thirteen Committee Meetings in the Calendar Year 2013.

Galvin Middle School Project

The PBC's major project, the Galvin Middle School, is in construction and is currently 27% complete. Early Construction Packages were bid in early March 2013 and design was completed at the end of March 2013. Two Interim Guaranteed Maximum Price proposals (iGMP) were awarded between March and June 2013 to allow construction to begin in March while the design was being completed and bid. The final Guaranteed Maximum Price (GMP) was executed in June 2013. To help facilitate and streamline the design and construction while keeping the PBC continually informed, the PBC had two Working Groups in 2013, one for the Design Phase and one for the Construction Phase. Four members of the PBC were in each group. During 2013, there were 64 project related meetings in which members of these groups were in attendance. The construction work is being accomplished in five phases. Phase 1 – Construction Enabling Projects, Turf Field One, Site Work and Foundations and Phase 2 – Partial Abatement and Demolition of the Existing School are complete. Phase 3 – Building A, B and Partial C Construction is underway and on target for completion in August 2014 in time for occupancy on the first day of school in September 2014. The Auditorium is scheduled for completion in October 2014. Phase 4 will start at the end of the 2013-2014 school year and includes Abatement and Demolition of the Remainder of the Existing School and will run through the end of 2014. Phase 5 will start in fall 2014 and includes completion of Buildings C and D (Music Rooms, Gymnasium, Locker Rooms) and the remaining Site Work which will be complete in June 2015. The GMP was within the Town and MSBA approved budget and the following is the status of the budget as of December 31, 2013.

Galvin Middle School Project Budget

	Original	Current	Spent	%	Balance
Construction	\$59,896,583	\$60,959,284	\$14,911,443	24	\$46,047,841
A/E; OPM	\$7,446,400	\$6,901,170	\$5,004,126	73	\$1,897,944
FFE	\$2,568,000	\$2,568,000	\$0	0	\$2,568,000
Other	\$285,000	\$183,900	\$69,011	38	\$114,889
Contingency	\$3,764,326	\$3,347,955			\$3,347,955
Total	\$73,960,309	\$73,960,309	\$16,458,097	27	\$53,975,729

To address unforeseen issues typically encountered during construction, the Project set aside contingency funds to cover any resulting costs. Three contingencies were established to ensure that unforeseen costs could be accommodated within the Project Budget. The contingency funds are allocated as follows:

Galvin Middle School Contingency Allocation

	Allocation	Committed	Balance
GMP Contingency	\$629,771	\$71,519	\$558,252
Construction Contingency	\$3,024,326	\$397,610	\$2,626,716
Owner’s Contingency	\$740,000	\$18,761	\$721,239
Total	\$4,394,097	\$487,890	\$3,906,207

There were several items deferred to ensure that the project costs came in on budget and to allow flexibility should unforeseen costs exceed contingency funds during construction. These items included the following:

- Turf Field Two
- Sports Lighting for Turf Field Two
- Additional Trees

Theater riggings were previously on this list and were approved at the December 2013 PBC Meeting to be incorporated by change order into the Project. The PBC has set aside Construction Contingency funds to cover the value of the remaining deferred items and as of this report, the contingency hold for these deferred items has not been compromised.

The Galvin Middle School Project is on target to complete within budget and on schedule.

Culvert Replacement Project

The Culvert Replacement Project was approved at the November 15, 2012 Town Meeting and Article 13 appropriated \$620,605.00 for the replacement of a section of the existing culvert on the Galvin Middle School site. The work was awarded to the Construction Management firm Bond Brothers Inc. in June 2013. The culvert work was coordinated with the work of the new Galvin Middle School as the new section of culvert traverses beneath the new school. The Culvert Replacement Project is complete. A 5% retainage is being held until final inspections

are complete in early 2014. The following is the status of the budget as of December 31, 2013.

Culvert Replacement Project Budget

	Original	Current	Spent	%	Balance
Pre-Inspections	\$3,250	\$3,250	\$3,250	100	\$0
Construction	\$597,403	\$597,403	\$567,536	95	\$28,870
Contingency	\$19,952	\$19,952	\$0	0	\$19,952
Total	\$620,605	\$620,605	\$570,786	92	\$48,822

Payment to Bond Brothers was made in fiscal year 2014 while payment to EST Associates, Inc. who did the culvert pre-inspections was made in fiscal year 2013.

Respectfully Submitted,
Permanent Building Committee

John B. Encarnacao, PBC Chairman, Construction Working Group
 Joseph Bertrand, Secretary, PBC Design Working Group
 Lisa Butler, PBC Design Working Group
 Chris Callanan, PBC Design Working Group, Construction Working Group
 Philip Crosscup, PBC Construction Working Group
 Michael Giannattasio, PBC
 Jim Lapery, PBC
 Thomas P. MacKay, PBC
 Chip Tarbell, PBC Design Working Group, Construction Working Group

Project Team

Joslin Lesser + Associates - Owner's Project Management
 Tappé Associates - Designers
 Bond Brothers - Construction Management

Protection of Persons and Property

Reports of

CHIEF OF POLICE

PARKING CLERK

CHIEF OF THE FIRE DEPARTMENT

EMERGENCY MANAGEMENT DIRECTOR

FIRE ALARM & TRAFFIC SIGNAL

BUILDING DEPARTMENT

BUILDING INSPECTOR

GAS INSPECTOR

WIRE INSPECTOR

SEALER OF WEIGHTS & MEASURES

ANIMAL CONTROL/ANIMAL INSPECTOR

Report of the Police Department

The men and women of the Wakefield Police Department constantly work to provide the best services to those who live, work, play and pray in Wakefield. Putting the tragedies of the Boston Marathon Bombings, Sandy Hook, Aurora Colorado and many other places behind us, we continue to look forward in proactive fashion. Building relationships are the key to forward thinking policing. With our new Superintendent of Schools on board, we are building a strong bond with our schools, their staff and the students they serve. The future belongs to them so we are honored to be part of this building process.

In the following paragraphs we will outline some of the highlights and events that occurred during 2013. There will be narrative and statistics, but the truth of what we do many times is not measurable. What is measureable is how the community feels and knowing that they are served well by us and feel safe in their daily activities. If that is accomplished, we have done our job. I am confident that we have.

Sgt. Chris Lenners and Off. John Whaley responded to 95 Audubon Road on January 3rd for a report of a male party armed with two handguns inside the front lobby. Officers arrived within a minute and were advised the male party had gotten into an elevator. Officers were able to track the male to one of the apartment units. After a thorough investigation it was determined that the party was in possession of two BB guns that looked like real firearms. The officers were quickly able to bring some sense of peace to the residents of this complex. Cases such as this show the dangers of our job and the many unknown factors that officers must deal with on a daily basis.

On January 11th Detectives Chris Grace and Jack Ryan obtained a search warrant from Malden District Court following a month long investigation involving drug dealing by a male party from 398 Main Street. The Detectives located approximately \$1,000 worth of Marijuana and \$120 worth of heroin as well as multiple items of drug paraphernalia inside of the apartment as well as the subject's vehicle.

Insert Mental Health Placeholder

Also on January 11th Officer Joe Anderson was monitoring traffic on North Avenue when he observed a vehicle traveling at a high rate of speed. He conducted a motor vehicle stop in the area of Chestnut Street. While speaking with the operator he detected a strong odor of an alcoholic beverage and noticed that his speech was slurred. After conducting field sobriety tests he attempted to place the subject under arrest, to which he resisted. Both Officer Anderson and Sgt Kevin McCaul spent several minutes struggling with the defendant before he was able to be subdued and placed under arrest.

The Massachusetts Department of Mental Health (DMH) hosted a legislative breakfast on February 6 at the State House for over fifty communities. The breakfast was an opportunity to highlight the partnerships between DMH, mental health providers, persons served, northeast communities and legislators. DMH requested that Riverside Community Care, Eliot Community Human Services and the Wakefield Police Department to present a poster at the event entitled "*Creating Community Connections: a Model for Collaboration Between Mental Health Providers and Police Collaboration*". Attending the breakfast

were Detective Ken Silva, clinician Lisa Walker from Riverside, and clinician Jennifer Waczkowski from Eliot who also works as a part time grant employee with the Wakefield Police. This model has led to a stakeholder group of mental health providers, the police department and community leaders that meet regularly in Wakefield. Our legislative leaders were impressed with the Wakefield model and collaboration developed by the Wakefield Police Department.

On February 17, 2013 at approximately 1:30am Officer Joe Lyons was monitoring traffic on North Avenue when he observed a vehicle pull to the side of the roadway. The operator exited the vehicle, walked around for a minute, and then got back in heading north. The vehicle then pulled in to the Veterans Field parking lot, stayed for approximately one minute, and exited again onto North Avenue. Officer Lyons felt this to be suspicious and followed the vehicle on North Avenue where it then took a left onto Willow Street. He was able to obtain the plate number and after running a registry check from the Knights of Columbus parking lot it was determined that the vehicle was stolen. He circled back and observed the vehicle parked and running on Willow Street with no occupants. He immediately began a search of the area with Officer Kris Malm as well as K9 units from Chelsea PD and the State Police. After an approximate 2 hour search in the freezing cold the suspect was found hiding in a citizen's garage. He was taken into custody and charged with Larceny of a Motor Vehicle, Breaking and Entering into the garage, and Resisting Arrest.

On Friday, March 1 at approximately 1911 hours Officer Joe Anderson was monitoring traffic on Water Street when he observed a motor vehicle pass by him at a high rate of speed. He was able to view the license plate and run a registry check which showed the registered owner as having a revoked license status. He conducted a motor vehicle stop which resulted in the arrest of the male operator. During the motor vehicle inventory conducted pursuant to department policy he located 4 large bags of Marijuana in the trunk with a weight of 9.5 ounces and a street value of approximately \$3,000.

On March 12 a K-9 search was conducted at the Northeast Regional Vocational School. This was a surprise search, only known to upper administration, and was conducted during school hours while the students and faculty were in a lockdown. This complex event was coordinated by our K9 Off. Brett Rossicone, who was able to enlist the assistance of fellow K9 resources from surrounding cities and towns to complete the search within a reasonable amount of time. Off. Mike Pietrantonio, our School Resource Officer at the Vocational School, was able to work as liaison between the administration and the K9 officers over several days of pre-planning as well as a very busy day during the search to ensure a smooth operation. The event went extremely well and Superintendent Ted Nickole was very pleased.

On Monday April 15, 2013 at 2:49 PM the face of policing changed forever with the terrorist bombing at the Boston Marathon. This was the worst terrorist act committed in the United States since September 11, 2001. Immediately it was all hands on deck. The Town of Wakefield Police Department immediately became part of a bigger picture by aiding not only in the investigation but via mutual aid assisting Boston with policing services, presidential security and other activities as requested to try to locate and apprehend the

suspects while at the same time attempting to keep life moving as best we could. Lieut. Steve Skory, with his expertise in command post management and emergency management operations was dispatched to assist in command and control at Boston Police Headquarters. In addition to Lieut Skory, Patrol Officers Silva, Rando, Rossicone, Malm and K9 Leo were deployed to assist Boston as NEMLEC representatives in motorcycle operations, K9 ops, Regional Response Teams and Command Post Operations. Additionally, at home, our officers calmed nerves and assisted the MBTA Transit Police by deploying to our commuter rail stations and keeping an eye on bus routes. The Marathon bombings demonstrated one thing, teamwork. Our officers, through rigorous training performed flawlessly and proved to be an asset in assisting Boston as well as Cambridge in the homicide investigation of the murder of Officer Sean Collier.

In early May we received complaints from neighbors in regards to suspicious activity in and around a residence located at #27 Brewster Road. Detectives Chris Grace and Jack Ryan set up surveillance and monitored the location over several days. This investigation led them to the city of Woburn, where it was believed that a female resident of #27 Brewster Road was buying and selling heroin. Detectives later conducted a motor vehicle stop on Route 128 in Wakefield on a vehicle operated by the female in question. Further investigation resulted in detectives locating several bags of heroin. She is currently facing drug charges out of both Wakefield and Woburn.

Mother's Day was Sunday May 12 and once again the members of the Wakefield Police Department gathered in the Community Room to honor those members of the Department who have passed away. The assembly was attended by town officials, members of the Board of Selectmen, Town Administrator Steve Maio, Wakefield Fire Dept. Chief Mike Sullivan as well as members of the Wakefield Fire Department and families of those who have passed. It was a solemn day as we remembered all of our members who served and have passed as well as a special tribute to MIT Officer Sean Collier who was killed in the line of duty at the hands of two suspected terrorists and Transit Police Officer Richard Donohue who was seriously injured in the ensuing shootout in Watertown.

On May 15 eleven students from the Galvin Middle School graduated from the Junior Officer Program which was developed through the Wakefield Police Department. The six week program was created and managed by School Resource Officer Kelley Tobyne and was designed to incorporate both the physical and mental aspects of policing. During the final week the students were asked to put everything that they had learned together and apply them to real-life scenarios. Each Junior Officer performed exceptionally well during this phase which culminated in a graduation ceremony held at the Police Station. This program was funded in part by a generous donation from The Savings Bank.

In early June our Detectives Chris Grace and Jack Ryan received information from residents on Fielding Street involving suspicious persons coming in and out of the house at #14. Detectives set up surveillance and were able to gather enough evidence of potential drug activity to secure a search warrant from Malden District Court. They executed the search on June 11 with resulted in the seizure of several hundred dollars' worth of marijuana and the arrest of a male party for Distribution of a Class D Substance. Our detectives were able to move quickly and restore peace and normalcy to the neighborhood.

On June 16 Officer Jonathan Burnham was traveling west on Oak Street when he observed a motorcycle coming in the opposite direction at a high rate of speed. He turned the cruiser around and attempted to conduct a motor vehicle stop. The motorcycle accelerated at a high rate of speed and out of the site of the officer. The operator eventually lost control and dropped the motorcycle on Old Nahant Road. He was combative before he was eventually taken into custody and charged with OUI Liquor (3rd Offense) and Failure to Stop for a Police Officer.

On June 17 Detectives Chris Grace and Jack Ryan were conducting surveillance in the area of Avon Street for drug activity. During this time they observed a male party exit a residence and enter the passenger side of a 2004 Chevy Malibu that had just pulled up in front. The vehicle drove approximately 30 yards down the street and the same male party exited. Based on their training and experience they determined this to be consistent with a narcotics sale. They were able to speak with the male party and also conduct a stop of the motor vehicle on North Avenue. K9 Officer Brett Rossicone and Leo assisted in a search of the vehicle as they found \$1,000 cash as well as 49 bags of Heroin in a secret hide under the heat control of the dashboard. The total weight of the Heroin was 27 grams which has a street value of over \$2,000. The operator was taken into custody and charged with Drug Trafficking.

Wakefield Police, in concert with the Middlesex District Attorney's Office and the Middlesex Partnership for Youth sponsored a "Stop Texting" program at both the Wakefield High School and the Northeast Regional Vocational Technical School on Friday June 7. The program, featured District Attorney Marion Ryan and Chief Smith addressing the students and was intended to exhibit to our students the dangers of texting and distracted driving. The highlight of both sessions was the video called The Last Text, which is a moving, real life video produced and supported by AT&T. The program was very well received.

Officer Joe Lyons was dispatched to 51A New Salem Street for a report of a past larceny of landscaping equipment. He was met by the owner of "Grounds Corporation Landscaping" who advised that someone had broken into his utility trailer and stolen several thousand dollars' worth of equipment. Officer Lyons was able to view several surveillance photos and observed a white pick-up truck in the area during the approximate time frame of the theft. He searched vehicle styles on the internet and was able to determine that the vehicle was an older model Toyota T100 pick-up truck. He then searched registry records for anyone in Wakefield or surrounding towns that owns this type of vehicle. This led him to a male party from Peabody who had recently been involved in a similar theft out of their city. He continued his investigation and was able to track a transaction made by this male party at a pawn shop in Revere which matched one of the items stolen from the landscaping company.

On Saturday June 29, Wakefield Police Officers, fielded a basketball team consisting of Lieut Craig Calabrese and officers Warren, Lyons, Halliday, Flynn and Grace to play in a tournament held at MIT in honor of MIT Police Officer Sean Collier who was murdered in April allegedly by the Tsarnaev brothers. The Wakefield team played Cambridge PD in the first round. Cambridge PD moved on in the "one loss and out" format.

Also June 29, the Wakefield Police held a gun buyback for local residents. The idea, created by Lieut. Scott Reboulet resulted in Wakefield citizens turning in thirteen guns. These guns are now safe and secure. Our intent is to hold another session in the winter when residents are not distracted by summer weekends.

K9 Officer Brett Rossicone was on patrol on July 6 in the area of Water Street and Vernon Street when he observed a blue Subaru fail to stop for a pedestrian in a crosswalk. He conducted a motor vehicle stop and observed the male operator and female passenger acting nervously and leaning forward in their seats, possibly attempting to conceal something. The operator would not answer any of the officer's questions or engage in conversation. He began to clench his mouth tight and a white residue was observed around his lips. It was determined that he was attempting to conceal narcotics and he was ordered to spit out the contents. Several bags of heroin were retrieved from his mouth along with multiple bags located inside of the vehicle and in the purse of the female passenger. Both were charged with Possession with Intent to Distribute Class A (heroin).

Charges were filed in Malden District Court on July 9 against three individuals for two house breaks that occurred in Wakefield during the month of May. One occurred on Wave Avenue where a basement window was kicked in. The second occurred on Indian Hill Lane where a rear screen window was pulled open. In both cases a dark colored station wagon was observed in the area around the time of the incidents. Detectives Mike O'Connell and Ken Silva opened an investigation and worked with Stoneham PD who had a similar house break in their town with a similar vehicle described. Detectives were able to locate pawn receipt sheets from businesses in Stoneham and Everett that had jewelry matching the house break on Wave Avenue. Further investigation led them to a 2004 Saturn VUE that was used in both Wakefield house breaks and the involved perpetrators were identified.

On July 27 at approximately 2pm, the Wakefield Police received a call from a passerby reporting what they believed to be a dead body in Crystal Lake in the area of Linden Ave. Personnel from the Wakefield Police Department, Wakefield Fire Department and Action Ambulance responded and located a deceased body in the water. The deceased was identified as a 74 year old female out of Wakefield. The circumstances surrounding the death are under investigation, but we have no reason to believe the public is in any danger at this time as there are no signs of foul play at this point. The incident is being investigated by the Wakefield Police and the Massachusetts State Police.

During mid-August officers were dispatched to the "Main Street Variety" store at #112 Main Street for a report of an attempted robbery. The owner of the store advised that a male party walked into the store with his shirt pulled over his face, stated that he had a weapon, and ordered the man to give him the money in the cash drawer. He was then scared off and fled north on Main Street. Officer Brett Rossicone and his K9 partner Leo were able to pick up a track that led them to the area of the Greenwood Food Mart. Detective Silva responded to the scene and was able to observe video footage from Greenwood Food Mart which showed a blue Jeep Cherokee leaving the area at a high rate of speed shortly after the attempted robbery. This information was broadcast to surrounding cities and towns and within minutes Stoneham Police reported a similar vehicle parked at a business in their town. The suspect was located shortly thereafter and taken into custody.

On August 30 Officer David Morales was off-duty and had just parked his vehicle at 100 Hemlock Road near the entrance to Breakheart. He heard shouting coming from the entrance area and observed 2 male parties trying to calm down a third male party. The male party in question then began running around the parking lot screaming in a nonsensical manner. He then ran up to Officer Morales and grabbed him. He was shoved away and then grabbed him again. The male party then ran off and entered a motor vehicle and began driving around the parking lot at an excessive speed and in an erratic manner. He then exited that vehicle and began banging on another vehicle that was attempting to leave the lot. Officer Morales then made verbal contact with the individual and identified himself as a police officer. The male party grabbed Officer Morales for a third time, at which point Off. Morales was able to wrestle him to the ground and with the assistance of a bystander were able to hold him down until additional units arrived. The male party was taken to the hospital for treatment of an apparent drug overdose. He is facing multiple charges through Malden District Court.

Our thoughts and prayers are with retired Special Officer Joe Conway who was struck by a motor vehicle and seriously injured while working a construction detail on August 14 at the intersection of Main Street and North Avenue.

At approximately 1:30am on September 11 we received a call from a resident on Pierce Avenue reporting two suspicious male parties that were in her driveway. Lynnfield Police had also just broadcast 2 suspicious individuals looking into vehicles near the Wakefield line. While the patrol units were tied up on a domestic disturbance in Greenwood, Sgt. Richard Dinanno was working a detail in the area and responded to Juniper Ave where he observed 2 male parties running south on Indian Hill Road. He ordered both males to stop and get on the ground where they were handcuffed for officer safety. After further investigation it was determined that these individuals had broken into six vehicles throughout the neighborhood and had stolen over \$2,000 worth of property. They were arrested and arraigned in Malden District Court.

On September 12 Detectives Chris Grace and Jack Ryan concluded a several week long investigation into drug distribution by a 24 year old male party out of Chelsea. Detectives used an undercover officer from a neighboring jurisdiction to purchase heroin from this individual on Audubon Road. Following the sale the officers conducted a motor vehicle stop on the dealer. He was taken into custody and charged with Distribution of a Class "A" Drug.

On September 27 Detectives Chris Grace and Jack Ryan concluded a several week long drug investigation by applying for and receiving a search warrant for the residence at #9 Wakefield Avenue. Located inside of the residence were approximately two ounces of Marijuana as well as several items of drug paraphernalia, including scales and packaging equipment. The male party was taken into custody and charged with Possession with Intent to Distribute a Class "D" Drug.

Continuing to make every effort to keep drugs out of Wakefield, Detectives Chris Grace and Jack Ryan were busy again on September 27 when they followed a Nissan Altima onto Crescent Street that they had previously observed speeding on Lowell Street. They

observed the operator of the vehicle stop in a parking lot where he waited for another male party that approached on foot. Detectives then observed what appeared to be a drug transaction between the two. They stopped both individuals where it was determined that the male operator had sold heroin to the party on foot. He was taken into custody and charged with Distribution of a Class "A" Drug as well as Possession with Intent to Distribute Class "B" Drug (Cocaine) which was located inside of the door handle

On October 23rd, a resident of Vernon Street saw a white male knocking at his neighbor's front door. When no one answered the door, the male walked to the rear of the home. A short time later the male reappeared from the rear of the home carrying a pillow case. The neighbor confronted the male, who dropped the pillow case and then ran into the woods behind the house. The neighbor then called 911. Off-Duty Officer Morales saw a suspicious vehicle leaving the area and followed the vehicle onto the highway, while driving his own vehicle. The suspicious vehicle exited the highway at exit 43 in Lynnfield and stopped at a red light. Officer Morales and other responding Wakefield Officers were able to detain the occupants of the suspicious vehicle at the traffic light.

The neighbor/witness was able to positively identify the rear seat passenger of the suspicious vehicle as the person he saw in his neighbor's yard. After other Officers confirmed there had been a break and entering on Vernon Street, the rear seat passenger was taken into custody for B&E and multiple warrants. The vehicle operator was taken into custody for B&E and possession of Heroin. The front seat passenger was taken into custody for B&E, Possession of Heroin and multiple warrants. The investigation found that the suspect had gained entry to the home by pushing aside an air conditioner in a first floor window. Without the awareness of the neighbor/witness and the quick response by Officer Morales and the other Wakefield Officers, these suspects would not have been caught.

On October 30th, Wakefield Officers who are members of specialized units of the Northeastern Massachusetts Law Enforcement Council (NEMLEC) responded to the city of Boston to provide mutual aid to the Boston Police Department for Game 6 of the World Series. Lt. Skory was assigned to the NEMLEC command post on Park Drive. Off Burnham, who is a member of the NEMLEC SWAT team, was assigned to a reactionary response team just outside of Fenway Park. Detective Silva was assigned to the Boston Police Bicycle Unit and Officer Rando was assigned to a Mobile Field Force with the Boston Motorcycle Unit. NEMLEC provided 120 Officers to supplement the Boston Police Force for this event. The Red Sox victory brought large crowds of rowdy college students to the area of Fenway Park following the game. The planning, preparedness and large police presence kept bad behavior to a minimum.

October 31st, NEMLEC units responded to the city of Salem to assist with the large turnout for the annual Halloween celebration. Lt. Skory was assigned to the Salem Police Dept. Tactical Operations Center. Officer Burnham was assigned to a foot patrol sector with the NEMLEC SWAT unit. Detective Silva was assigned to a mountain bike division and Officer Rando patrolled by motor cycle. Crowd behavior was kept in check by the planning, preparedness and large police presence.

Patrol Officer Jon Burnham trained, practiced and finally was accepted to the nationally recognized NEMLEC SWAT Team. Officer Burnham, as a result of his appointment,

attended a weeklong SWAT operator school. Having his knowledge and operational effectiveness locally in Wakefield is a huge asset to the town and the Police Department.

Following an arrest of two male parties for a Vernon Street house break that occurred on October 23, Wakefield Detectives Mike O'Connell and Ken Silva continued the investigation in an attempt to connect these individuals to any other breaks either in Wakefield or the surrounding cities and towns. This investigation went on through the first two weeks in November and resulted in connections to a total of eight house breaks in Lynn, Quincy, Swampscott, and Wilmington. There were approximately two hundred pieces of valuables located that will be reunited with their rightful owners pending court processing.

On November 1 Officer Matt Warren located a male party operating a pick-up truck on Crescent Hill that appeared to be under the influence of drugs. Officer Joe Anderson arrived on scene and assisted with the investigation. Using his specialized training in A.R.I.D.E. (Advanced Roadside Impaired Driving Enforcement) he was able to formulate the opinion that this individual was operating under the influence of drugs. Upon further investigation officers located a baggie in his possession with a white powdery substance believed to be cocaine. He was taken into custody and charged with OUI Drugs and Possession of a Class B Drug.

On November 2 officers were again aggressively enforcing the OUI regulations when Officer Jason Skillings observed a Mazda sedan traveling north on Main Street at a high rate of speed and then stop abruptly. He conducted a motor vehicle stop and while speaking with the male operator he detected a strong odor of an alcoholic beverage coming from his breath and also observed his speech to be slurred. Following a series of field sobriety tests the individual was taken into custody and charged with OUI Liquor.

Every November and December, members of the Wakefield Police Department embark on their annual Toys for Tots campaign. This year is no different with officers collecting hundreds of toys for those who are less fortunate. This activity is a direct reflection on the character of our personnel and the kindness and generosity they possess. Each year we try to surpass the prior year and this year is no different. Please pass the word that toys can be delivered to the Police Station lobby 24 hours per day.

On December 12 a male party entered the Santander bank in the square and demanded money while stating that he had a weapon. He then fled on foot in an unknown direction of travel. Wakefield Detectives immediately began examining security camera footage and within hours had identified a suspect. They continued their investigation throughout the evening and while working with multiple agencies the individual was taken into custody in Malden later that night

Charges were filed on December 27 against a male and female party for a house break that occurred on Rivers Lane in November 2012. Officer Jason Skillings, Officer Joe Anderson, and Detective Ken Silva have been working on this case for many months. After multiple interviews and evidence processing we have been able to bring closure to the residents and justice to the perpetrators.

On December 30 Officer Cliff Perry and Officer David Rando were in Brothers restaurant when they observed a male party with a large quantity of jewelry. Officer Rando engaged the male party in conversation and it was learned that this individual had no plausible explanation as to why he had this amount of jewelry. The contents were held for safekeeping and Detective Chris Grace set up surveillance on this individual. Shortly thereafter we received a call from a resident of Quannapowitt Avenue reporting a house break that had occurred earlier in the day. Detective Grace then approached the male that he was following in an under-cover capacity and engaged him in conversation. The investigation continued and it was determined that this individual had stolen approximately \$18,000 worth of jewelry and electronics from this residence. All items were retrieved because of the incredible police work done by these officers and the individual was taken into custody.

Over the past month we had three separate incidents where officers were assaulted. On December 18 officers were attempting to quell a disturbance on Albion Street and take a male party into custody when he began fight and attack officers. On December 17 officers were attempting to take a male party into custody for a restraining order violation when he began to fight and punch officers. And lastly on New Year's Eve officers responded to the Clarion Hotel for a report of a large fight. Several officers were assaulted by an out of control male party who was bleeding profusely from a previous injury. Two officers were injured during this altercation and all were covered in blood, not knowing what this individual may have in terms of communicable diseases. These incidents show the inherent dangers of our job and the bravery that the men and women of this department show throughout the year.

PERSONNEL

Officer Thomas Flynn was sworn in as the newest member of the Wakefield Police Department on November 18. Off. Flynn graduated from the Lowell Police Academy on November 15 at a ceremony held at the Lowell Memorial Auditorium. He is a Wakefield resident and graduated from Wakefield High School and Salem State College. During the ceremony he was presented with the "Academic Achievement Award" for the student who finished with the highest grade point average. We welcome him aboard and look forward to him having a positive impact on our community. Towards the end of the month, we incurred some personnel changes, in addition to appointing Thomas Flynn to the department. Patrol Officers Kris Malm and Kevin Flynn resigned their positions to join the Mass State Police. They will be missed and we wish them the best in their new endeavor.

TRAINING

Sergeants Kevin McCaul and Josiah Curry attended a 5-day First Line Supervisor training during the week of 2/11 through 2/15 sponsored by the NEMLEC Foundation in conjunction with Boston University. This is an excellent new training program that we plan on sending all of our supervisors through. With ever increasing responsibilities placed on police supervisors, this type of training is essential in keeping up to date with best practices and reducing liability. Some of the topics covered included: Leadership, Crime Scene Responsibilities, Response to Critical Incidents, Death Notifications, Media Relations, Search Warrants, Warrantless Searches, Eyewitness Identifications, Interview

Techniques, and Improved Report Writing.

Training is always a priority for the men and women of the Wakefield Police Department. As you are probably aware, our officers have taken the lead in training and exercising our Crisis Intervention Team. As a result of our proactive approach towards handling certain populations, two members of our CIT team were invited to attend the international conference in Hartford CT. This is a great honor for the Department but more important for the individual officers, Sgt. Kevin McCaul & Detective Ken Silva. In the same vein, at the request of the Lowell Police Academy where we currently have one recruit in training, we assigned officers to assist in the course of study called "Applied Patrol Procedures". I think it important that our officers' patrol talents are used as a model for new recruits.

COMMUNITY SERVICES

During the week of May 6-10 Patrol Officer Chris Whalen attended a car seat technician course at the Andover Public Safety Building. This 40 hour training is part of the National Child Passenger Safety Certification Training Program. There are currently 34,000 certified technicians worldwide and we are pleased to have four currently on our staff. This is one of our busiest programs and results in a tremendous amount of good will and positive relationships with our citizens. The officers do not simply install the seats but also provide expecting parents and family members with helpful safety tips for the newborns and young children. We are pleased to have added Off. Whalen as part of this very successful community outreach team.

Off. Kelley Tobyne was very busy in March in her duties as School Resource Officer for the Wakefield Public Schools. Off. Tobyne was involved in many incidents, including several involving students with emotional issues. Her training as one of our Crisis Intervention Team (CIT) members has been invaluable in her current role. For a few of these calls she brought in our part-time clinician, Jennifer Waczkowski, which allowed for an increased level of experience in dealing with some of the higher level cases. The partnership between the school staff, SRO Tobyne, and our clinician continues to grow each and every month.

During the months of April and May Officer Tobyne oversaw a "Junior Officer" after school program at the Galvin Middle School. It was a six week program designed to incorporate both the physical and mental aspects of policing. This was something new that was designed by Officer Tobyne as she developed a curriculum, designed uniforms, and gathered donations for funding. The program culminated with a graduation at the Police Department where friends and families were in attendance. Every parent/ guardian thanked the Wakefield Police Department and raved about the program and how much it meant to their child.

A child safety seat fitting day was held at the Public Safety Building on Saturday August 3rd. This event was run in addition to the car seat fittings that we do on a daily basis as we were able to secure grant funding to provide 20 free car seats to local residents. Certified car seat technicians Sgt. Kevin McCaul, Officer Chris Whalen, Officer Amy Toothaker, and Officer Kelley Tobyne all assisted in this very successful event that was well received by the public.

School Resource Officer Kelley Tobyne hosted a “Substance Abuse Program” at the Galvin Middle School on October 16th. This program was open to the Wakefield community, specifically parents and students of the Galvin Middle School and the Wakefield High School. This event featured graduates from the Recovery High School in Beverly, MA. The graduates shared their stories of addiction and recovery and everything that happened to them during the process. The age range for these graduates was from 18 to 20 years old. The speakers answered questions about their family lives and how their addictions changed and influenced their relationships with friends and family.

	2013	2012	Change
Calls for Service	11199	11205	0.1%
Arrests			
Males	197	240	21.8%
Female	58	63	8.6%
Total	255	303	18.8%
Summons			
Males	195	185	-5.1%
Females	72	84	16.7%
Total Summons	267	269	0.7%
Arrests Adult/Juvenile			
Adult	247	282	14.2%
Juvenile	8	21	162.5%
Total	255	303	18.8%
Protective Custody			
Male	23	31	34.8%
Female	6	8	33.3%
Total	29	39	34.5%
Motor Vehicle Violations	4284	4235	-1.1%
Motor Vehicle Crashes	379	363	-4.2%
Crashes w/Injury	64	76	18.8%
Crashes w/o Injury	315	287	-8.9%
Crashes Involving Pedestrians	12	14	16.7%
Crashes Involving Bicyclists	7	7	0.0%
Fatal	1	1	0.0%
Parking Violations		2355	9.5%
Car Seats Installed	76	86	17.8%

TRAFFIC STATISTICS

Arrest	196	4.7%			
Civil	585	13.9%			
Complaint	187	4.5%			
Warning	3227	76.9%			
Total	4195	100.0%			
Radar	1182	38.3%			
Average Speed	45 mph				
Avg Speed Limit	29 mph				
Avg Speed Over Limit	16 mph				

AWARDS AND RECOGNITION

In early January Officer David Rando was presented with the “Officer of the Quarter” award. Officer Rando comes to work every day and maintains a high level of professionalism that reflects positively on our department as well as our community. He is a motivated self-starter who leads by example. Officer Rando also gives back to the town in many ways, including charitable efforts that he does on his own, and never asks for or expects recognition in return. It is for these reasons that this award is well deserved.

Officer Kelley Tobyne received the “Officer of the Quarter” award for the second quarter of 2013. Officer Tobyne started with the Wakefield Police Department in September of 2009 after transferring from the Danvers Police Department and has been a tremendous asset since her arrival. Last September she began a new position as School Resource Officer for the Wakefield Public Schools. During this time she has developed an excellent rapport with students and faculty which helps facilitate the flow of information between our department and the school system. She is also a member of our Crisis Intervention Team (CIT) that helps assist in areas involving mental illness and emotional disorders.

Officer of the Quarter for the third quarter of 2013 went to PO Meaghan Leary. Officer Leary was chosen by her peers for her actions while making an arrest of a Level II sex offender who was determined not to be taken into custody. After a lengthy struggle, Officer Leary and Sgt Matt Maglio gained control of the suspect and he was subsequently taken into custody.

Detective Chris Grace received the “Officer of the Quarter” award for the fourth quarter of 2012 for his efforts in helping to solve a residential house break. On December 30 homeowners returned to find their home ransacked and several pieces of jewelry and electronics equipment had been stolen. Officers Cliff Perry and David Rando observed a suspicious party in the square area and Det. Grace began to monitor and eventually engage the party in an undercover capacity. The result of his work resulted in the recovery of

\$18,000 worth of property stolen from the residence and the party taken into custody.

INVESTIGATIONS

The majority of major investigations have circled around narcotics. Within the past year, numerous arrests were made for trafficking in heroin as well as other drugs. Many of the drug investigations resulted in the application, issuance, and service of search warrants for both residences and motor vehicles. Illegal drug dealing in marijuana appears to have increased as well as the number of cases investigated. As is the norm, many of these cases have led to the investigation of other crimes crimes.

In addition to the heavy drug distribution caseload, Wakefield Detectives assisted in several violent domestic abuse investigations. In at least two of the cases the suspects fled the State and fugitive from justice arrest warrants were obtained and served by those states. The suspects were returned to Massachusetts to face charges.

Several missing/runaway children reports from a local state DCF house kept detectives busy.

Over the course of the year numerous residential house breaks occurred. Although this type of crime is the most difficult to solve, we were able to locate several suspects in some of these crimes and arrests were made. In most of these cases it appears that the suspect’s drug addiction is a factor in these crimes. DNA has helped in some cases to confirm the identity of a suspect. There was no day off for Burglars during the Christmas holiday season. A home was broken into just after Christmas and several of victims (children) gifts were stolen. A short time after the break Patrol Officers and Detective of the Department were able to locate a suspect and recovered all the property including the children’s gifts.

Video surveillance has become very common and a great assistance to law enforcement. Usually video surveillance is used in commercial businesses such as banks and jewelry stores etc. In at least one case, video surveillance was used in a residential application assisting the department in solving a house break.

Wakefield Detectives continue working cooperatively with other police departments in regional operations. With this collaboration, detectives continue to reduce drug distribution and prostitution in the local area.

Homicide	0
Sex Offenses	31
Robberies	6
Burglary (Includes Breaking and Entering)	121
Assaults	127
Motor Vehicles Stolen	16
Disturbances	729
Larceny (All categories)	582

FUNDS RETURNED TO THE TOWN

Police Career Incentive Program	\$0.00
Paid Detail 10% Surcharge	\$39,102.45
Firearms Licensing	\$6,675.00
Accident/Incident Report Fees	\$1,085.00
Alarm Receipts	\$1,025.00
Solicitor Permits	\$575.00
Parking Enforcement Fines Collected	<u>\$53,194.00</u>
Totals	\$101,656.45

REPORT OF THE PARKING CLERK

Tickets Issued	1331
Tickets Paid	907
Tickets Unpaid	424
Surcharge Fees	\$3,121.00

As we bring 2013 to a close, we look forward to 2014. We are in the process of hiring new staff and have changed our deployment strategy to be more mission focused. This is the policing of the future. We identify areas that need adjustment, problem areas. Then we analyze data to develop a roadmap that will best serve the town and its citizens. I am extremely proud of what we do and the services we provide and deliver to Wakefield. At the end of the day, the men and women of the Wakefield Police Department have collectively moved the Department forward and certainly have made a difference in the quality of life within the Town of Wakefield.

As most know, this year was not one without heartbreak. In December we lost our K9 asset, Leo. On behalf of the men and women of the Wakefield Police Department, I would like to extend my sincere gratitude for the kind expressions of sympathy extended due to the untimely and sudden death of Leo, our Police K9. K9 Leo was diagnosed with an incurable tumor and had to be put down. He had served with us for seven years.

K9 Leo and his handler, Patrol Officer Brett Rossicone were partners; teamed up to not only tackle some of the most daunting assignments in police work, but also in their roles as members of our community and Police Department family. They worked side by side in their many roles; whether educating our children, protecting our officers, searching buildings for fleeing suspects, searching neighborhoods for lost citizens, many being children, or locating and identifying illicit narcotics and drugs. There is no doubt that Leo helped reduce some of the drug flow in Wakefield.

Leo was not "just a dog" as I heard him once described. He was a member of our department, a hard worker and revered not only for his talents in his K9 role but also as a protector of our officers. He came to work each day ready to work; and he worked hard. He was a beautiful dog, handsome in appearance but fearless in the performance of his duties.

Our K9 program started over seven years ago thanks to the support of the Wakefield Rotary.

and the Lions Club. A successful fundraiser was held and enough funds were raised to purchase Leo. The Town of Wakefield assisted our program by funding a cruiser and incidentals needed to keep the program moving. Many private citizens contributed to the fund and still do today. His name was picked by a local student who competed in a contest to name our “new police dog”. It was truly a community effort. To all, we are forever grateful.

Leo has now joined the ranks of those who have served our town. He still remains in our hearts and our sympathy extends to the Rossicone family with whom Leo lived while “off duty”. Leo’s remains were returned to Wakefield under police escort. He was delivered to the Rossicone family by our officers under the watchful and teary eye of his handler PO Brett Rossicone. Our uniformed officers stood tall as his remains, in a small wooden box with a paw etched on the cover, were delivered to their final resting place on the mantle of the Rossicone home.

Farewell our four footed furry friend. You did a great job, you will be missed and we thank you for your service. Rest in peace; your shift is done.

Richard E. Smith
Chief of Police



**Report of the Parking Clerk
2013**

1. Tickets Issued	1,331
2. Tickets paid	907
3. Tickets unpaid	424
4. Surcharge fees collected (Leased vehicles)	\$3,021.00
5. Fines collected (Parking tickets)	\$53,194.66
6. Fines collected (Handicap parking)	\$250.00
7. Fines recovered (Court Action)	\$125.00
TOTAL	\$56,590.66

Respectfully submitted,
Michael J. Nasella
Parking Clerk

TOWN OF WAKEFIELD

FIRE DEPARTMENT & EMERGENCY MANAGEMENT



2013 ANNUAL REPORT

REPORT OF THE FIRE DEPARTMENT

I am pleased to present the Annual Report of the Wakefield Fire Department for calendar year 2013. Calendar year 2013 was the first full year that the department has had a Fire Prevention Officer since the position was re-instated in August of 2012. This has resulted in a dramatic improvement in the speed and efficiency with which inspectional services are being delivered by the Wakefield Fire Department. Town Meeting authorized the replacement of the 18-year-old aerial ladder 1 in May of 2012, a truck that has served the town well but is now due for replacement. Specifications for the new ladder truck were prepared and after the required bidding process, Seagrave was awarded the contract to manufacture the truck. Delivery of the new truck is anticipated during the spring of 2014. The department has reorganized its command structure to put the four Shift Commanders/Captains in a car and replace them with four newly promoted Lieutenants assigned as the company officer for engine 1 at headquarters. This move allows the department to meet federal standards for incident management protocols designed to increase accountability and control at emergency scenes. The Incident Commander now has the ability to manage the entire emergency scene without also having to serve as a company officer. These changes were made without hiring any new personnel and have improved the safety of both Wakefield's citizens and its firefighters alike. The fiscal year 2014 budget was increased to make adjustments for this new command structure as well as address the rising costs for fuel, equipment repairs and apparatus maintenance.

The Wakefield Fire Department continued to receive significant financial aid in the form of numerous state and federal grants during 2013. The largest of these grants was a federal Assistance to Firefighter Grant (AFG) for the Staffing for Adequate Fire and Emergency Response (SAFER Grant). This grant subsidizes the addition of four full-time firefighters on a graduated five-year plan for fire suppression duty. The addition of these four positions raises the number of firefighters on duty to a level of twelve, something that the Wakefield Fire Department has not experienced in many years. This grant is in its fifth and final year and the Town is now fully funding the four firefighter positions. Two additional AFG grants were awarded to the Wakefield Fire Department in January of 2013 for a combined total of \$150,000 counting local share contributions. The first grant was worth \$44,613 and was used to replace the department's inventory of smaller diameter firefighting attack hose. The second grant was worth more than \$100,000 and funded a joint program with five other communities to program and install on-board computers on fire apparatus. This federal assistance has become essential to the operation of the department as it continues to seek funding for specialized training programs as well as the regular replacement of equipment that has approached the end of its service life, becoming noncompliant with government regulations and standards.

EMERGENCY INCIDENT RESPONSE

During 2013 the Wakefield Fire Department responded to 3,323 emergency incidents, including 2,858 Still Alarms and 465 Box Alarms. This is approximately 232 more incidents than last year and is the fourth consecutive year that incidents totaled more than 3,000, indicating a substantial increase in requests for emergency service since calendar year 2009.

The Wakefield Fire Department had three fires in 2013 requiring a multiple-alarm response.

The first occurred during the evening of January 8 when firefighters under the command of Captain Joseph Riley responded to a serious fire at the Northeast Regional Vocational School at 100 Hemlock Road. Upon their arrival, they found a large fire underway inside the carpentry shop. The 2-alarm fire caused an estimated \$1 million in damage to the shop area and the roof immediately over it, requiring mutual aid from seven communities to extinguish it. There were no injuries as a result of the fire, however, the carpentry shop remains closed until extensive repairs can be completed. The fire is believed to have started when a spark from a tool or machine being operated inside the carpentry shop was sucked up into the shop's dust collection system, igniting flammable dust inside the collection bags and ductwork. The fire was very difficult to fight because the ductwork and roof had to be opened up to access the fire, a very labor-intensive effort. The lack of a sprinkler system in the school also played a major role in the size of the fire and the damage caused by it. Major upgrades have been made to the school's fire alarm system since the fire including a new fire alarm control panel for the school as well as the installation of new fire alarm horn-strobe devices throughout the school.

The second multiple alarm fire of the year occurred during the early morning of May 10. Firefighters under Captain Joseph Riley responded to a single alarm house fire at 63 Gould Street during the evening hours of May 9. The fire extended from an area in the basement into the first floor before being contained. The exact cause of this fire was not determined but the fire was considered as accidental in origin. Firefighters cleared the scene after checking for any fire extension. The Wakefield Fire Department was called back to this residence at 12:50 A.M. on May 10 for a reported structure fire. The department arrived to find a large fire in progress at the front section of the home. This second larger fire required a second alarm response and severely damaged the home. The second fire was determined to be a re-kindle of the previous fire after an extensive investigation failed to identify any other cause. The occupants have been displaced from the residence until it can be re-built.

The third and final multiple alarm fire of 2013 occurred on May 16 when another group of firefighters led by Captain Joseph Riley responded to a reported structure fire at 330 Rear Salem Street. Firefighters arrived at that location to find heavy fire conditions coming from the rear

of the home. Firefighters quickly contained the fire to the rear wall of the residence and adjoining rooms. One firefighter was injured during the fire, suffering from heat exhaustion while battling the fire in the summer-like temperatures. The home was extensively damaged as a result of the fire, displacing all five building occupants. The cause of the fire is officially undetermined although the careless disposal of smoking materials is strongly suspected to be a factor in the ignition of this fire.

There were several other significant fire and emergency incidents that occurred during 2013.

A fire in the attic at 9 Butternut Lane was quickly contained by crews led by Captain Randy Hudson during the early morning hours of January 30. The cause of the fire was believed to be electrical in origin. Fire damage was contained to the attic area and the second floor ceiling immediately below the fire. Fortunately, the family living at the residence was not displaced by the fire.

A dog that had wandered onto Crystal Lake and fell through the ice was rescued by crews under the direction of Captain Paul Pronco during the morning of January 26. Firefighters arrived to find the dog with its head resting on the ice shelf of the lake. The rescue boat was launched immediately and the dog was removed from the water within 5 minutes. The animal was unharmed by the incident and its owner used good judgment in not trying to rescue the dog himself.

Firefighters under the command of Captain Randy Hudson responded to three potentially serious fire incidents during the month of March. The first was a stove fire at 93 Albion Street on March 10. This fire, confined to the immediate area of the stove and adjoining cabinets, started when cooking oil on the stove overheated and ignited. The same group of firefighters responded to a house fire at 9 Nichols Street on March 16. This fire started when hot ashes adjacent to the residence ignited nearby combustibles as well as the exterior siding of the home. The fire was quickly contained to the area of origin. Captain Hudson's group was called upon a third time in March to extinguish a fire in a wood pellet stove at 22 Ledgewood Road on March 22. The fire was contained to the flue area for the stove. There were no injuries in any of these incidents and no occupants were displaced as a result of the fires. All three of these incidents had the potential to develop into a significant fire.

Another fast spreading fire on the front porch of 6 Nichols Street was quickly contained by firefighters under Captain Randy Hudson. The fire spread quickly due to high wind conditions on that day but was contained to the porch flooring and railings due to the quick work of the responding firefighters. The fire was determined to be accidental although its exact cause could not be identified. Once again there were no injuries or displacements as a result of this fire.

Crews under the command of Captain Joseph Riley responded to an oven fire at 415 Main Street during the early morning of July 4. The fire was confined to the oven but created a considerable smoke condition throughout the store. Sadly, Wakefield firefighters recovered the body of an elderly woman who had drowned in Crystal Lake during the afternoon of July 27.

A group of firefighters under Captain Paul Pronco extinguished a fire in a large boat located in the parking lot of 95 Audubon Road during the early morning of August 4. The fire caused extensive damage to the boat and appeared to be intentionally set. Captain Pronco and Lieutenant Sean Curran led another group of firefighters at a fire involving an MBTA bus on North Avenue during the afternoon of August 14. This fire was caused by a malfunction of the engine compartment of the bus.

Firefighters under the command of Captain Randy Hudson assisted a resident at 29 Crescent Street during the evening of September 11 who had fallen asleep with food on the stove. The fire did not extend beyond the stove but did create an extensive smoke condition throughout the apartment. Captain Thomas Purcell led fire crews during a small but smoky fire involving a computer laptop at 68 Chestnut Street during the evening of September 14. Crews under the direction of Captain Paul Pronco responded to another potentially serious stove fire at 389 Main Street during the early morning of September 26. Damage at all three fires was limited to the area of origin and there were no injuries reported.

Crews led by Captain Randy Hudson assisted employees at the Honey Dew Donuts shop at 386 Main Street during a small kitchen fire caused by a toaster oven that was accidentally left on. The fire scorched an area behind the oven and created a minor smoke condition in the restaurant. Captain Richard Smith led another group of firefighters during a kitchen fire at 35 Park Avenue during the afternoon of October 30. Fire damage was limited to the stove area however the entire residence suffered considerable smoke damage.

Firefighters under the command of Captain Randy Hudson assisted employees at the Rock Tenn facility, located at 365 Audubon Road, extinguish a fire in a cardboard corrugator during the evening of November 5. The fire started when cardboard stock being fed into the machine jammed and ignited. The fire was contained to the machine and caused more than \$10,000 in damage. Firefighters faced significant challenges fighting the fire due to the immense size of the building and the difficulties encountered trying to vent smoke from such a large structure. Firefighters and plant employees worked together very effectively thereby preventing a much more serious incident.

Captain Paul Pronco led crews that responded to Farmland at 415 Main Street during the early morning of December 22 to rescue an employee who had trapped his arm in a piece of machinery in the kitchen area. Fire crews were able to free the man's arm in approximately 5 minutes using cutters from the department's "Jaws of Life" extrication equipment. The man was treated and transported to a Boston hospital by Action Ambulance paramedics. The employee's arm was successfully saved due to the efforts of Wakefield firefighters, Action Ambulance paramedics and hospital staff.

A group of firefighters under Captain Randy Hudson responded to a chimney fire at 11 Crystal Street during the afternoon of December 29. The fire was contained to the area of the chimney and the residents were able to remain in the home.

Wakefield was fortunate not to experience any fire deaths in 2013.

The Wakefield Fire Department responded to 71 mutual aid requests during 2013. Wakefield Engine 2 provided coverage to the Winchester Fire Department during a 3-alarm house fire in that community during the morning of July 3. Lieutenant Christopher Smith and a crew from Engine 1 assisted the Lynnfield Fire department at a serious fire at their DPW facility at 59 Summer Street during the afternoon of August 20. During October, Engine 1 and 2 responded to assist the Saugus and Lynnfield Fire Departments during extensive brush fires in those communities. A crew under Lieutenant Joseph Albert assisted the Stoneham Fire Department at the scene of a stubborn 3-alarm fire at 38 Pleasant Street on Thanksgiving afternoon. Wakefield Engines 1 and 2 responded to numerous other fires in Reading, Stoneham, Melrose, Lynnfield and Saugus during the year and provided coverage to the City of Lynn during several serious fires in that city.

Captain Paul Pronco and Firefighter Michael Long responded along with other members of the Essex County Technical Rescue Team to an incident in Ipswich during the morning of November 19. This incident involved a trench collapse at 134 County Road that trapped a worker until he could be extricated by team members. The Northeast Homeland Security Regional Advisory Council reimburses the department for all training and incident response expenses associated with this team.

Firefighter Daniel Marsinelli, a member of the Massachusetts District 2 Hazardous Materials Response Team, responded to four incidents during 2013. The first incident involved a problem with Anhydrous Ammonia from a storage facility in Somerville on March 19. The team was called out on May 7 to handle an incident at the Brookline Post Office involving a package containing a suspicious white powder. The third activation of the team involved the rollover of a 12,000 gallon gasoline tanker on Route 3 in Chelmsford on May 17. Firefighter Marsinelli's final team activation for 2013 was the rollover of another 12,000 gallon tanker containing diesel fuel on Route 16 in Arlington. Fortunately neither rollover resulted in a fire. The department is reimbursed for all training and incident response costs for this team by the Commonwealth of Massachusetts.

Winter Storm Nemo struck the Commonwealth of Massachusetts on February 8-9, depositing some 27 inches of snow throughout the town, creating blizzard conditions with high winds and very low visibility. The Wakefield Fire and Police departments worked closely with crews from the Department of Public Works and Municipal Gas and Light Department to keep streets open and accessible and electrical power on. Although there were several scattered power outages during the storm, all but a few households had power restored within a few hours. There were no reported injuries or citizens displaced as a result of this storm. The value of having its own power company again worked in the best interest of Wakefield residents as thousands of electric customers throughout the state experienced multiple day power outages. Wakefield executed its emergency plans for this winter event flawlessly and all Wakefield residents should be proud of the way their town employees pulled together and handled this storm.

PERSONNEL

As of December 31, 2013, the Wakefield Fire Department consisted of fifty (50) uniformed personnel: the Fire Chief; five (5) Captains, including a Captain in fire prevention, eight (8) Lieutenants; thirty-six (36) firefighters; and one (1) civilian administrative secretary.

Calendar year 2013 brought significant personnel changes to the Wakefield Fire Department.

Wakefield Fire Lieutenant Kevin P. Carney retired from the Wakefield Fire Department on August 15, 2013 after serving more than 36 years with the department. Carney was appointed a full-time Firefighter on August 6, 1977. He was appointed Fire Lieutenant on April 17, 2003. At the time of this retirement, Lt. Carney was the senior Lieutenant on the department. Veteran Firefighter Eugene D. Doucette Jr. retired from the department on October 2, 2013 after having also served for 36 years. Doucette was appointed a Permanent Firefighter on May 5, 1977. Firefighter Doucette was the senior firefighter in the department at the time of his retirement. We thank Lieutenant Carney and Firefighter Doucette for their service and wish them a happy and healthy retirement.

Wakefield Firefighter Dean Marsinelli resigned from the Wakefield Fire Department on May 31 to pursue other career interests. Firefighter Marsinelli was appointed a Wakefield Firefighter on August 5, 2010. We thank Firefighter Marsinelli for his service to the department and wish him luck in his future endeavors.

Wakefield Firefighter Shane Brown resigned from the Wakefield Fire Department on October 17 to pursue a career with the Cambridge Fire Department. We wish Firefighter Brown a long and productive career in the fire service.

Wakefield's Firefighter Richard Cardavelli returned to the Wakefield Fire Department on April 17, serving almost three years with the National Guard after being called up from military reserve status to active duty in May of 2010. Firefighter Christopher Curran also returned to the department on December 17 after a deployment with the United States Coast Guard in May of this year. The department welcomes Firefighters Cardavelli and Curran back and proudly acknowledges their service.

Firefighter Louis Sardella was promoted to Fire Lieutenant on October 3, 2013 and assigned to Group 1, filling the vacancy created by the retirement of Lieutenant Kevin Carney.

Captain Richard Smith, Lieutenant Phil Preston, Firefighter Daniel Marsinelli and Firefighter John Walsh were recognized by both the department and the Board of Selectmen for their actions on April 7 when they successfully resuscitated a man who had collapsed while walking around Lake Quannapowitt with his wife.

APPARATUS & EQUIPMENT

The department received delivery of a 2014 Ford Explorer 4WD utility vehicle in October of 2013. This vehicle was assigned to the Captain-Shift Commander and designated as Car 2. The 1999 Chevrolet Tahoe 4WD utility truck was designated Car 3

and assigned to the Fire Prevention Officer.

The department's technical rescue trailer is on long-term loan to the Essex County Technical Rescue Team. The trailer is being put to good use during monthly training drills conducted by this team.

The department received a grant for \$44,613 for the replacement of the department's fire attack hose as well as firefighter self-rescue "bail out" rope kits during 2013. This equipment was funded by a federal Assistance to Firefighters Grant (AFG) award for \$44,613 and as part of the department's fiscal year 2014 Capital Outlay budget. The 2014 Capital Outlay Budget also provided for \$20,000 for a 20% local match for another AFG \$100,000 regional grant to program and install computers on fire apparatus and \$35,000 for the purchase of a command vehicle for the Captain-Shift Commander.

Town Meeting approved a separate article in May of 2012 for the allocation of \$950,000 for the purchase of a new aerial ladder truck for the department. This truck is being built at the Seagrave plant in Wisconsin with delivery anticipated in the spring of 2014.

All the department's pumper engines, fire hose, ground ladders, and breathing apparatus were inspected, tested and certified during 2013. The aerial ladder for Ladder 1 was also inspected and certified.

TRAINING

During 2013 the Wakefield Fire Department conducted training sessions covering the following topics:

- ☐ Water and ice rescue procedures at Lake Quannapowitt and Crystal Lake
- ☐ High-rise firefighting training including the use of standpipe systems
- ☐ Basic ladder and hose handling
- ☐ Annual training with our rescue tools including the "Jaws of Life," hydraulic rams and air bags
- ☐ Practice of aerial ladder pipe procedures
- ☐ Chimney fire and related operations
- ☐ Street drills for new and existing streets in Wakefield
- ☐ Review of emergency dispatch and radio procedures
- ☐ Trained with self-contained breathing apparatus and practiced procedures to rescue downed firefighters
- ☐ Participated in emergency medical training classes sponsored by Action Ambulance as part of their Emergency Medical Technician continuing education program
- ☐ Pre-fire planning tours of the new residential development at 101, 105 and 109 Hopkins Street, the new Wakefield Municipal Gas and Light Department Plant on North Avenue, the new CVS facility at 451 Main Street and the new Galvin Middle School construction site.

Firefighter Christopher Scott graduated from the nine-week Massachusetts

Firefighting Academy Recruit Training Program on August 30, 2013. Firefighter Scott was certified during this program to the level of Firefighter I/II.

Captain Paul Pronco and Firefighter Michael Long continue to be active members of the Essex County Technical Rescue Team, which became operational in February of 2010. Firefighter Daniel Marsinelli continues to be an active member of the District 2 Hazardous Materials Response Team. Lieutenant Phil Preston completed the Hazardous Material Operational Level Responder and Hazardous Materials Technician classes as well and will serve as a back up to Firefighter Marsinelli should another position on the team become available to the department.

FIRE PREVENTION – FIRE SAFETY EDUCATION

The in-service inspection of commercial and industrial property in town was fully implemented in 2013 for the first time since 2008. As a result, 573 business fire inspections were conducted in the community between March and December of 2013 by on-duty firefighters operating on a ready-to-respond basis. An additional 83 quarterly inspections of school buildings, nursing homes, hotels and boarding homes were also conducted. Another 59 inspections directly related to local and state licensing of restaurants, group homes, day care centers and after-school programs were completed. The Fire Prevention Officer or Fire Chief completed more than 250 compliance inspections during 2013 to ensure that any potential violations or hazards discovered were corrected. These inspections have also resulted in updated emergency business contacts for these properties, ensuring a timely response of individuals to any property in town that the department responds to. These in-service inspections also have the added benefit of familiarizing department members with the floor lay-outs and individual hazards associated with the buildings that they inspect before they are called out to face them during an emergency situation.

The department also worked closely monitoring the annual Fourth of July fireworks and several blasting projects around the town.

New housing units were inspected as they were completed including a large development of apartments and townhouses at the end of Hopkins Street known as Richmond Vista. New single family homes were inspected on Winship Drive, Nazareth Drive, Carriage Lane, Sugar Hill Lane, Druid Hill Avenue and Patriot Circle as well as many other locations in town. Another notable building that was completed was the new CVS facility at 451 Main Street. Digital realty continued to extensively renovate its data storage facility at 200 Quannapowitt Parkway during 2013. The department's Fire Prevention Bureau continues to monitor several large construction projects in town including the Galvin Middle School and several large apartment complexes at 14 Audubon Road and 415 Lowell Street.

There is presently no formal fire safety education program conducted by the Wakefield Fire Department in the local school system due primarily to funding cuts and the absence of a Fire Prevention Officer's position. A program utilizing the Metrofire Regional Fire Safety House was discontinued due to lack of funding. This house was towed to all the elementary schools in Wakefield during the school year. More than 1,500 children in grades 1-4 from these schools attended fire safety classes annually in

this safety house. These children received a hands-on fire safety lesson regarding home escape plans, smoke detectors and common residential fire hazards. This fire safety program had been very popular and is an effective means of presenting vital fire safety and burn prevention information to our elementary school children. With the recent re-instatement of the Fire Prevention Officer's position, the department hopes to begin a limited public education program during the fall of 2014 subject to available funding. Several large pre-schools in town as well some kindergarten classes did visit both fire stations.

Several fire evacuation drills were also conducted at each school facility, and the department assisted in the multi-hazard evacuation and relocation drills practiced by each school during 2013.

CONCLUSION

In conclusion, I am grateful to the community and especially our Selectmen, Finance Committee and our Town Administrator Stephen P. Maio for their ongoing support during these difficult financial times. As the Town enters 2014, my goals are to continue to expand code enforcement activities and develop public education programs in the department. An additional goal will be to outfit and place into operation the new aerial ladder truck that is expected for delivery during the spring of 2014.

I would like to thank all the members of the Wakefield Fire Department, the Wakefield Auxiliary Fire Department, the Wakefield Police Department, all other town boards, committees and departments and the citizens of Wakefield for their continued support and assistance.

Respectfully submitted,

Chief Michael J. Sullivan
Wakefield Fire Department

STATISTICAL REPORT FOR 2013

BOX ALARMS	465
STILL ALARMS	2858
TOTAL ALARMS	3323

Medical emergency / motor vehicle accident responses	2140
Alarm malfunctions / accidental alarms investigations	468
Public assistance / public service responses	141
Investigations of hazards, gas & smoke odors	112
Mutual aid responses to other communities	71
Water hazard emergency responses	44
Appliance fires / emergencies	17
Heating system emergency responses	17
Electrical fires / emergency responses	55
Hazardous materials incident responses	17
Carbon Monoxide detector investigations	124
Structure / Building fires	17
Brush & grass fires	59
Motor vehicle fires	12
Rubbish & dumpster fires	6
Malicious false alarms	5
Rescue responses (water rescue, elevator rescue)	18
Mutual aid assistance received by Wakefield	54

MULTIPLE ALARM FIRES – 2013

- ☐ BOX 2-3161 – NORTHEAST REGIONAL VOCATIONAL SCHOOL
100 HEMLOCK ROAD - 5:23 P.M. – JANUARY 8, 2013
- ☐ BOX 2-214 – 63 GOULD STREET – 12:50 A.M. – MAY 10, 2013
- ☐ BOX 2-56 – 330 REAR SALEM STREET – 12:18 P.M. – MAY 16, 20

EQUIPMENT USED

EQUIPMENT	USAGE
1 ½" Hose	6050 feet

1 ¾" Hose	5150 feet
2 ½" Hose	4250 feet
4" Hose	2000 feet
Ladders	2544 feet
Air Masks Used	114 times
Salvage Covers Used	6 times
Smoke Ejectors Used	65 times
Fire Extinguishers Used	26 times
Thermal Cameras Used	36 times
Multi-gas Detectors Used	75 times

APPARATUS RESPONSES

UNIT	BOXES	STILLS	TOTAL
Engine 1 – 2006 Seagrave Pumper	443	1649	2092
Engine 2 – 2000 Seagrave Pumper	264	372	636
Engine 4 – 1996 Seagrave Pumper (Reserve)	218	365	583
Ladder 1 – 1995 Seagrave 100' Aerial	452	526	978
Car 6 – 2011 Chevrolet Silverado Utility Truck	43	57	100
Car 2 – 2014 Ford Explorer 4WD Utility Vehicle	419	265	684

ADDITIONAL APPARATUS OPERATED BY THE DEPARTMENT

Car 1 – 2002 Chevrolet Tahoe 4WD Utility Vehicle –Assigned to the Fire Chief
Car 2 – 2014 Ford Explorer 4WD Utility Vehicle –Assigned to Captain - Shift Commander
Car 3 – 1999 Chevrolet Tahoe 4WD Utility Vehicle – Assigned to Fire Prevention Officer
Car 6 – 2011 Chevrolet Silverado 4WD Utility Truck
Marine Unit(s) – 1980 13' Boston Whaler & 1995 10' Avon Rubber Rescue Boat
Marine Unit Trailer – 2004 EZ Loader Trailer
Technical Rescue Trailer – 2000 Car Mate 18' Cargo Trailer
Haz Mat Trailer – 2003 Car Mate 14' Cargo Trailer

FIRE PREVENTION REPORT FOR 2013

Smoke Detector Certificates Issued	389
Oil Burner Permits Issued	84
Oil Storage Permitted (Gallons)	23,503
Propane Gas Storage Permits Issued	16
Flammable Liquid Storage Permits Issued	11
Sprinkler System Inspection, Test, Service Permits Issued	108
Fire Alarm System Inspection, Test, Service Permits Issued	239

Blasting / Fireworks Permits Issued	4
Underground Fuel Tank Removal Permits Issued	61
In-Service Fire Prevention Inspections Conducted	573
New Fire Protection System Installation Permits Issued	122
Open Air Burning Permits Issued (Jan. – May)	128
Final Fire Alarm Acceptance Tests	66
Tank Truck Inspections	5
Fire Prevention Inspections Related to State/Local Licensing	59
Compliance Inspections conducted by Fire Prevention Officer	250
Miscellaneous Permits Issued	1
Quarterly Inspections Conducted (Schools, Hotels/Lodging Houses, Nursing Homes)	83

REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR – 2013

The Emergency Management Department prepares for natural and manmade disasters, serving as the local branch of the Massachusetts Emergency Management Agency (MEMA) and of the Federal Emergency Management Agency (FEMA).

Wakefield continues as an active member of the 16-community Mystic Regional Emergency Planning Committee (REPC). The Mystic REPC meets 10 times during the year and works to conduct and coordinate emergency exercises and procedures throughout the area encompassed by its members.

Wakefield subscribes to Code Red, an emergency notification telephone system that allows town officials to immediately notify residents and businesses via telephone of emergency situations and important community and school information. During 2013 no local emergency shelters were opened.

The Wakefield Auxiliary Fire Department operates under the auspices of Emergency Management. During 2013, Auxiliary Captain Richard Harrington, Auxiliary Lieutenant Robert Sartori, and Auxiliary Firefighters Kevin Boyle, Al Catanzaro, Matthew Harrington, Michael Parr, Matthew Nichols, Alessandro Colarusso, Timothy M. Gorman and John T. McCarthy attended weekly training sessions and responded to emergencies as necessary. These men also volunteered their time at many civic events and activities. Their commitment to the community is commendable and worthy of recognition.

Winter storm Nemo struck the Massachusetts area on February 8-9, depositing some 27 inches of snow throughout the town. The storm created blizzard conditions,

with high winds and heavy snowfall exceeding several inches an hour creating near white-out conditions. Governor Deval Patrick declared a state of emergency as well as a ban on all non-essential traffic on all roads throughout the state. The town instituted a parking ban on all streets for most of the weekend. The Town implemented its emergency plan for the storm as the DPW struggled to keep the streets passable. Employees from the Fire, Police, DPW, Light and School departments worked closely together to help ensure the safety of Wakefield's citizens. There were very few power outages during the storm. Fire hydrants were dug out by Fire and DPW crews until relatively warmer temperatures resulted in a significant snow melt. There was no reported damage to any public facility and no one was injured during the storm. Storm Nemo once again demonstrated the value to the town in having its own municipal power company staffed with dedicated employees serving the Town of Wakefield. All town departments cooperated to make the town's emergency plan run as smoothly as possible under the circumstances. Wakefield should be extremely proud of how its emergency management team pulled together during these emergency incidents.

A \$5,625 Emergency Management Performance Grant (EMPG) was awarded to Wakefield in December of 2012. Funds from this grant purchased additional data switches to increase the Internet and phone capabilities inside the Emergency Operations Center. An additional EMPG grant for \$4,530 was awarded in August of 2013 to assist in the replacement of eight security cameras around the perimeter of the Public Safety Building.

I wish to express my sincere thanks to all department heads and their supervisors for their continued cooperation and assistance in serving on the Local Emergency Planning Committee and to the volunteer members of the Wakefield Auxiliary Fire Department for their service during 2013.

Respectfully submitted,

Fire Chief Michael J. Sullivan
Emergency Management Director

Report of the Fire Alarm and Traffic Signal Department

The Fire Alarm and Traffic Signal Department maintains seventeen signalized intersections, thirteen municipal fire alarm circuits, and communication centers in both fire stations.

In 2013 twenty-five calls for service were handled involving traffic equipment. Additionally thirty-two calls for lights out were taken. Both of these numbers show a reduction from previous years that can be partly attributed to LED bulb conversion and increased preventive maintenance. A new, three way signal was installed at Main and Church Streets and several one way signals were installed the Main and Water Street intersection. These signal replaced aged and worn signals that had been up for numerous years. The Lowell and Vernon Street intersection was converted to LED bulbs. These units last longer and consume less power.

The vehicle detection system at the intersection of Main and North Avenue was upgraded to a video system in conjunction with a Department of Public Works road project. Video systems provide more efficient vehicle detection then older, in the road loop detection. One detection loop at Main and Salem Streets required replacement due to road construction. All pedestrian systems were checked several times during the year with five pedestrian buttons needing replacement. Signals at Farm and Water, North Ave at Church, and Water at Crescent were knocked down from accidents.

Numerous utility pole replacement and increased construction projects combined to require forty-four pole change overs and the installation of 6500 feet of new fire alarm cable. The areas of Audubon Road, North Avenue, Gould St, and Salem St. were upgraded from thirty year-old fire alarm cable. The Legacy Park/ Richmond Vista project required a large extension of circuit 5 on the West Side. Four new master fire alarm boxes were installed and five open circuits repaired. Fire alarm box testing, box painting, tree trimming and line maintenance were done during the year.

*Respectfully submitted
Randy Hudson*

Report of the Building Department

Report of all Divisions of the Building Department for the Year 2013 is as follows:

BUILDING DIVISION

Building Permits Granted	686
Building Inspections Made	1124
Inspections m/w Fire Prevention Officer	3
Inspection of Fire Jobs	6
Inspections Made m/w State Inspector	1
Request for Zoning Interpretation	1025
Complaints Investigated RE: Zoning Bylaw	278
Sign Permits Issued	26
Single Family Dwelling Permits Issued	17
Single Family Attached Dwelling Permits Issued	4
New Commercial Buildings	9
New Middle School	1
Buildings Razed	15
Swimming Pool Permits Issued	11
Solid Fuel Burning Appliance Permits Issued	7
Multiple Dwellings Inspected	2
Lodging House Inspections	10
Hotel Inspections	2
Public School Inspections	10
Day Schools Inspections	11
Certificate of Occupancy Permits Issued	38
Certificate of Inspection Permits Issued	130
Building Permits Fees Collected	\$512,449

Permit Valuations for the Last Six Years

2008	\$29,106,143.00	2011	\$23,711,399.00
2009	\$19,933,125.00	2012	\$48,247,843.00
2010	\$28,777,642.00	2013	\$135,344,266.00

PLUMBING DIVISION

Permits Granted	418
Inspections Made	582
Inspections Approved	533
Meetings w/Pipe Fitters/Plumbers on Job	21
Complaints Investigated	8
Plumbing Permit Fees Collected	\$37,969

GAS DIVISION

Permits Granted	359
Inspections Made	389
Inspections Approved	363
Meetings w/Pipe Fitters/Plumbers on Job	20
Complaints Investigated	1
Gas Permit Fees Collected	\$11,730

WIRE DIVISION

Wire Permits Granted	564
Residential Wire Permits Granted	364
Commercial & Other Wire Permits Granted	207
Inspections Made	1018
Inspections Approved	920
Inspections m/w or Requested by WMGLD	25
Inspections m/w or Required by Building Inspector	4
Inspections m/w or Requested by Fire Department	6
Inspections after Fire Damage	7
Job Meetings with Electricians	69
Inspections of Public Buildings	18
Inspections of Public Schools	20
Inspections of Hotels	2
Inspections of Lodging Houses	3
Temporary Service Permits	16
New Services – Residential	25
New Services – Commercial or Other	16
Service Increases	42
Complaints Investigated	3
Wire Permit Fees Collected	\$66,361

TOTAL PERMIT FEES COLLECTED	\$628,509
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Respectfully submitted,
John Roberto
Inspector of Buildings

Report of the Zoning Board of Appeals

The Wakefield Zoning Board of Appeals, a quasi-judicial body with five members and two alternates appointed by the Board of Selectmen, operates under the Zoning Bylaws of the Town of Wakefield and under Chapter 40A of the General Laws of the Commonwealth of Massachusetts.

The Board deliberated on 39 Petitions during 2013. The Petitions included requests for Variances, Special Permits, Findings and/or Determinations. Major items before the Board included Petitions for a new Galvin Middle School, a Variance was granted to Clear Channel Outdoor, Inc. for a digital billboard, two cell tower Modifications were granted and one cell tower Variance was denied, Modification of a Comprehensive Permit to allow fourteen townhouse style units to be converted from rental units to condominium home ownership units at 101 Hopkins St., Building A and a Variance was granted for a chicken coop.

Michael L. Pierce served as Chairman of the Board, and Richard O. Bayrd served as the Clerk. Other Board members are Charles L. Tarbell, Jr., James H. McBain and David W. Hatfield. Alternate members are Kimberly Hackett and Jennifer L. DiCarlo. Mrs. Gail Conroy served as the Secretary of the Board.

Respectfully submitted,
Michael L. Pierce, Chairman

Report of the Sealer of Weights & Measures

Summary of annual test and seals in the Town of Wakefield – 2013.

Prescription Balances	11
Pharmacy weight sets	3
Retail scales	56
Industrial scales (under 1000 lbs.)	9
Industrial scales (5000 lbs.)	3
Industrial scales (over 10,000 lbs.)	3
Gasoline pumps	88
Fuel oil delivery trucks	85

Total number of devices tested 258

Respectfully submitted,
Robert Rose
Sealer of Weights/Measures

Report of the Animal Control Officer / Animal Inspector 2013

Below are just some examples of the calls, actions taken
and duties of the Animal Control Officer/Animal Inspector.

Police calls	260
General animal calls	3,045
Animal related questions	412
Warnings issued	162
Violations issued	58
Malden Court hearing attended	7
Malden Court trials attended	0
Cruelty cases	15
Barking dog complaints	53
Dog bite cases	15
Cat bite cases	7
Dogs boarded	12
Dog returned to owner	11
Dogs adopted	0
Dogs euthanized	1
Other animals adopted	0
Animals quarantined	71
Facilities & Animals Inspected	5
Officers continuing education & training	62 Hours
Community education classes or speeches	16 Hours
Animal transferred to other agencies, i.e. MSPCA, ARL, Northeast Animal Shelter, PAWS	15
Out of town transferring animals	7 Hours
Injured animals rescued	5
Deceased animals removed	181
Humans exposed to rabid animals	0
Animal exposed to a possible rabid animals	30
Suspected rabid animals euthanized	4
Cats or Other Animals euthanized	0
Patrol of town & school grounds	Daily
Shelter duties i.e., cleaning & maintenance	252 Hours

Health and Welfare

Reports of

BOARD OF HEALTH

HOUSING AUTHORITY

COUNCIL ON AGING

COMMISSION ON DISABILITY

Report of the Health Department

The Wakefield Health Department is part of a shared arrangement with Melrose and Reading sharing staff including the Director, Inspectors, and Public Health Nurse.

The three member Board of Health met monthly. With the election of one of the members to the Board of Selectmen, a local attorney was appointed to fill the remainder of the term. The board passed new regulations, "Application Review Fees Special Account Regulations" and "Regulation to Prohibit the Sale of Drug Paraphernalia." In addition the Board held four public hearings regarding housing and a semi-public pool.

Grants: The Wakefield Board of Health is part of three regional public health grants as part of the Mystic Valley Public Health Coalition. The first is a five year \$81,750 regional tobacco control grant of which we are in our second year. This grant will be expanded in the future to include youth alcohol abuse prevention. Tobacco compliance checks were completed with 100% compliance. In addition, the Tobacco Control Coordinator worked with a number of departments and schools to provide information about new trends with youth and nicotine control devices. A new \$100,000 opioids prevention grant was awarded to the Mystic Valley Public Health Coalition this year to address the issues of opioid use. In addition, we have completed the second of a five year \$60,000 per year federal grant with Melrose to implement the Mass in Motion program for healthy eating and active living. Over a hundred health events and demonstrations were held during the year for residents to learn about and/or experience healthy eating and active living opportunities. A small grant of \$1000 was secured to assist the School Nurses develop a Policies and Procedures Manual with Melrose and Reading.

Environmental Health: One of the statutory functions of the Health Department is to permit and inspect food establishments, semi-public swimming pools, recreation camps and tanning establishments. In addition, the staff responds to complaints from the community on these and other public health issues. Wakefield and Melrose share a full-time Senior Health Inspector and two part-time Health Inspectors.

The inspectors performed 365 food inspections for 143 annual, 36 temporary, 11 mobile and 18 farmer's market food permit holders. In addition, 30 inspections were completed for 3 camps, 5 swimming pools, and 4 tanning establishments.

A total of 112 complaints were received: housing 46; food 21; trash 11; dumpster 1; yard 5; odor 2; rodents 7; tobacco 1; pool 2; miscellaneous 16.

Public Health Nursing: Adult immunization clinics were held in the fall in conjunction with Melrose and Reading. Between the three communities, a total of nine clinics were offered with three in Wakefield. Clinics were open to residents or those employed in any of the three communities. A total of 509 influenza vaccines were administered as well as 12 pneumonia vaccinations.

The Public Health Nurse followed up on reported communicable diseases Using the Department of Public Health’s secure online system for this process. In 2013 there were 124 confirmed or probable cases of the following:

Campylobacter	6
Giardiasis	2
Hepatitis B	7 (+ 2 Contact)
Hepatitis C	18
Lyme	41(7 confirmed)
Pertussis (Whooping Cough)	3
Salmonellosis	4
Streptococcal Pneumoniae	1
Varicella	3
Babeosis	1
Shigellosis	1
Influenza	19
Mumps	1
Other TickBorne	3
Other	9

Communication and support continues to be offered to the School Nurses.

Community Health: Awareness of the Sharps Kiosk at the Public Safety Building continues to grow. In 2013 it was emptied twelve times, doubled from 2012. The Medication Take Back program allows residents to dispose of unused and/or expired prescription medication in a safe and environmentally appropriate way at the Public Safety Building.

Substance abuse prevention: In its second year, WAKE-UP, Wakefield’s substance abuse prevention coalition received big news when it was awarded a five year, \$625,000 grant from the federal government. The coalition now has a full-time Coordinator to work with members to move their agenda forward, focusing primarily on alcohol, marijuana, and opioid use among youth. The Coalition drafted alcohol regulations for the Board of Selectmen which were approved in November. Responsible beverage training and alcohol compliance checks will begin in 2014.

Mosquito Control: Mosquito Control is provided by the town’s membership in the East Middlesex Mosquito Control Project. The adult mosquito surveillance program used traps to collect mosquitoes from 3 Wakefield locations. Data was compiled from 18 mosquito trap collections with two testing positive by the state health department for WNV. Annual spring helicopter application of Bti to control spring floodwater mosquitoes was completed over 44 wetland acres. Field crews using portable sprayers applied Bti in the spring and summer to 8.5 wetland acres when high densities of mosquito larvae were found in stagnant water. For adult mosquito control there were 2 crews assigned to apply Sumithrin to 3749 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of mosquitos. The Project used their excavator and manpower to maintain 2191 feet of waterways.

Other: The Board continues to support the funding of two very important programs, Riverside Community Care and the ARC of East Middlesex. Riverside Community Care provides a broad range of health and human services including mental health, developmental disabilities and traumatic brain injuries, substance abuse treatment and early childhood services. A line item in the Board of Health budget subsidizes a sliding scale fee structure for outpatient mental health services. In 2013 267 patients received 3966 visits and \$83,764.27 of free care.

ARC of East Middlesex provides a range of residential and day services to Wakefield residents. Through a line item in the Board of Health budget, vocational training was provided to Wakefield adults.

Respectfully submitted,

Ruth L. Clay, MPH
Health Director

Report of the Wakefield Housing Authority

The Wakefield Housing Authority (WHA) was chartered in 1963 to provide housing for low income elders, families, and the disabled. All of its projected income and expenditures are approved by the Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD) or by the United States Department of Housing and Urban Development (HUD).

I. Description of current housing programs:

Three developments are subsidized by the State Department of Housing and Community Development (DHCD): Hart's Hill (667-C) consists of 116 one-bedroom units built in 1965 and 1968 for elderly/disabled people; 38 and 40 Hart's Hill Road (689-1), which opened in 1990, provides residential facilities for 8 Department of Developmental Services clients; eight apartments of two-bedrooms each for families (705) were acquired in 1981. Lincoln School (667-3) opened in 1981 contains 10 elderly one-bedroom units and three units of congregate housing for 15 clients. The services for the congregate units are funded through a grant from the Office of Elder Services. Contract Administrator for the Lincoln School is Massachusetts Housing Finance Agency. A forty unit building for the elderly/disabled, Crystal View Apartments (74-1) was completed in 1981 using funds received from the Federal Department of Housing and Urban Development (HUD). Two programs of leased housing are provided: 331 Section 8 vouchers funded by HUD and a 31 unit State Rental Voucher Program (MRVP). In 2006, the Wakefield Housing Authority signed a contract with the Wakefield Senior Housing Corporation to be the management agent for the new Hart's Hill Heights 202 supportive living building consisting of 22 one-bedroom units.

The Section 8 program has grown to 331 vouchers. The Section 8 Family Self-Sufficiency Program (FSS) continues with 6 families enrolled in the program. Begun in 1993, the FSS program enables families to take advantage of a variety of options which are geared to having them achieve a goal of self-sufficiency within five years. We have had one family purchase a house and start their own business; others have completed their education and/or job training and all have improved their credit ratings.

II. Eligibility criteria for each housing program:

The eligibility criteria vary from program to program. They may be obtained on our website at www.wakefieldhousing.org or by calling the housing authority. At the present time, income-eligible people may apply for the State and Federal one-bedroom elderly/disabled complexes. They may also apply for Section 8 Vouchers through the Centralized Section 8 Waiting List of which the Wakefield Housing Authority is a member. Wakefield residents or those who work in Wakefield are given a preference. Applicants are encouraged to apply by calling or coming to the WHA office located in the basement of the Lincoln School House at 26 Crescent Street (781) 245-7328 or visit our website.

III. Financial information:

The most recent audit of the Authority's finances (FY'13) is available to the public for viewing at the Authority's offices at 26 Crescent Street. No audit findings of the Authority have been noted by the Office of the State Auditor for the last twenty years. The Authority was designated a "High Performer" by HUD for fiscal year 2013.

IV. Activities during the past year:

The Authority received \$37,103 from HUD for the Capital Fund Program. This was the twentieth year that a grant was received from HUD to enable the Housing Authority to do capital improvement projects at Crystal View. This year a Green Physical Needs Assessment was performed to estimate the capital needs for the next twenty years.

This year the Authority received a formula funding from the Department of Housing and Community Development. A portion of these funds were used for modernize of kitchens at Hart’s Hill, exterior painting, walkway and parking lot repair. Lincoln School underwent a \$150,000 building envelope and window renovation project.

Hart’s Hill Heights was completed six years ago. Occupancy for the 23-unit building began in January, 2007. Under the U. S. Department of Housing and Urban Development 202 program, the Wakefield Housing Authority and the sponsor, Mystic Valley Elder Services, formed a non-profit, the Wakefield Senior Housing Corporation. Mystic Valley Elder Services coordinates supportive services, maintains a meal site on the premises and holds activities for the tenants of the “Hart’s Hill Complex” which includes the Hart’s Hill Apartments and Hart’s Hill Heights. This year they have joined with the Wakefield Interfaith Food Pantry provide a food pantry on site. The Wakefield Housing Authority is the management agent of Hart’s Hill Heights providing administration and maintenance for the property.

Administrative staff include Sandra P. Gass, Executive Director; Maureen Howlett, Housing Manager, Mary Lou Roche, Financial Manager; Stephanie Gallo, Director of Leased Housing; Jessica Rivera, Leased Housing Specialist; Frances Marshall, Administrative and Maintenance Assistant; Beth Greenberg, Tenant Services Coordinator and Family Self-Sufficiency Coordinator. Joseph Ventura, Michael Angeloni, Ron Martino, Gary Dean and Richard Custodio maintain the properties.

Board meetings are held on the fourth Wednesday of the month at 4:00 p.m. in the Lincoln School Conference Room at 26 Crescent Street.

Respectfully submitted,
Sandra P. Gass,
Executive Director

		Term End
Jane Good 54 Overbrook Road	Chairman	April, 2014
Eugene Ruggiero 26 Crescent Street	Vice Chairman	April, 2016
Alfred Confalone 25 Walton Lane	Treasurer	April, 2017
Arthur J. Rotondi, Jr. 4 Newell Road	Assistant Treasurer	April, 2015
Mary Daniels 42 Salem Street	Member State Appointee	

Report of the Council on Aging

The mission of the Council on Aging is to advocate, promote and support the social, health, and economic needs of the citizens of the community 60 years of age and over. The Council works to achieve these needs by offering advocacy, education, outreach, transportation, health, and recreational programs in promoting its mission.

This past year the Council continued to maintain active and connected participants through the many programs available. Art, computer, yoga, Tai Chi, Zumba, and woodcarving are some of the classes to be had. Presentations on health insurance, meditation, travel, nutrition and estate planning were also offered. Both the Wakefield Board of Health and Hallmark Health provided monthly blood pressure and wellness checks. The Board of Health also conducted a flu clinic at the center. The exercise room has improved with the addition of a treadmill, recumbent bike and a universal gym helping seniors remain active and fit. Services such as jewelry repair, hair and podiatry services are popular and are available monthly. An average of 300 people use center services weekly. Approximately 1100 seniors took advantage of all services and programs available.

Transportation is an essential service provided for many members of the community. The Council operates two vehicles which were used by approximately 100 people for their transportation needs in and out of Wakefield. 450 trips to medical appointments, 500 trips for grocery shopping and miscellaneous errands, and over 2000 trips to center activities were made.

The Council is fortunate to have the help of many volunteers who assist with special events, the meal site, and newsletter mailings. Students from the Galvin Middle School also provide the center with services and serving meals. Other participants volunteer throughout the year making handmade items to sell, donating the proceeds to benefit the Council.

Wakefield is part of the Mystic Valley Elder Services network. This non-profit organization works with local councils and residents addressing aging issues. They also administer the Meals on Wheels program in Wakefield and the catering for the senior center lunch program providing meals 5 days a week at the center meal-site.

The Executive Office of Elder Affairs provided the Council a grant in the amount of \$36,463. The grant was used to support the part time clerk position, offset the cost of exercise instruction and provide postage for newsletter mailings.

Respectfully submitted,
Judy Luciano

Report of the Commission on Disabilities Issues

The Wakefield Commission on Disabilities Issues (CDI) was established to provide accessibility, point citizens to potential resources, insure compliance with the Americans with Disabilities Act (ADA) and provide information to the disabled community. We have our own web site, www.wakefieldcdi.com, which is currently being revised and will be incorporated with the town's site in 2014. Some of the highlights that were accomplished this year included;

Donated 3 IPADS to the SPED Dept. at the high school to aid students improve communication skills.

Distributed brochures to churches, stores, etc. to advise what the CDI can do for the community. Brochure also contains an updated list of all municipal handicapped parking spaces in town. Brochure can also be viewed on our web site.

Attempted (unsuccessfully) to get Main St Post office to make front doors easier to open for all citizens.

Worked with Events Committee to insure temporary handicapped spaces are available when Main Street is blocked off for major events. Also worked with Town Administrator to automatically set aside the first four parking spaces, as handicapped spaces on Lake Ave, whenever Church Street is closed for Lake Events.

Several members attended the National Disabilities Expo, in Boston.

Sponsored a tree in Festival of trees at the Holiday Stroll.

Assisting in programs for the disabled at the new Boys and Girls Club.

Voiced concern over rear handicapped space at new CVS lot. Space can potentially block two handicapped spaces.

Met with DPW to assure proper handicapped access for all new fields constructed this year.

Heard two presentations this past year. One was for a potential dock to be built and put in Lake for remote controlled sailboats. The other was from a representative of the state's ADA coordinator.

Much of the success is a result of the cooperation we received from the Town Administrator's office, DPW, Police and Fire Dept. and employees of Wakefield.

Full time voting members of the commission at the end of 2103 included;

Dan Benjamin

Lois Benjamin

Phyllis Pearl- Baxter

Jeanne Boland

Judy Carmilia

Marc Luca

Thomas Wholley

Respectfully submitted,

Marc Luca-Chairman

Public Works

Reports of

DIRECTOR OF PUBLIC WORKS

ENGINEERING DIVISION

FORESTRY AND PARK DIVISION

CEMETERY DIVISION

FLEET MAINTENANCE DIVISION

BUILDING DIVISION

HIGHWAY DIVISION

WATER DIVISION

SEWER DIVISION

REPORT OF THE DIRECTOR OF PUBLIC WORKS

The Public Works Department consists of ten (10) divisions and is responsible for maintaining the town's infrastructure and facilities associated with Public Ways, Parks, Public Grounds, Town Cemeteries, Water Distribution System, Water Treatment, Sewer Collection System, Public Shade Trees, Town Buildings, Town Vehicles and Town Drainage System. Additionally, the department provides services, such as: refuse collection and disposal, recycling and yard waste collection, street sweeping, snow & ice removal and support services to other town departments. The goal of the department is to provide efficient, effective and economical services to the citizens of Wakefield.

There have been difficult times for the DPW during the past thirteen (13) years, however, we have turned the corner and can address some of the backlog items that occurred due to difficult financial times and budget reductions. Although we are not back to the position of the 1990's, we are able to move forward and make a number of critical infrastructure improvements.

State Chapter 90 funding which provides the money used for paving roads provides 33 percent of the annual funding needed for roadway improvements. In 2013 the state provided additional Chapter 90 funding, however the funding was not fully released by the Governor. The Governor released approximately 60 per cent of the Town's Allocation. This shortage has had a major impact on our roadway improvement program.

In the coming Fiscal Year (2015) we hope to continue with a number of major projects that will help to improve the community. Additionally, the DPW will continue to make every effort to maintain core services, provide for the health and safety of our residents, maintain existing infrastructure and ensure that the department meets its public safety responsibilities. Further, all ten (10) DPW Divisions will continue to participate in snow and ice removal operations during the winter season.

In calendar year 2013 the Department of Public Works was involved in a number of major programs, some of which include:

- Beasley/Landrigan/Dobbins Tennis Courts – In 2013 the DPW began the construction portion of the Beasley and Landrigan Field Improvements and the Dobbins Tennis Court Improvements. The project is approximately 90 percent complete. The project has provided new artificial fields at Beasley and Landrigan, state of the art field lighting at both fields, new sound system at Landrigan Field, a new track, new tennis courts, new scoreboards at both fields, new bleachers at Landrigan Field, new press box at Landrigan Field, a new bathroom facility/concession stand at Landrigan Field and improved handicap access. The final components of the project include a parking lot across from Landrigan Field, a pathway from the parking lot to the High School to improve safety for the students, site lighting and punch list items. The undertaking of this major project required the assistance of all DPW divisions and a number of other Town Departments. As a result of the efforts put forth by our Engi-

- neering firm, Contractor, and the Town, no events or games were missed during the 2013 fall sports season. This major project provides Wakefield with state of the art facilities. The project will be completed in the spring of 2014.
- Hemlock Road Sewer System - During the summer of 2014 the DPW put out to bid the installation of a sewer main for Hemlock Road. Previously there was no sewer main in Hemlock Road. The installation of this sewer main will serve the Landrigan Field team room and Landrigan Field bathroom/concession stand. Additionally, provisions have been made to allow the Vocational School to connect to the sewer at a future time. The project cost approximately \$180,000 and was completed in the fall of 2013.
 - High School Field House Improvements - During the summer and fall of 2013, the DPW made a number of major improvements to the High School Field House. The improvements included painting the entire inside of the facility, new wood basketball court in the main court area, new plastic basketball court in the practice court area, new automated bleachers and improved handicap access.
 - Storm Events – In February 2013, storm event NEMO deposited 27 inches of snow in Wakefield. The snow event occurred over two full days and required a major effort by the DPW to clear town roads and facilities of snow and ice. This major storm event resulted in a disaster declaration being issued. As a result, the Town applied and received \$152,921 in FEMA funding.
 - Energy Conservation – The DPW completed Phase II of our energy conservation program. Phase II included various improvements to lighting, lighting controls, weatherization, heating, burner controls, energy management system improvements, air handling unit upgrades, heating system upgrades, addition of vending machine/ walk in Freezer controllers, etc. The facilities receiving a portion of the various improvements included: High School, Walton School, Greenwood School, Town Hall, Greenwood Fire Station, North Avenue Public Works Facilities, Forest Glade Cemetery Facilities, and Americal Civic Center. The project was completed in December of 2013. The improvements represent a \$1.46 million dollar investment in Town facilities. The payback occurs over fifteen years and is paid out of energy savings.
 - Automated Meter and Meter Replacement Program – In 2013 the DPW continued with its town wide meter replacement program and installation of automated meter reading devices. This program will replace approximately 8,500 meters and provide automated reading that will substantially reduce the amount of time to complete meter readings and insure that readings are obtained on time during emergency weather conditions. This project will be completed in calendar year 2014.
 - Building Improvements – In 2013 the DPW performed numerous facility improvements, some of the improvements include: replacement of windows, lockers, bubblers and tile flooring at the High School, replacement of ceilings and doors at the Greenwood School, replacement of flooring at the Walton School, and security improvements at a number of schools and town facilities. Additionally, the DPW continues with its phased town wide facility painting program, HVAC improvement program and roof improvement program. Many of these projects are being phased in to accommodate funding availability. Phase II of many of the projects will continue in fiscal year 2015.
 - GIS system build out continued in 2013. This project will assist all town departments with important resources for improving operations.

- Safe Routes to Schools – In 2013 MassDot awarded the contract for the Dolbeare School Safe Routes to School Project. The project will begin in the spring of 2014. The project will provide a number of safety and handicap accessibility improvements in the area of the school. The improvements will include: sidewalk additions and improvements, safety improvements for walkers, crosswalk warning signals, handicap ramps, school entrance walkway improvements, etc. The improvements when completed will provide improved safety for students who walk and bike to school in this area. The construction and engineering portion of the project is valued at approximately \$500,000. The project is fully funded by the state and covers design, construction and construction over site cost. The construction portion of this project is expected be completed prior to the start of the 2014 school year.

In looking forward to 2014 and beyond the department will be involved in a number of major projects:

- The DPW will continue to make improvements to our aging sewer system with the goal of reducing Inflow/Infiltration and our MWRA Assessment. Additionally, we will continue with our sewer station reconstruction improvement program.
- Landrigan/Beasley/Dobbins improvement project will be completed in 2014
- The DPW will continue coordinating the Town's NPDES (National Pollutant Discharge Elimination System), storm water phase II program. The goal of the program is to improve the quality of storm water that is discharged to water bodies in the system. This federal mandate is unfunded and requires the Town to commit both funding and staffing resources towards this regulation. It is anticipated that the new permit will be released in 2014. The requirements of the new permit are anticipated to be costly and will consume more staff resources.
- The DPW and Advisory Board of Public Works continue to work on a long-term plan for Forest Glade Cemetery. The plan at a minimum will include: maximizing existing space, laying out existing space that has been developed and development of untouched areas.
- The DPW will continue to work closely with the Galvin Middle School Advisory Committee and the Town's Permanent Building Committee in construction of the new Galvin Middle School. Phase I of the project will be completed in the summer of 2014.
- The DPW works closely with a number of community groups in making Wakefield a great community. These groups include: Wakefield Center Neighborhood Association, Friends of Lake Quannapowitt, Pride in Wakefield, Wakefield Garden Club, Trees for Wakefield, Lions Club and Rotary Club. The DPW is grateful for the support and dedication of these groups.
- The DPW will be replacing a number of water mains in 2014. Two critical mains that need to be replaced include the mains located in Foundry Street and Princess Street.
- The DPW will be evaluating refuse and recycling services proposals to determine whether conventional collection or automated collection will be the future collection method in Wakefield. The goal of the refuse program under either system is to increase recycling and reduce overall cost.
- The DPW works closely with a number of community groups in making Wakefield a great community. These groups include: Wakefield Center Neighborhood Association, Friends of Lake Quannapowitt, Pride in Wakefield, Wakefield Garden Club, Trees for Wakefield, Lions Club and Rotary Club, Wakefield Tennis Association, etc. The DPW is grateful for the support and dedication of these groups.

For details of department accomplishments, I refer you to the divisional reports. Also, I would like to thank the following supervisors for their support during the year and for their assistance in preparing this report:

Carol Antonelli, *Business/Operations Manager*

Michael P. Collins, P.E., *Town Engineer*

Christopher Pierce, *Buildings Manager*

Don Schneider, *Highway Supervisor*

Dennis Gorman, *Fleet Maintenance Supervisor*

Dennis P. Fazio, *Forestry / Parks & Cemetery Supervisor*

Steve Fitzpatrick, *Water / Sewer Supervisor*

Finally I would like to express my sincere appreciation and gratitude to the employees of the Department of Public Works who worked tirelessly to insure that 2013 was a successful year.

Respectfully submitted,

Richard F. Stinson

Director of Public Works

REMEMBER
REDUCE. REUSE, RECYCLE

ENGINEERING DIVISION

The Engineering Division participates in and manages many Town infrastructure maintenance and improvement projects. Engineering staff performed a full range of engineering services including evaluations, reviews, survey, design, digital system mapping and data management, cost estimating and construction management. The Division procures and manages the services of engineering consultants and construction contractors on a range of Town projects where the level of effort exceeds Division staff availability, or where a particular expertise is required.

The Division provides engineering technical services, specialized graphics and data support to all Town Departments, Divisions and Boards and serves as a technical advisor/reviewer to the Planning Board, Conservation Commission and Zoning Board of Appeals, as well as citizens, developers and their consultants.

Engineering Division Projects:

The Division evaluated conceptual approaches, designed and prepared construction documents, calculated cost estimates, obtained permits, publicly bid and provided construction management for the following projects, which were petitioned by residents, funded by Town Meeting Articles, funded by private developers or awarded as grants:

- **Hemlock Road Sewer Extension (Farm Street to Landrigan Field):** The Division designed and managed bidding and construction of an extension of the town sewer system from Farm Street up Hemlock Road to Landrigan field. This sewer extension was to provide sewer service for the existing team room and new concession/bathroom building one for each of the buildings and a 3 inch force main sewer from

Landrigan Field to the existing trunk sewer in Farm Street. It also included a spare 4 inch force main in Hemlock Road for providing a potential future sewer service for the Northeast Regional Metropolitan Vocational School.

- **Trash Rack for Culvert under Beasley Field behind High School:** In conjunction with the 2013 upgrades to Beasley Field a stainless steel storm water trash rack was designed, fabricated and installed on the inlet to the 24 inch culvert which serves the area east of Beasley Field (behind the High School). This trash rack installation is critical to ensuring that the large downstream culvert system tributary to the Mill River is kept clear of debris which might clog the culvert system potentially causing loss of service and contributing to upstream flooding.
- **Market Street / Arborpoint (Lynnfield mixed commercial/residential development) expanded sewer system discharge to the Wakefield Sewer System:** The Division provided oversight of the acceptance testing of the expanded sewer system and new downstream pumping station in Lynnfield for the Market Street / Arborpoint mixed residential and commercial development, which discharges to the Wakefield trunk sewer in Audubon Road. This expanded system began discharging wastewater flows to the trunk sewer in 2013.
- **Americal Civic Center Storm water Discharge Removal from the Sewer System:** The roof drain system at the Americal Civic Center was relocated from the sewer system to the drainage system as part of the DPW's Inflow/Infiltration removal program. The work was started in late-2012 and completed in early 2013.
- **Town's Forest Glade Cemetery Expansion:** Survey control and layout was established for the expansion of the cemetery. Further tree, stump removal, and rough grading, by the cemetery division, continued in 2013. It is expected that further work including additional filling and grading and initiation of utility installation will occur in 2014.
- **Dolbeare School – Safe Routes to School Program:** There was a 25/75% design Public Hearing conducted in late 2012 for the submission by TEC, Inc. of Lawrence, MA for the Safe Routes to School program for the Dolbeare School. This program is 100% federally funded and administered by MassDOT for the engineering design and construction, except for any needed easement acquisitions which are the responsibility of the Town. The project will include improvement and installation of new sidewalks, handicap ramps, safety barriers, crosswalks, manually activated flashing warning signals and signage. The Division managed the acquisition of all easements required for the project. Final design and bidding phases were completed in 2013 with the construction Notice to Proceed issued in November 2013. Construction completion is scheduled for summer 2014.
- **Drainage system repairs and improvements:** Drainage improvements at the intersection of High Street at Furness Circle, Greenwood Street at Oakledge Road, and Lowell Street at Magnolia Terrace were designed and constructed in 2013.
- **Salem Street at Vernon Street Intersection:** With guidance from the Traffic Advisory Committee, improvements to the intersection of Salem Street and Vernon Street were designed in 2013. The improvements have been partially constructed by the DPW Highway Division. The improvements to the intersection will include new curbing and alignment, a stop sign, handicap ramps and roadway improvements. The work will continue in the spring of 2014.
- **Hazard Mitigation Grant Program:** In conjunction with the Massachusetts Emer-

gency Management Agency, the Engineering Division executed a Federal Emergency Management Agency grant for the resident at 154 Greenwood Street. The work under the Grant program to relocate some utilities in the home to above the 100-year flood elevation was completed in 2013, with final closeout of the Grant expected in early 2014.

External Professional Engineering Consultant Services Contract Management:

The Engineering Division assisted in DPW procuring the services of, and / or managed or provided assistance in managing external professional engineering consultants hired to undertake the following projects:

- **High School Fields Improvements:** The Division provided assistance when needed in reviewing the design and construction of the High School Field Improvements at Beasley Field, Dobbins Tennis Courts and Landrigan Field.
- **Galvin Middle School Reconstruction:** The Engineering Division provided review and comments of the design for replacing and relocating a section of the Wakefield Brook box culvert. The relocation and installation of a new section of box culvert and access structures, within Wakefield Brook, was done by Dow Construction of Dracut, MA along with W.L. French. The engineering division provided critical inspection of the work during construction.
- **Sewer System Infiltration / Inflow (I/I) Investigations:** The Division worked with the DPW Water and Sewer Division and Weston and Sampson Engineers of Peabody, MA in the following sewer system investigations, design and construction.
 1. Construction contract for Inflow/Infiltration removal in subarea 3 (the Albion Street area between Prospect Street and Crystal Lake from Main Street to the Stoneham town line) and some sections of subarea 6 (northeastern quadrant of Wakefield.) This work was completed in 2013.
 2. Excessive Infiltration Investigation in Subarea 6 (northeastern quadrant of Wakefield.) was undertaken in the spring of 2013. Sewered areas in the New Salem Street up to the Lynnfield town line were found to have excessive infiltration rates. The sewer systems in these areas received internal TV inspection during 2013 and this resulted in a number of pipe and structure defects being identified. A construction contract to remove excessive infiltration will be implemented in 2014.

Digital Base Mapping of the Town:

Engineering Division staff is tasked with frequently updating the digital base map with all new information that is provided to or collected by the Division. Information that is continually added to the map includes, but is not limited to, new subdivisions, major new and re-developments, utility improvements or additions, property line changes and roadway layout changes. Any changes to parcel information are tagged by the Assessor Department, but the Engineering Division assists in tracking any discrepancies and updating the map with significant changes.

- **Local Hazard Mitigation Plan Update:** The plan incorporates all emergency related Town Departments to establish a pre-planned approach at potential natural hazards from storm events. The Plan also identifies and tracks implementation of mitigation measures which might eliminate or reduce impacts from natural hazards. It also allows the Town to be eligible for Hazard Mitigation related State and Federal grants. The Division will complete a draft update of the Plan in early 2014 for submission and review by the Federal Emergency Management Agency (FEMA) and the Massachusetts Emergency Management Agency (MEMA.) Following review by

FEMA and MEMA the Division will address any questions or comments updating the Plan for submission to the Board of Selectmen for review and adoption.

- **Cemetery Grave Plot Layout Survey:** The Division provides ongoing survey control and layout of cemetery plots at the Town's Forest Glade cemetery. The 2013 cemetery plots survey finished the layout of section "P" and continued working on laying out section "O".
- **Drainage System Mapping:** The digital mapping of the Town's drainage system continued in 2013. The drainage system mapping in 2013 included tributary systems to the major drainage systems and survey to identify rim and invert elevations of major drainage structures. The drainage system investigations and mapping efforts will continue in 2014, with more of the tributary systems to the major drainage systems mapped and more structure rim and invert elevations identified.
- **New Snow Plow Operations Software:** Engineering Division personnel assisted in the development and implementation of a new Snow Plow Operations Management System (SnowOps) by PeopleGIS. The system helps to manage the contractors hired by the DPW.
- **National Pollutant Discharge Elimination System (NPDES) Phase II Storm water Discharge Permit:** Engineering Division personnel continued to coordinate and implement the requirements of the Town NPDES Phase II storm water discharge permit. A final new permit is expected to be issued from EPA / DEP in 2014.
- **DPW Engineering Standards:** Engineering Division staff with input from other DPW Divisions continued to update the DPW engineering standards for construction of roadways, curbing and sidewalks; water, sewer and drainage utility systems; landscaping and other Town infrastructure related items. These standards include construction details and standards for the work. These standards will continue to be updated and used to guide infrastructure work in the future.
- **Traffic Advisory Committee (TAC):** The Division participated in a support function to the Town's Traffic Advisory Committee in reviewing traffic issues throughout the Town, developing possible improvements to problem intersections, performing survey and preparing plans for submissions to the Board of Selectmen, review of developer's traffic impact analyses and mitigation plans, and oversight of construction of improvements to locations in the right-of-ways as guided by the TAC.

Subdivision, Major Private Commercial Enterprises and Town Projects Permit and Design Review, Construction Management and Inspection:

The Engineering Division provided engineering review in support of permitting, design and approval, conducted or managed construction inspections, and provided administrative support to the Planning Board, Zoning Board of Appeals and Conservation Commission for many projects including the following:

- Franklin School conversion from school building to condominium building with 20 units – design and construction
- Legacy Park (formerly named Appleton Cliffs Apartments & Condos (135 Units off Hopkins Street) – construction completion
- Gates of Greenwood subdivision off Green Street – construction completion
- AL Prime Gas Station intersection of Salem and Lowell Streets – construction completion
- High School Athletic Fields Upgrade – construction

- Galvin Middle School Replacement – construction
- Carriage Lane subdivision (at 120 Main Street) – construction
- Winverse subdivision (formerly Nazareth Academy) – construction
- 14 Audubon Road residential development (178 Units) – construction
- 415 Lowell Street residential development (30 units) – construction
- Old Nahant Village subdivision - construction
- 181 Salem Street 3 lot subdivision – proposal review

FORESTRY & PARKS DIVISION

The Forestry Division is responsible for the planting, pruning, spraying and removal of public shade trees on public property throughout the Town. Extensive work is done seasonally around Lake Quannapowitt.

The Park Division is responsible for the proper maintenance of the upper and lower commons, all parks, playgrounds, athletic fields, and many roadside areas, including twenty-two (22) islands. This division maintains over one hundred (100) acres of parks and recreational land under the Public Works jurisdiction. This division is responsible for all rubbish removal at all parks, school fields and downtown areas. Major emphasis is placed on school athletic fields through an aggressive aeration and seeding program. This division is also involved in the setup and cleaning for major festivals that occur in the Town.

The Adopt-A-Site program has twenty-two (22) locations and thirty (30) flowering whiskey barrels within Wakefield. This requires the Division to water new plants at 14 locations several times a week as needed.

Forestry Division:

- 191 tree work maintenance requests completed
- 88 shade trees removed
- 22 shade trees planted
- 2 shade trees donated
- 35 stumps ground

Park Division:

- Winter sidewalk plowing
- 19 School Sand barrels
- Cleaning and refurbishing filter berm on Lake Quannapowitt
- Monitoring water level on Lake Quannapowitt
- Involved in the setup and cleanup for town festivals
- Maintenance on all 13 playgrounds
- Daily maintenance on all (14) Town ball fields
- Set up and cleanup for all major school athletic events
- Field line painting 67,985 l.f./12.87 miles
- Seasonal roadside mowing
- Collected refuse from parks and schools – 98.90 tons
- Seasonal painting of all park barrels

Major Projects and Storms:

- Tree City USA Award – 12th year
- Fourth year Town wide tree spraying via spraying article
- Assisted the contractor with the Beasley, Landrigan & Tennis Court improvement project.
- Worked with the design team and contractor on the Galvin Middle School improvement project.
- Increased effort for planting shade trees via shade tree article
- Oversee the Town wide goose control program. Calendar year 2013 showed a reduction the Town’s goose population.
- Provide Christmas tree pickup and recycling of debris

CEMETERY DIVISION

The Cemetery Division is responsible for the operation and maintenance of the Forest Glade Cemetery and the Old Church Street Cemetery. The seasonal tasks of lawn and tree trimming, as well as planting have grown each year. Newer sections “N. Main” and Section “O” are presently in use. Cemetery expansion clearing was completed for Phase I. Grading and backfill was also in progress to start the next phase for drainage, water and road layout.

Major Projects:

- Working on the expansion of Forest Glade Cemetery to increase the number of graves available. The expansion when completed will provide an additional 1,700 graves.

Cemetery Revenue:

Number of foundations installed	75
Number of interments	129
Income from sale of graves	\$ 17,400.00
Perpetual Care	\$ 36,575.00
Sale of Services Revenue	\$ 72,295.00
TOTAL REVENUE	\$126,270.00

FLEET MAINTENANCE DIVISION

The Fleet Maintenance division is responsible for the preventive maintenance program and minor and major repair and maintenance of all vehicles from the following divisions:

- 140 D.P.W pieces of equipment
- 23 Police Dept. Vehicles
- 8 Fire Dept. vehicles
- 3 School Dept. Vehicles
- 2 Fire Alarm Vehicles / Equipment
- 2 Council of Aging Vehicles
- 1 Building Inspector’s Vehicle
- 1 Animal Control Officer’s Vehicle

The division provides preventative maintenance on a scheduled daily basis. All minor repairs and most major repairs are done in house. Fleet Maintenance responsibilities also include writing the specifications to cover the needs for each division purchasing vehicles.

Vehicles purchased

- Two (2) for the DPW Highway Division – Dump with plow & sander and pickup truck with plow and compressor
- One (1) for the DPW Water Division – Dump with plow
- One (1) for Building Department
- One (1) for DPW Parks Division – 52 inch deck mower
- One (1) for DPW Sewer Division – Vibratory Roller
- One (1) for DPW Forestry Division – Aerial Bucket

The Division is also responsible for providing all Town Departments including the Gas and Light Department with both Unleaded Gasoline and Diesel Fuel.

BUILDING DIVISION

The Building Division of the Department of Public Works is responsible for the maintenance and operation of 40 buildings which include school and town buildings. The inventory of buildings includes major facilities such as Town Hall, Public Works, Senior Center, all Schools and the Public Safety Building. The Division is also responsible for minor facilities such as storage buildings and field bathroom buildings.

During the year work orders are processed through the DPW’s work order system and consist of various types of work which include: electrical repairs and upgrades, HVAC preventative maintenance and repairs, HVAC filter replacement, carpentry, roofs and window repair, and other facility repairs and improvements. Other work that is accomplished by the division includes custodial services at the Town Hall, Public Works Facilities, Public Safety and Senior Center. Most work is accomplished by division forces and a small percentage is out sourced.

Major Projects undertaken in calendar year 2013 include:

Phase II Energy Performance program for the High School, Greenwood School, Walton School, Town hall, Greenwood Fire Station, North Avenue Public Works facilities, Forest Glade Cemetery Facilities and Americal Civic Center was completed.

Some of the other significant projects that were undertaken and completed during 2013 were as follows:

Town Hall

- Installed new interior heaters.

- Installed new stairway carpeting.
- Built a second floor conference room.
- Installed a new HVAC unit for the Accounting Office at Town Hall
- Repaired all facer boards that had rotted.
- Repair to the sprinkler air system.

Galvin Middle School

- Replaced unit coil over the library.
- Painted classrooms and hallways.
- Repaired roof for leaks.

Walton School

- Replaced two new exhaust units on the roof.
- Replaced modular skirt around school.
- Installed new gutters around school.
- Exterior painting at the school.
- Interior painting at the school.
- Replaced floor tiles in the school
- Installed new bench in front of the school.

Greenwood School

- Paint and repair fire escapes.
- Replaced three doors.
- New ceiling installed in classrooms and hallway.
- Installed new heaters on the 1st floor.
- Interior painting.
- Installed new boiler.

Woodville School

- Upgraded numerous ballasts within the school
- Interior school painting.
- Repaired roof leaks.

High School

- New gas cocks installed for the science labs.
- Replaced two 30 ton HVAC units on the roof over the Math and Foreign Language area
- New aluminum railing in the hallway next to the Library
- Roof leaks located and repaired as needed
- Replaced Plexiglas windows with new glass.
- Installed new field house floor.
- Installed new field house bleaches.
- Replaced 298 lockers in the math wing
- Tile floors replaced – history corridor, corridor by the superintendent's office, and warrior café floor
- Participated in the renovation and improvements to Landrigan and Beasley Fields, Tennis Courts, Track, Parking areas, and the concession/bathroom facilities at Landrigan
- Painted the field house.

- Interior hallway and classroom painting.
- Renovated two classroom into three classrooms (1214, 1230, and 1232)
- Superintendent's office renovations.
- Replaced 800 gallon water heater.
- Replaced two 199,000 BTU water heaters.
- Installed eight (8) new water bubblers.

Greenwood Fire Station

- Installed new roof.
- Installed new downspouts.

Doyle School

- Installed new oil lines.
- Installed new test port for the oil tank.
- Painted exterior of the building.
- Upgraded numerous ballasts within the school
- Replaced three doors.
- Repaired roof leaks.
- Installed new water heater.

5 Common Street

- Installed new gas boiler.
- Replaced lights in lobby.
- Replaced rotted facer boards
- Repaired the chimney on the roof.
- Repaired the front entrance walkway

11 Lafayette Street

- Installed new gas boiler.
- Repaired rotted facer boards.

North Ave.

- Replaced Modine heater in building #2
- Replaced bathroom floor.
- Relocated the gutter downspouts away from the building.
- Repaired leak in the fire suppression line to building #2 (vehicle storage garage).

Broadway Water Facility

- Installed new garage door in the shop facility
- Replaced Modine heater in the shop area
- Upgraded numerous ballasts within the facility
- Repaired exterior lights.

Senior Center

- Replace tile floor in the computer room.
- Repaired windows in the second floor function room
- Paint the crafts room, computer room, gym room and main hallway on the second floor

- Balanced heat in the facility.
- Replaced water heater.

Public Safety

- Balanced heating system
- Upgraded numerous ballasts within the facility
- Repaired roof leaks as needed
- Cell button release mechanism repaired
- Cell painting and cell door repair completed
- Repaired Sallie port garage door and main garage doors for fire and police vehicles
- Repaired switch gear for the generator

Cemetery Building

- Exterior painting of buildings.
- Replaced drywall ceiling in the garage/workshop area

Hurd School

- Installed a new heater line to the art room.
- Repaired ceiling in Great room.
- Painted hallways and classrooms.
- Repairs and painting to the fire escape.
- Repair all rotten facer boards.
- Repair gutter system.

Yeuell School

- Repair fence damaged by plows.
- Replaced broken windows.
- Repaired roof leaks as needed
- Repaired gutters.

Miscellaneous

- Paint all park benches and paint all park bathroom facilities
- Upgrades to the DPW Vinton Street storage facility/shop

HIGHWAY DIVISION

The Highway Division is responsible for the maintenance of 105 miles of roadway. Included with the roadway maintenance are the drainage systems, sidewalks, catch basin cleaning and repair, traffic and street signs, street sweeping, leave and brush pickup, the collection of rubbish, recycling, and C.R.T's, propane gas tank disposal, school parking lot maintenance, stripping crosswalks, center lines and parking areas, also the operation of the Nahant St. brush and leaf drop off center.

This Division is also responsible for the sanding and salting and snow removal of all town roadways, Public Schools, Public parking areas, Public Safety Building, Town Hall, and Senior Center.

TRAFFIC MARKINGS

4" Single and Double Centerline	177,000 l.f
4" Edge line	142,500 l.f
12" Crosswalk and Stop lines	35,000 l.f.
4" Parking lines	6,000 l.f.
Crosswalk centers	9,500 l.f.
Directional arrows	90
Railroad crossings	12
8' only	40
8' School	12
6" Traffic circles	1

TRAFFIC and STREET SIGNS

Traffic signs installed or replaced	65
Street signs installed or replaced	56
Sign poles replaced	95

ROADWAY IMPROVEMENTS – PAVED STREETS

- Farm St from Water Street to Hemlock Road
- Main Street, North Ave and Nahant Street Intersection
- Woodville Circle, Kennedy Circle

DRAINAGE SYSTEMS MAINTENANCE

- Repair of drainage pipe at 311 Lowell St
- Replacement of 65ft of drainage pipe at 5 Linden St
- Replacement of 50 ft. of drainage pipe at 25 Stedman St
- Replacement of 25ft of drainage pipe Richardson St at Melvin St
- Replacement of 85ft of drainage pipe at 18 Greenwood St
- Cleaned Areas of Mill River and Saugus River
- Cleaned, flushed, camera inspected and repaired drainage pipes located at Morrison Ave @ Park St, 10 & 14 Newell Rd, Chestnut St at Cedar St, 78 Myrtle Ave, Old Nahant Rd at Oak St, Prospect St at Church St

CATCH BASIN CLEANING and REPAIR

- Cleaned: 1303 Basins this calendar year
- Repaired or Replaced 67 Catch basins and Manhole structures

CRACK SEALING STREETS

- Salem Street – Chapman Rd to New Salem St,
- Water St – Vernon St to Melvin St, Common Street,
- Forest Street – Main St to Stoneham Line
- Fairmount Ave – Chestnut St to Prospect St
- Common Street

- Centre Street
- Union Street
- Curve Street
- Lake Street

REFUSE/RECYCLING tonnage

Refuse collected for calendar year 2013	8,444 Tons
Recycling collected for calendar year 2013	1,512 Tons

MISCELLANEOUS

- Weed roadside curb areas Spring thru Fall
- Leave and Brush Curb Side Collections – (1) in May / (2) in November
- Rivers and Brooks maintained throughout the year
- Business district swept and policed for paper and trash daily
- Hazardous Waste Day held at the High School in September
- Nahant Street drop off center maintained and manned for residential leaf and brush drop off
- Repaired over 425 Potholes and Trenches this calendar year
- Installed numerous traffic signs for Traffic Advisory Committee
- In the process of replacing all out dated Street Signs as the budget will allow
- Line Painting of various Town owned properties, Schools, Town Hall, Public Safety Building, etc.
- Loam and seed behind new and repaired sidewalks throughout the town
- Repaired over 85 Concrete and Asphalt Sidewalks at various locations – safety improvements
- During the 2013 calendar year the Highway Division completed over 989 work orders.

PROJECTS

- Nahant Street recycling area improvements in progress including: material processing and removal and re-grading of the site and installation of material storage bins in 2013/14.
- Installation of Solar Recycling & Trash Receptacles at various locations around Town
- Collaboration with other departments on the High School & Middle School improvements

WINTER PROGRAM

- Schools plowed, salted, and sanded along with 105 miles of roadways
- Snow fence installed on the Common in early December
- Over 65 sand barrels placed at hills and areas that are needed throughout the Town.
- Town Sanders and Plows are maintained on a regular basis
- Winter potholes and trenches filled and maintained as needed
- Snow Fall Total for calendar year 2013 – 86.75 inches

WATER DIVISION

The Town of Wakefield used approximately 633 million gallons of water in CY 2013. This water is supplied by two sources, namely the MWRA and Wakefield's Crystal Lake.

The Water Division is responsible for the operation and maintenance of the Broadway Water Treatment Plant, the Linden Street Pumping Station, the Sidney Street Water Standpipe, the Montclare Booster Station, and the Sidney Street Booster Station. The Division is also commissioned with the maintenance and repair of the entire distribution system and the monitoring of all water quality testing and reporting as required by the Massachusetts D.E.P.

Distribution System Piping

The Town's distribution system consists of approximately 110 miles of water main piping. This system requires constant maintenance to ensure proper operation, reduce system interruptions, provide sufficient water for fire protection, and ensure water quality. Examples of Distribution system maintenance include; repairs to water main breaks, replacement of older mains, service lateral replacements (water main to curb stop), water main flushing, leak detection, replacement / repair of gate and curb boxes, Dig Safe mark outs, gate valve box marking and clean out, gate valve exercising, water main shut downs, pipeline disinfecting and testing, inspections to new installations and repairs by contractors, maintenance of pressure reducing valves, water booster stations, and inspection and maintenance of the Harts Hill standpipe.

Broadway Water Treatment Plant

The Division operates the Broadway Water Treatment Plant on a daily basis. The treatment plant draws its source water from Crystal Lake. The water treatment process includes; Intake screens, Fluoridation, Slow Sand Filtration, Disinfection, and pH adjustment.

The plant is operated by divisional staff licensed as State Certified Treatment Plant Operators.

Water Quality

The Division performs weekly bacteriological sampling at 11 sites strategically located throughout the system to provide a representative overview of the entire system. This sampling is conducted to monitor against the presence of pathogenic bacteriological contamination. This sampling also provides proof of proper disinfection, and confirms a distribution system disinfectant residual.

The Division also performs multiple water quality testing as scheduled and mandated by the Division of Environmental Protection (DEP) to ensure water quality and to monitor against contamination.

Cross Connection Control

The Division continually maintains an active Cross Connection Control Program. This program consists of regular testing of existing backflow devices to insure proper protection from backflow and back-siphonage of contaminants into the drinking water system. The program also conducts surveys of facilities throughout the Town in order to identify and protect against potential new sources of contamination.

Water Meters

The Division reads approximately 8420 water meters per billing quarter (38,000 per year); along with multiple additional meter readings for new accounts, change of ownerships, repairs, replacements, etc.

Throughout the year multiple new meters are installed to service new accounts, while older meters are constantly being replaced to upgrade the system. Examples of additional maintenance on water meters includes, replacing frozen meters, repairing leaks, repairs or replacement to outside registers and transmitters, repairs to main valves, etc.

Automatic Meter Reading (AMR)

The Town is continuing the process of replacing all water meters in the system and installing Automatic Radio Reading equipment. Appointments are scheduled for each home, servicemen replace the meter in the basement, and a new radio transmitting device is installed outside of the home as a replacement to the existing manual reading receptacle. These meter replacements have, and will continue to streamline the meter reading and billing process, substantially improving efficiency and accuracy.

Fire Hydrants

The Division maintains approximately 900 public fire hydrants throughout the distribution system. Hydrants require constant ongoing maintenance in order to ensure proper operation during emergency firefighting situations. The Water Division winterizes hydrants each year to prevent hydrant freezing. At this time caps are removed, hydrants holding water in the barrel are pumped down and food grade antifreeze is added to prevent freezing. The general condition of the hydrant is evaluated, and work orders produced for any needed repairs. Caps are removed, cleaned, and lubricated to ensure operation when needed. Hydrants known to hold water are checked periodically throughout the winter. Hydrants are also checked for proper operation during water main flushing. Each year the Division cleans and paints a portion of hydrants as an ongoing maintenance process.

Additionally, hydrants are also used for a variety of distribution maintenance functions such as water main flushing, water quality sampling, pressure testing and monitoring.

Work Manager System / Peoples GIS

Along with the continual day to day maintenance and repairs to the water system, the Water & Sewer Divisions were assigned and completed hundreds of additional service requests generated by the Town's Work Manager / Peoples GIS work order systems in 2013. These requests cover a wide variety of repairs, installations, and situations responding to resident's needs.

Examples of completed services and work orders from the Work Manager / Peoples GIS systems

Water Main Breaks	13
Hydrants Repaired/Replaced/Installed	20
Water Inspections	42
Dig Safe Mark Outs (Estimated)	280

Emergency Service
For emergency service please call the Wakefield Water / Sewer Division, 24 Hour Emergency Telephone # 781-246-6318

2013
WATER PUMPING RECORDS & RAINFALL

	CRYSTAL		TOTAL	
MONTH	LAKE	M.W.R.A	QUANTITY	RAINFALL
			PUMPED	Inches
January	11,920,000	39,620,000	51,540,000	
February	10,725,000	34,250,000	44,975,000	
March	11,661,000	37,310,000	48,971,000	
April	11,604,000	36,320,000	47,924,000	
May	12,832,000	48,610,000	61,442,000	
June	9,541,000	49,160,000	58,701,000	
July	11,597,000	51,770,000	63,367,000	
August	11,510,000	53,060,000	64,570,000	
September	10,851,000	44,990,000	55,841,000	
October	13,195,000	37,010,000	50,205,000	
November	12,302,000	29,410,000	41,712,000	
December	7,849,000	35,660,000	43,509,000	
Totals	135,587,000	497,170,000	632,757,000	

SEWER DIVISION

The Sewer Division is responsible for the operation and maintenance of the entire wastewater collection system.

Collection System Infrastructure

The collection system is comprised of approximately 95 miles of sewer main. Additionally, there are approximately 8,500 sewer service laterals servicing customers. The collection system mains, service laterals, manholes, structures and covers, etc., require constant maintenance to ensure proper operation, reduce service interruptions, and to prevent

back-ups, surcharging and overflows.

Examples of some routine required maintenance performed on the system include; main flushing and jetting to reduce the buildup of grease and settled debris leading to main blockages, root cutting and treatment to clear and prevent the reoccurrence of root intrusion, cleaning and treating service laterals, repair and rehabilitation of manholes, covers, and structures, Dig safe mark-outs for excavations, pipe repairs to broken mains and services, inspections of new main and service installations and repairs by contractors.

Pumping / Lift Stations

There are nine (9) Pumping / Lift Stations utilized in the waste water collection system: Farm Street, West Park Drive, Plaza Road, Findlay Street, Audubon Road, Bay State Road, Lakeview Ave, Main St at Central St, and the Spaulding Street Station. These stations collect wastewater from low-lying areas and discharge to points in the collection system at higher elevations allowing the flow to continue by gravity. These stations require constant maintenance of pumps, compressors, tanks, controls, and alarms to ensure proper operation and prevent system back-ups and overflows.

The Division has an ongoing program for the replacement / rehabilitation of aging wastewater lift / pumping stations. The Farm Street Station (the largest station in the system with a capacity of 8 MGD) rehabilitation was completed in 2004, West Park Drive station was completed in 2005, and both the Main St @ Central St Station and the Audubon Road Station were completed in 2008.

Inflow and Infiltration (I&I)

The Division is constantly working in conjunction with the engineering division and the town's consulting engineers to identify and remove extraneous flows into the sewer collection system (I&I). A few examples of these sources include; roof leaders tied into the collection system, basement sump pumps discharging to the homes sewer service, and broken sewer mains and system piping allowing groundwater to enter the system.

These flows enter the collection mains and can exhaust the system's capacity resulting in surcharging, overflows, and back-ups. Identifying and removing flows from these sources reduces the annual metered volume of wastewater discharged from the Town of Wakefield into the MWRA system, resulting in reductions to the Town's MWRA assessment.

The Town is continuing the process of installing a control and data collection system on multiple sewer stations that will enable data from these sewage stations to be collected and analyzed on the town's web based site. This information will greatly enhance the town's ability to identify sewage flow volume and discharge patterns that identify inflow and infiltration sources. Once these sources are identified the town can begin their removal resulting in a lower percentage in the calculation of Wakefield's portion of the MWRA assessment.

Work Manager System / Peoples GIS

Along with the continual day to day maintenance and repairs to the water system, the Water & Sewer Divisions were assigned and completed hundreds of additional service requests generated by the Town's Work Manager / Peoples GIS work order systems in 2013. These requests cover a wide variety of repairs, installations, and situations responding to resident's needs.

Examples of completed services and work orders from the Work Manager / Peoples

GIS Systems

Clearing Sewer Service Blockages	78
Clearing Sewer Main Blockages	6
Dig Safe Mark Outs (Estimated)	280
Inspections (sewer)	21

Emergency Service

For emergency service please call the Wakefield Water / Sewer Division, 24 Hour Emergency Telephone #781-246-6318.

Education

Reports of

SCHOOL COMMITTEE AND
SUPERINTENDENT OF SCHOOLS

LUCIUS BEEBE
MEMORIAL LIBRARY

LIBRARY TRUSTEES

LIBRARY STAFF

NORTHEAST METROPOLITAN
REGIONAL VOCATIONAL
HIGH SCHOOL

Report of the SCHOOL COMMITTEE AND SUPERINTENDENT OF SCHOOLS

Wakefield School Committee Members

Anne Danehy – Chairman - 2014

Chris Callanan – Vice Chairman - 2014

Janine Cook - 2015

Evan Kenney- 2016

Gregory Liakos - 2016

Thomas Markham - 2016

Kate Morgan – 2015

Dr. Stephen Zrike – Superintendent of Schools

Dr. Sandra Halloran – Interim Asst. Superintendent of Schools

Student Advisory Council Members

Carly Buckley –Class of 2014

Richard Norton – Class of 2014

Adam Celikmen – Class of 2014

Joseph Hurton – Class of 2015

Hannah Melanson – Class of 2015

REPORT OF THE WAKEFIELD SCHOOL COMMITTEE CHAIRMAN ANNE DANEHY

This year has been marked as a year of progress and accomplishment as many changes have taken place and continue to take place in the Wakefield Public Schools. Beginning in October of 2012, the Wakefield School Committee conducted a nationwide search for a new superintendent. After an extensive search, we hired Dr. Stephen Zrike who began his employment on July 15th, 2013. Dr. Zrike has varied experience in education. Most recently he was the Chief of Elementary Schools in the Chicago Public Schools. After graduating from Dartmouth College, Dr. Zrike started his career in education as a fifth grade teacher in the Andover public school system. He also held principal positions in Boston Public Schools while earning a Ph.D. in education from Harvard University. In April of 2013 town elections were held and the school committee welcomed two new members, Greg Liakos and Evan Kenney, and said goodbye to Lisa Butler and Kevin Piskadlo who had both served two terms. At our first meeting with the new committee, I, Anne Danehy was elected Chair and Chris Callanan was elected Vice-Chair. The School Committee and our new superintendent, Dr. Zrike, have worked collaboratively striving to move our schools from “good to great”. Within the last year two personnel changes, requiring School Committee approval, were made, which included the hiring of Lynn O’Neil, as the new Administrator of Special Education and Student Services to replace Kevin Pierce who resigned in June, 2013. The School Committee also approved the appointment of Dr. Sandra Halloran as the interim Assistant Superintendent

from July 1- June 30th, 2014. The major work of the school committee this year has been focused on:

Continued technology integration into our public schools.

We are proud to announce that in September of 2013, schools opened with wireless access for students in each elementary school and the high school. Wireless was not installed at the Galvin due to the building construction project taking place. Educators have taken advantage of the wireless technology, integrating technology into their curriculum. Several classrooms at the high school have piloted a one to one device program. This has been a very exciting time and we thank our colleagues at town hall for supporting and funding this initiative through the capital planning process.

Partnering with Reading Public Schools on Food Services.

The town has successfully collaborated with Reading and Melrose sharing a public health director and with Lynnfield sharing a building inspector, saving thousands of dollars. The regionalization has saved money and is a model the Wakefield Public Schools implemented by partnering with Reading Public Schools Food Service Program. We share a food service director who brings years of experience providing high quality meals to students in the most cost effective manner possible.

The construction of the new Galvin Middle School.

In June of 2012, with 85% support, voters approved the building of a new Galvin Middle School. Ground was broken in the spring of 2013. In the fall of 2014, the doors to the new Galvin will open to students.

The successful settlement of seven labor contracts.

The Labor Relations Sub-committee, led by Thomas Markham, successfully negotiated seven contracts for the staff who have direct interaction with our students on a daily basis, including teachers, assistant principals, paraprofessionals, traffic supervisors, clerical, custodians and cafeteria workers. The School Committee voted to approve all contracts.

Increased transparent communication from the Wakefield Public Schools.

One of our school committee goals centered on transparent communication and we were pleased to hear that it was a shared goal of our new superintendent. To that end, a public relations sub-committee, chaired by Kate Morgan, was established. This sub-committee has been working on establishing consistent communication protocols, such as revamping the Wakefield Public Schools website, posting necessary information on the website, and conducting a parent survey.

Revision of the Wakefield Public Schools Policy Book.

The school committee is charged with developing and updating policies for the Wakefield Public Schools. This year the Policy Sub-Committee, chaired by Chris Callanan, is reviewing and categorizing all policies which will be aligned with the Massachusetts Association of School Committees (MASC) alphabetical classification.

This year has truly been a time marked by great collaboration focused on the common goal of making the Wakefield Public Schools the best that they can be. We applaud the efforts of our educators who diligently work to reach all students and provide them with the best education possible.

Report of Superintendent of Schools

I am pleased to have been selected as the new superintendent. In addition to my appointment, to ensure a smooth transition, *Dr. Sandra Halloran* remained with Wakefield Public Schools as Interim Assistant Superintendent. Multiple leadership appointments were made in advance of the 2013-14 school year across the school system.

- *Lyn O'Neil* was named Administrator of Special Education and Student Services
- *Frederick Randall* was selected to lead Wakefield Academy
- *Dr. Maureen Hughes* was named Principal of the Dolbeare Elementary School
- *TJ Liberti* was hired as an Assistant Principal at Wakefield Memorial High School
- *Andrew Tetrault* was selected as an Assistant Principal at Galvin Middle School
- *Amanda Sullivan* filled a newly created position of Dolbeare/Woodville Assistant Principal (November 2013).

Strategic Plan

The District's five-year strategic plan remains intact as a guiding document until 2015. The District continues to review and refine these priorities to enhance the educational experience for its students. To compliment and build from the existing strategic plan, Dr. Zrike developed an entry plan to provide a clear and transparent process to listen to and learn from the Wakefield community during his first six months of tenure. The activities detailed in the plan were intended to:

- Accelerate his transition to the district by allowing him to quickly learn about the work of the past and the immediate issues that face the District;
- Assist him in establishing a strong community presence upon his arrival;
- Provide him with a comprehensive understanding of the district's strengths, challenges and opportunities for growth.

Considerable time was spent to ensure that a wide range of stakeholders were included in the plan and that there was ample opportunity for students, parents, staff and community members to share their voice.

This entry process extended from July through December. Dr. Zrike shared his tentative findings publicly at the December 10th School Committee meeting. His findings were divided into five distinct categories or themes: *Wakefield Educators, Curriculum/Instruction/Assessment, Student Support Services, Budget/Operations and Community Relations*. These findings will serve as the basis for community and staff forums in January as well as a more detailed "white" report to be written by the beginning of February. Ultimately, this will help to inform Wakefield Public Schools' theory of action and strategic direction that will be developed prior to the culmination of the 2013-14 school year.

Volunteerism and Donations

Through the generosity of townspeople and businesses, gifts and donation to the Wakefield Public Schools for calendar year 2013 totaled \$105,893.18. Donations from the community have direct benefit to students and staff in the following areas:

Department	Amount
Wakefield Memorial High School	\$ 9,385.00
Galvin Middle School	\$ 6,600.00
Dolbeare School	\$ 8,779.00
Greenwood School	\$14,245.28
Walton School	\$ 1,049.00
Music Grades 4-12	\$14,879.00
Wakefield High School Athletics	\$50,955.90

In 2013 the Wakefield Educational Foundation continued to support the staff by awarding grants totaling \$18,235. The Wakefield Public Schools' is indebted to this wonderful organization that supports excellence in education.

In June 2013 the Wakefield Citizens' Scholarship Foundation awarded a total of \$443,313 in scholarships to 294 students based on need, and \$11,300 based on merit.

Personnel

2013 saw fourteen staff members retire from the Wakefield School District. We are indebted to them for their years of service to not only the Wakefield Public Schools, but to the many students who passed through their doors.

Jane Farrar	Wakefield Memorial High School
Lillian Beherrell	Galvin Middle School
Mary Martin	Wakefield Memorial High School
Janet Milley	Wakefield Memorial High School
Paula Curley	Dolbeare School
Janice Dance-Thompson	Dolbeare School
Diane Konieczny	Dolbeare School
Judith Wallace	Walton School
Susan Connolly	Galvin Middle School
Lynne Pavey	Galvin Middle School
Regina Levine	Wakefield Memorial High School
Eleanor Withe	Wakefield Memorial High School
Rita Jackson	Wakefield Memorial High School
Diann LaRosa	Galvin Middle School

2013 Capital Projects

Wakefield High School – Installed turf fields at Landrigan and Beasley locations along with new stands, restrooms and concessions at the Landrigan Field. Abated old asbestos floor tiles in two corridors and replaced with new vinyl tile; replaced student lockers in the Mathematics area. Replaced WMHS Fieldhouse floors and bleachers.

Greenwood School – Four classrooms painted, and fire escape painted and inspected.

Walton School – Painted office and nurse's room.

Woodville – Installed soundproofing in one classroom.

System wide – Minor roof repairs to High School, Galvin Middle School, Greenwood, and Dolbeare Schools.

School Department Budget

The expenditures for FY13 school year were as follows:

Personnel Services - \$22,986,888

Contractual Services - \$2,364,818

Materials & Supplies - \$1,040,758

Sundry - \$18,344

Special Education Tuitions - \$1,528,790

Total Expended Funds - \$27,939,598

Grants

262 - Early Childhood - \$33,438

201 - Race to the Top - \$23,851

274 - Special Education Program Improvement - \$24,970

240 - Federal Special Education Entitlement - \$803,662

317 - METCO - \$219,180

632 - Academic Support - \$5,297

140 - Title IIA Teacher Quality - \$30,737

305 - Title I - \$182,268

237 - Coordinated Family & Community Engagement - \$94,315

Galvin Middle School Building Project

After the amazing year of 2012, in which The Town of Wakefield voted to support a new Galvin Middle School, planning phased into building. In February of 2013, Bond Brothers, Inc. Construction Company, began site preparation work. Walton Field, with its old dirt track, was annexed. Through late winter and into early spring, the North Avenue side of the Galvin campus was transformed into a construction site.

By April much of the construction fencing was installed. A Groundbreaking Ceremony on April 24, attended by the School Committee, Board of Selectmen, The Galvin Advisory Committee, Town Officials, school administrators and teachers, Galvin students, Bond Brothers employees and executives, Joslin, Lesser and Associates Project Management, Tappe Associates, Inc. architects, the MSBA, State Representatives Brodeur and Wong, and State Senator Katherine Clark, was facilitated by Town Administrator Steve Maio.

Work on a new access road off of North Avenue and other site work continued through the spring and early summer. As soon as the students left for summer vacation, the Planski Gymnasium and the small gym were demolished to make room for upcoming construction. The community watched the steel framework being erected. Suddenly, the community's dream for a new Galvin Middle School was becoming a reality. A new turf field was constructed at Walton Field and was ready for use by Labor Day. A new traffic pattern onto campus, off of North Avenue, was established at the end of August. The transition of a new class of 5th Grade students into the Galvin took place efficiently.

Throughout the fall, steel work continued on the academic buildings, administrative offices, cafeteria, library and 8th grade wing. Concrete floors were poured, roofing was installed, and exterior brick-work began. On December 18th, the “Topping Off” Ceremony took place, where the highest beam, containing the signatures of all students and staff and town officials was put in place. Officials from Bond Brothers facilitated the event, which was attended by many of the same individuals who were at the Groundbreaking. At the end of December, the project was on budget and was on time.

Wakefield Academy

Wakefield Academy is now in its seventh year of operation as part of the Wakefield Public Schools. The Academy hired a new Director, Mr. Frederick Randall, whose office is housed in the Wakefield High School. The Academy provides many different types of extended day programs. Before and After School Programs are offered at each elementary school for students in grades K-4. The middle school offers an afternoon program for students in grades 5-8. These programs provide a safe, fun and convenient option for working parents. The different activities and experiences at Wakefield Academy help to promote children’s physical, intellectual, emotional and social growth. In addition to the regular Before and After School Program, each school offers many different Enrichment and Academic Enhancement Programs. The programs may run for just a day or for a number of weeks. Student choices have included Robotics with Legos, Work It Circuits, Sports, Arts & Crafts, Science, Spanish, Board Game Fun, and Cross Country. The Academy also offers extended programming hours at each site to provide additional coverage during the ½ Days in the school calendar. We plan to offer Academic Enhancement/MCAS Preparation during the before school hours at each elementary school. At the middle school, there are a number of Homework Clubs to assist students with homework completion and organizational skills. This program also helps students to develop their study skills.

February and April Vacation Programs, Professional Development Days and Summer Programs are available at a central location for students in grades K-6. A variety of special guests and field trips are offered for a small additional fee. Space is limited for these programs and they do fill up fast. Registration is required and parents will be contacted if a program is full.

The Academy will continue to work at providing quality worthwhile programs in the years ahead. Wakefield Academy accepts students on an ongoing basis. Additional information and sign up forms are available at www.wakefield.k12.ma.us; just click on the Wakefield Academy Tab for the most current information.

Curriculum and Professional Development

Massachusetts Department of Elementary and Secondary Education identified the following goal as its priority for all curriculum and instruction initiatives within the state; “to prepare all students for success after high school.” In order to reach this goal four key strategies have been identified, these include:

- 1) Strengthening curriculum, instruction, and assessment
- 2) Improving educator effectiveness
- 3) Turning around the lowest performing districts and schools
- 4) Using data and technology to support student performance.

Wakefield Public Schools have systematically been working toward each of these priority areas within the district through the following activities:

Strengthening Curriculum, Instruction, and Assessment

Wakefield Public Schools' dedicated staff worked extensively on creating structures to create, revise, and collaborate around curriculum, instruction, and assessment. This work traversed all content areas and focused heavily on the integration of the Massachusetts Curriculum Frameworks incorporating the Common Core State Standards. Dedicated teams of teachers worked during their professional meeting times, over the summer, attended networking meetings and state meetings to enhance their understanding of the new frameworks and how to teach these standards in the classroom. The state identified that providing student common assessments within a district would help monitor the consistent implementation of the curriculum frameworks and allow teachers to use this information to identify successful teaching strategies for a variety of students. These common assessments also called District-determined Measures (DDMs) from the state, will help propel the teaching and learning in Wakefield through careful analysis and collaboration around our results.

Wakefield Public Schools participated in two full days of professional development around the notion of Professional Learning Communities. The three big ideas of a PLC are, 1) Ensure student success, 2) Focus on results, 3) Work collaboratively. These three ideas are at the core of all successful districts and schools and provide our teacher teams the focus for our work around curriculum, assessments, and instruction.

Finally, Wakefield Public Schools Professional Development committee researched and worked extensively to help support our staff in professional growth by creating Wakefield University. The slogan for this new professional development model is, "By educators, for educators." Wakefield Public Schools' new professional development model allows for educators within and around Wakefield to collaborate and offer timely, needed professional development for its teachers. With an easy online registration process and offerings available within Wakefield, Wilmington, and Burlington, teachers will have many opportunities to participate in professional development that is timely for their needs. Wakefield University provides flexible offerings, hybrid courses, and topics driven by teacher need.

Improving Educator Effectiveness

A second strategy identified by the Department of Elementary and Secondary Education is to improve educator effectiveness. As a Race to the Top district, Wakefield has rolled out the new Educator Evaluation system over two years. Last year, up to 50% of staff was evaluated under the new system, with the rest of the teachers entering into the new system this school year. With a committee of teachers and administrators leading this transition, the new evaluation system has been viewed as an improvement from the previous system. The focus on the new evaluation system is on collaboration and coaching for teachers and administrators.

Turning Around lowest performing districts and schools

A top strategy for the state is to turn around the lowest performing districts and school districts. As schools are categorized in five levels, the state has provided additional supports and guidance for schools and districts that are categorized at the highest levels (Level 3-5 respectively). A district is categorized by its lowest performing school. Wakefield Public Schools is fortunate to be categorized as a level 2, with two of our schools categorized at level 1. Therefore, although Wakefield does not qualify for these additional supports, within Wakefield, a conscious effort is made to meet all students where they are in their learning. Along with the three big ideas identified in our PLC training, there are four key questions that drive the work in Wakefield:

- 1) What do students need to know and be able to do?
- 2) How will we know when they have learned it?
- 3) What will we do when they haven't learned it?
- 4) What will we do when they already know it?

These questions focus on all our students, including students that the learning may not be coming easily and for the students that already know the information and need to be stretched in their knowledge of concepts and application. Wakefield is dedicated to ensuring success for all students.

Using data and technology to support student performance

Wakefield Public Schools has made great strides in technology over the course of the year. With the adoption of Google Apps for Education, including emails for all staff and students, wireless connectivity across the district, projectors in all classrooms, access to Discovery Streaming, and a BYOD (Bring your own device) pilot at the high school, Wakefield has made a concerted effort to invest in the technological needs of our students.

The state has identified these strategies as the most crucial for curriculum and instruction. These are just a few of the highlights of the many enterprises Wakefield has put forth to offer its students and staff effective systems for teaching and learning.

Special Education

Wakefield Public Schools values each and every one of its children and the Wakefield Special Education Department will provide the best education possible to every single child. All children will learn in an atmosphere that supports the individual strengths of each child and where all children participate fully in the life of the school.

The Special Education Department in collaboration and consultation with the Team, seeks to help students understand their learning differences and develop skills and compensatory strategies in order to become independent learners. Our goal is to create and cultivate cooperative relationships, respect for individual differences, and programming that enhances purposeful and rigorous academic programs for all students. We want our students to gain an understanding of their own learning style so that they can learn to advocate for themselves. Special Education staff work in a collective manner to develop ways to modify curriculum and assessment practices while maintaining high expectations. The goal is to present each student with challenging but attainable expectations and develop appropriate ways of assessing what students have learned.

The district provides or arranges for the provision of each of the elements of the I.E.P.s (Individualized Education Programs) of students in need of special education from the ages of three through twenty-two, ensuring that a continuum of services and alternative placements are available to meet the needs of the students with disabilities, and takes all steps necessary to ensure compliance with all elements of the I.E.P.s, including vocational education.

The Special Education Department has been dutifully preparing for the Mid Cycle Review as part of the Department of Elementary and Secondary Education (DESE) program review during this school year. We have completed our self assessment and have upcoming meetings scheduled with DESE staff for file review. We are hopeful that the response will be positive and the diligent work of our department will be highlighted throughout this process.

There are many changes currently in the Special Education Department as the 2013 year comes to a close; including the hiring of a new Administrator of Special Education and Student Services and the revamping of program oversight with regard to special education at each of the buildings. Our expectation is that these changes will only improve the positive baseline for programming and services already established in the Wakefield Public Schools. Continued focus on effective family and school relationships will prove to be a key factor in student success.

Guidance

The Wakefield Memorial High School guidance department assisted 243 students in graduating in June of 2013. They reached their post-secondary goal in various forms, 74% went on to four-year colleges, 18% to two-year colleges, 2% joined the work force, and 6% went to trade school, prep school or joined our armed forces. One hundred and twenty members of the senior class took 195 Advanced Placement exams in 17 subject areas. Seventy-four percent of the students received a grade of three or better, which is worthy of college credits from the colleges they plan to attend. WMHS is also proud to have been recognized as one of 538 high schools in the U.S. and Canada by the College Board for their Advanced Placement Honor Roll. WMHS was accorded this honor based on successful test scores and increased access to AP programming.

The dropout rate for school year 2011-2012 was 0.5%. The entire staff and faculty work diligently to assist the guidance staff in developing successful four-year plans for all our students. Counselors attend special education and 504 team meetings, consult frequently with staff and administration, comprise the majority of intervention and crisis teams, and act as the primary contact with families and community support agencies. The Wakefield Memorial High School and the Galvin Middle School staff are working as a team to enhance the transition from 8th to 9th grade for all students. Recently established Guidance and Steps To Success Homerooms and Programming has further established services and connecting with students and trusted adults.

The Guidance Office also acts as the Registrar's Office of the school and by December 2013, thirty-two new students entered Wakefield Memorial High School. The guidance staff plays an instrumental role in acclimating a large population of new students into

the wonderful culture of Wakefield High. Along with a compassionate staff, the office is supported by four students: Caroline Warchol, Sophia Paarz, Emily Nardone and Samantha Coburn, who volunteered in the student ambassador program as a result of a Rachel's Challenge Program.

Technology is a large part of the Guidance Office. The Ipass administrative system is used to manage the building and monitoring of the master schedule by the guidance staff as well as collecting data on grading, attendance, discipline and state data. The administrative team also relies on an iPad to access Ipass and Naviance data while mobile and during emergencies. The Naviance program collects data on college applications and admission trends. The program is also accessible to students to use from home in order to search colleges and careers. Students are now being introduced to the Naviance program in their sophomore year with an introduction to Career Interest Profiler module. We are using both these programs to electronically transmit transcripts (early transcripts, first term grades, mid-year grades and final grades), our school profile, counselor reports, and teacher recommendations directly to post-secondary institutions. Students in the class of 2012 submitted on average 4 college applications each resulting in the guidance office processing 1,288 transcript requests. This number does not include mid-year reports sent to every college, transcripts needed for scholarships and job opportunities, nor the final transcripts which are processed to each school our students are attending. This brings the total number of transcripts processed to over 1800. Our students have applied to 206 different colleges and yielded 744 acceptances. Students in the class of 2012 attend 76 different schools of higher education. WMHS staff and students have expressed great satisfaction with this product and we all benefit from a reduction in paper, copier and postal costs and from an increase in efficiency, documentation, and time to focus on teaching and learning. This year, for the first time, WMHS is also providing full access to the Iparent module of Ipass which offers parents on-line access to grades, schedules, and biographical data. This module also allows for parents to update the biographical data thus supporting the district in having access to real-time communication/emergency data. As of December 2013 all students' accounts at WMHS are attached to a parent email. Staff and students appreciate the town's support in purchasing and supporting these technology programs.

Technology

The School IT Department identified five goals it wanted to complete over the course of 2013. These goals were:

Goal #1: Wireless for all six school buildings

This was achieved through a substantial investment by the Town Capital committee. The District was able to have full wireless installed in all five of our buildings (limited wireless in the existing Galvin, full wireless in new building under construction). This work was completed in the summer of 2013 and the school year began with fully functional wireless. This has been a dramatic improvement for our teachers, staff and students throughout the district. We look to expand the use of the wireless in coming years by adding more student devices to the district, which is addressed in goal #4.

Goal #2: Piloting a BYOD initiative at WHS (contingent upon wireless)

A BYOD pilot at WHS was conducted for approximately 400 students and ten teachers throughout the entire 2013-2014 school year. The technology department is still in the process of gathering feedback and lessons learned from the teachers and students that are participating in the pilot program. Overall feedback has been very positive and the participating teachers have seen great benefits in the classroom. The District plans to open school in 2014 as a full BYOD high school; the school leadership team and IT Department are working together to make this a reality.

Goal #3: Upgrade of the legacy PCs in our computer labs throughout the district, to phase out all XP machines and fully migrate to Windows 7

Upgrading the student PC labs has not been achieved, but will be during the summer of 2014 when the newer computer equipment is removed from the old Galvin building and redistributed throughout the district. A full reuse plan for the Galvin computer equipment is developed and the IT Team stands ready to execute the plan.

Goal #4: Increase the overall number of available devices in the district to make us eligible to meet future state mandates for online student testing

Increasing the number of student devices in the district to prepare for PARCC Online testing is still a work in process. The District knows it must have student devices for online exams; however we know that the online test is not the real objective. We want our students to have access to a device throughout the school day in all classrooms and disciplines. Wakefield Public Schools plan to become a one-to-one District in grades 4-12 by 2014 by a combination of funding sources shown in the chart below. We have prepared our request to the Town Capital committee in the spring to reflect this vision.

One to One Student Devices for Wakefield Schools

Grades	Funding Source
9-12	BYOD-parents
5-8	Galvin Building Project Funds
4	Town Capital Committee Spring 2014
3	Town Capital Committee Spring 2015

Goal #5: One Projector for Every Classroom Initiative

One projector for every classroom was completed in January 2013 with funding from our building rental accounts. Completing this project swiftly throughout the district was a major success because teachers in every classroom saw an instant benefit and our parent community saw that we rectified the inequity we had throughout the district with regard to classroom technology.

In summary, three of our five goals were achieved and we have a solid plan for accomplishing the remaining two by the start of the 2014-2015 School Year. Our District Technology Committee has developed a comprehensive District Technology Plan to guide us in our IT efforts for the next two years which identifies all areas of IT that need attention.

We are confident in our IT team’s ability to execute the plan as they have consistently delivered big projects over the past few years and they have the full support of the District Leadership and School Committee to make the District Technology Plan a reality. The coming year will be exciting and challenging as our IT Team ramps up the new IT equipment purchased through the Galvin Building Project and additional student devices as we become a one to one district in Grades 4-12.

Wakefield High School Alumni Hall of Fame

The Wakefield Alumni Foundation held their 5th WMHS hall of Fame Induction in April, at which they honored eight former Wakefield High School alumni:

- Robert Eldridge & Marilyn Erikson Eldridge – Community Service
- William Fowler – Contribution to Education
- Ann Chisholm Hadley – Leadership in the Business World
- Brooke Naylor – Military Service
- Valerie Giglio-Samson – Achievement in the Arts
- Richard Stinson – Contribution to Government
- Fire Chief Michael Sullivan – Special Achievement
- Dr. Ernest Tyzer (posthumously) – Commitment to the Sciences

2013 Wakefield High School Graduation

First Name	Middle Name	Last Name
Matthew	David	Aiello
Nicolette	Leigh	Alexander
Zachary	Merrill	Allard *
Michael	John	Amentola
Natisha	Kiona	Anderson
Caroline	Jeanne	Andrews *
Gina	Lynne	Ansaldi
Dayry	Adaly	Arevalo Garcia
Alexia	Rose	Baeringer
Gabrielle	Marie	Baglieri
Ashleigh	Marie	Beaulieu
Samuel	Joseph	Benoit
Jamie	Capuci	Berg
Miköl		Blake-Green
Sarah	Catherine	Boland *
Patrick	Gerald	Booth
Kelly	Marie	Broderick-Sanders*
Alec	James	Brown

Anna	Theodora	Bucciero *
Ashley	Marie	Burke
Mary	Catherine	Burnett *
Mary Kate	Hope	Burns
Brian	Joseph	Callaghan
Kristen	Marie	Callahan *
Danielle	Nicole	Campbell
Angelica		Campos *
Joseph	Anthony	Capobianco
Daniel	Richard	Cardillo
Shana	Marci	Carlson
Matthew	Joseph	Carney
Nina	Marie	Carpenter
Robert	William	Casaleto, Jr.
Jillian	Leigh	Chan *
Alana	Rose	Chankhour *
Anthony	William	Chavez
Ariana	Michelle	Chavez *
Briana	Marie	Chiodi
Ken	Yan	Chow *
Anthony	Thaddeus	Cieniewicz *
Caitlin	Marie	Collins
Alan	West	Conlon *
Sean	Bailey	Connors
Conor	Patrick	Coogan
Nicole	Catherine	Cotter *
Jillian	Leigh	Cresta *
Alicia	Ann	Cross *
Roisin	Philomena	Cummins
Julia	Elizabeth	Cushing
Michelle	Louise	Czarnota *
Amber	MacDonald	Darcy
Jake	Paul	Darcy
Nicholas	Joseph	DeCola
Talia	Shea	Delaney
Ashlee	Casandra	DelRossi
Loretta	Therese	Denham

Alana	Rose	DeSimone *
Ivana		Desorbo
Michael	Anthony	DeVincent
Megan	Danielle	Devlin
Joseph	Salvy	DiCarlo
Sarah	Marie	Dickey
Abigail	Rose	DiCredico
Nicholas	Francis	DiCredico *
Joseph	Anthony	DiStaula *
Nolan	Joseph	Donoghue
Bridget	Kathleen	Donovan *
Kathleen		Dwyer
Christopher	Robert Duke	Dydzulis
Amir		Elhirach
Alin		Estowani
Daniel	Francis	Fallon
Bailey	Jean	Finocchio *
Charles	Joseph	Flannagan
Kelsey	Elizabeth	Forgione
Mary-Elizabeth		Fox
Olivia	Grace	Fuller *
Christopher	Robert	Furrier
Erin	Rose	Gates *
Jared	Bernard	Geller *
Kevin	Timothy	Glynn
Patrick	Keegan	Goodwin
Tyler	Joseph	Gordon
Alexander	Jeffrey	Gorton
Devyn	Noel	Gouveia *
Natalie	Kate	Green *
Mary-Ling	Theresa Hctor	Gregory *
John	James	Grossi, Jr.
Alexandra	Morgan	Guarino *
Katelyn	Cassidy	Guarino
Kendall	Jabril	Hamilton
Samantha	Marie	Hanley
John	Louis	Hanron *

Brenna	TRUE	Hardiman
Jessica	Marie	Harding
Derek	Alan	Hardy
Michael	Dillon	Harney *
Tyler	Robert	Healey
Nenita	Teresa	Hiller *
John	Charles	Hopkins
Andrew	William	Hudson
Amanda	Katharine	Ingalls *
Luke	Dean	Ingersoll
Lauren	Elizabeth	Ireland *
Ryan	Michael	Jancsy *
Fatmata	Peamanya	Janga
Veronica	Renee	Johnston
Thomas	Martin	Jordan
Nicholas	Andrew	Kane
Bradford	James	Kelley
Andrea	Ashley	Keough
Rachel	Frances	Konitzer *
Ryan	Matthew	Kostopoulos
Danielle	Marie	Laurina *
Shawn	Patrick	Leary
Alec	Chandler	LeBlanc
Alannah	Mairia	Lee
Kyle	Francis	Leone *
Andrea	Michele	LeSaffre
Benedict	Wai-Ki	Li
Heather	Isabella	Livingston *
Abigail	Marie	Logan *
Hannah	Lee	Long
Anthony		Losco
Samuel	McCabe	Lucey
Jessica	Rose	Lunde
Tyler	Alexander	MacDonald
Ryan	Douglas	MacNeill
Abigail	Donovan	Maloney
Nicole	Mary	Maltacea

Megan	Elizabeth	Manfredi *
Kaitlyn	Rose	Manning *
Thomas	Henry	Marano
Madison	Elizabeth	Marasca *
Tirzah	Sochziyeh	Maroun
Alison	Georgia	Marsh *
Emma	Rose	Martin *
Cameron		Martinez
Domingos		Martins, Jr.
Laura	Nicole	Martone
Edward	John	Mathews
Olivia	Grace	McCaffrey *
Joseph	Robert	McCarthy
Richard	James	McCarthy, Jr.
Taryn	Alexandra	McLaughlin
Megan	Frances	McLean *
Brian	Stephen	McNulty
Emily	Lynch	Medeiros *
Amanda	Rose	Melanson *
Melanie		Miksis *
Mackenzie	Laura	Mildram *
Connor	Ian	Miller *
Emma	Chamberlin	Miller
Tyler	Scott	Mitchell
Krysta	Elizabeth	Mochi *
Casey	Anna	Mohla *
Caroline	Joan	Morey *
Gabriella	Olga	Moscato *
Rebecca	Jo-An	Murdocca
Alyssa	Kelly	Murphy *
Olivia	Sonia	Musialowski *
Samantha	Marie	Nebelski
Shane	Steven	Nelson
Angelina	Tin Yueh	Ng *
Robert	Daniel	Nolan
Mark	William	O'Brien II *
Devin	George	O'Donnell

Ryan	Christopher	O'Donnell
Joshua	Alex	Orlowitz *
Robert	John	Palmieri, Jr. *
Alana	Marie	Parsons
Kevin	Anthony	Patti
Lauren	Rose	Peduto *
Joseph	Michael	Pellegrino
Nicholas	Joseph	Perry
Kathryn	Margaret	Pond *
Kayla	Anne	Powers
Matthew	Robert	Powers *
Michael	Winston	Powers *
Danielle	Rose	Racamato *
Caroline	Irene	Reardon *
Matthew	John	Reilly
Rachael	Anne	Riley
Kathryn	Amanda	Rizzo *
Bradley	William	Robinson
Whitney	Jordan	Roche
Hannah	Elizabeth	Rodgers *
Lindsay	Anne	Rollins
Jacqueline	Michelle	Romano
David	Harold	Rosenberger
Cameron	Tyler	Roy
Joseph	Michael	Ruane
Jade	Louise	Ruscio
Kyle	Anne	Rush
Cali	Summer	Russo
Julianne		Russo
Andrea	Mary	Rybicki *
Stellina		Saia
Nicholas	Vincent	Salamone *
Heather	Sheila	Sandonato
Richard	Paul	Savage
Elton	Dennis	Sawyer
John	Ryer	Schermerhorn
Adrian	Dyami	Schille

Jordan	Matthew	Scott
Kelly	Danielle	Scott *
Jenna-Rose		Scrima
Alexandra	Alicia	Semenza
Thomas	Gordon	Sheehan
Thomas	Armstrong	Sheerin *
Kimberly	Xiafei	Sheridan *
Charu		Singh
Kathryn	Chalmers	Skeldon *
Christopher	Bradford	Smith
Marc	Gerard	Smith
Alena	Marisa	Sordello
Daniella	Jean	Spagnuolo
John	Ryan	Stackhouse
Marisa	Maria	Staffiere
Graham	Emil	Steele-Perkins *
Allison	Page	Stocking
Lauren	Anne	Sullivan
Patrick	Robert	Sullivan *
Matthew	Scott	Surette
Lorrin	Jessica	Taliaferro
James	Henry	Taurasi *
Mark	Douglas	Thayer
Elias	Christopher	Tonias *
Isabella	Jo	Trudeau
Jorge	Edgardo	Vargas-Aquino
Stacy		Vilvalex
Sebastian	Nicholas	Vitillo
Jessica	Pauline	Vozella *
Edward	Charles	Wade
Marissa	Joan	Wardwell *
Anum		Waris *
Michael	Joseph	Weaver
Kevin	Matthew	White
Natasha	Lynne	White
Ashton	Taylor	Williams
Brett	James	Wilson *

Emily	Marie	Wood
Jacqueline	Rose	Yandell *
Sydney	Rae	York *
Ruowei		Zhang *
* INDICATES NATIONAL HONOR SOCIETY		

Lucius Beebe Memorial Library

Report of the Library Trustees

In 2013 the Lucius Beebe Memorial Library celebrated the 90th anniversary of the dedication of its Main Street building. For one-third of that time the library has benefitted from the leadership of its current director, Sharon Gilley. The library, supported by dedicated staff and volunteers, an active and generous Friends group, and town leaders and residents, continues to enjoy its reputation as one of Wakefield's "gems."

The library continued to offer a wide variety of services to its community in 2013. From lapsit story times to school summer reading programs to senior center book discussions, Wakefield residents discovered and nourished their love of reading. But Beebe Library is much more than reading. Programs for children, teens, and adults on subjects ranging from Legos to lighthouses provided fun and education. "Techsplorations" kept attendees up to date on the growing number of technology tools in our lives, and patrons received language instruction, subject-specific tutoring, and access to genealogical records through library-supported web subscriptions. Outside of the library walls, the library sponsored the Whalemobile on the Lower Common and provided Main Street entertainment with its summer music series, Plaza Jazz.

A *Great Gatsby*-themed "Blossoms at the Beebe" once again provided a fun-filled evening for supporters, while raising funds to supplement the library budget.

The Board is thankful for the support of the town's residents, Selectmen, and Finance Committee for the restoration of \$20,000 to the library's materials budget at the November 8th Special Town Meeting.

Finally, the Lucius Beebe Memorial Library said goodbye to a dear friend this year. Michael Blake was a member of the Friends of Beebe Library and served for many years as its treasurer. Mike's love affair with the library was memorialized by his wife, Gwenn Therrien, with the gift of a beautifully designed seating area on the main floor.

Respectfully submitted,
Donna W. Conlon, Secretary
Kevin P. Scanlon, Chair
Michael Bourque, Vice Chair
Nancy Delaney
Jack Havelick
Tim Healy
Chris Janicki
Harold Regan
Cindy Schatz

Report of the Library Staff

Library Director

Materials

Increases to the FY14 operating budget for materials - books, ebooks, databases, etc. - enabled the library to stop charging a rental fee for children's media and for adult audiobooks. Among the new purchases is *Consumer Reports* online and *Boston Consumer's Checkbook*, both of which allow access from home. *Checkbook* enables patrons to view and contribute reviews. To support the book discussion groups that take place in the living rooms of Wakefield residents, the library is introducing kits with multiple copies of recommended books and background materials that promote substantive discussion. The Youth Room is able to buy more copies of popular titles on the Summer Reading lists so students don't go away empty-handed. Finally, our various collections of popular materials - adult fiction and nonfiction, youth fiction, software, and electronic games - get much-needed boosts in response to demand.

Services

Sunday service has gained a following that numerically approximates the weekday levels of activity. Anecdotally, staff members notice that more people tend to settle in for a longer stay. It's a good study day.

The *Keep Me Safe* story times, described in the Youth Services section of this report, began as a collaborative effort with the Wakefield Rotary Club, Wakefield Police Department, Wakefield Alliance Against Violence, YMCA, and the Children's Trust Fund. The first program for parents and caregivers led to training sessions for very young children using the *Talk about Touching* curriculum designed by The Committee for Children, a non-profit organization that researches and produces educational materials on topics such as early learning, bullying prevention, and child safety.

Donor Events

April 27, 2013 marked the sixth annual joint fundraiser with the Wakefield Area Chamber of Commerce. After chairing Blossoms at the Beebe for five years, the Library Director was delighted to welcome Susan Wetmore's capable leadership. At Susan Wetmore's suggestion, the planning committee adopted a theme. *The Great Gatsby* played out wonderfully through all the events that took place in the elegant library building. The 60%-40% split of the proceeds event brought \$16,830 to augment the library's materials budget.

The new seating area at the west end of the first floor was furnished by donations from Gwenn Therrien in honor of her late husband Michael Blake. Before donating his expertise as Treasurer of the Friends of Beebe Library, Mike Blake pursued a career in international banking that took the couple to various South American cities. Their cosmopolitan lives are reflected in the sophisticated styling of the furnishings. We are indebted to Gwenn Therrien and to designer Cheryl Webb Scott for this welcoming area for reading, conversation, and

one-on-one technology instruction.

Because of continued support by the Wakefield Rotary Club, the library was able to purchase soft baby gym structures for playtimes and a literature rack for displaying the publicity of local area organizations providing services of interest to parents and children. Most recently, the Rotarians donated the funding to replace the much-loved train table, a centerpiece of the Toddlers' Area since its renovation.

Facility

The library was renovated sixteen years ago. It has been well cared-for by its maintenance staff, headed by David Mason since 1995. On the one hand, building structure, systems, and furnishings require increasing attention as they age. On the other hand, the building continues to evolve as new opportunities arise. Reference shelves that housed print resources have been replaced by reader seating. Library tables and carrels have been equipped with outlets for the numerous portable devices patrons bring with them. Plaza Jazz will enter its third season on the expansive Main Street Plaza. A handsome new door in the Living Room makes it a little less disruptive for musicians to play inside when the weather precludes an outdoor performance. Wakefield's Department of Public Works installed a water bubbler on the grounds, the Backyard Gardeners donated plantings, and we look forward to the donation of public benches this spring, creating an inviting new seating area in downtown Wakefield.

Respectfully submitted,
Sharon A. Gilley
Library Director

Assistant Director and Head of Public Services

Personnel

The following changes to personnel occurred in 2013:

Henry Doucette, Part-Time Custodian, resigned in May; Robert Surette was hired.

Mark Sardella, Reference Librarian, retired in December after nearly 40 years of service.

Jaclyn Strycharz, current Head of Circulation, will join the reference staff. As of the end of 2013, the Head of Circulation position has been posted.

Volunteers

Twenty-two volunteers, including one Senior Tax Work Off volunteer, worked more than 1,300 hours delivering to the homebound, dusting, shelf reading, labeling, and book mending. The library appreciates the generous service provided by its volunteers.

Friends of Beebe Library

The Friends continue to benefit the library through fundraising, volunteerism, and unique programming. In 2013, services made possible by Friends' support include all youth and adult programs, French tutoring, display materials, and museum passes. Information about

the Friends can be found on their website at www.friendsofbeebe.org.

Civic Engagement

In partnership with Wakefield Alliance Against Violence (WAAV), the library promoted a campaign – *got civility?* – addressing the role of civility in quality of life, stress reduction, and violence prevention. The initiative was based on Sara Hacala's book *Saving Civility*. Ms. Hacala spoke at an event aired by WCAT and to eighth graders at Galvin Middle School. The library provided resources on the topic and hosted an evening with Boston Globe columnist Miss Conduct, Robin Abrahams, and a Historic New England lecture on the history of etiquette.

Services and Communication

Library service evolves to meet the needs of the community. This year Beebe Library continued to provide online tutoring service via Tutor.com and introduced self-service faxing. The Senior Center Book Discussion Group moved to the library to provide a daytime book discussion option to more patrons, and the online catalog, Evergreen, was updated with numerous user-friendly enhancements.

Library services are communicated by an expanding array of media. In addition to a weekly column in the Daily Item, informational posts can be found in the *Wakefield Observer*, *Boston Globe North*, *Wakefield Patch*, Wakefield Public Schools electronic newsletters, Friends member newsletter, and the library website, which also provides links to the library's Facebook, Twitter, and Pinterest accounts, and the opportunity to subscribe to a weekly email newsletter.

A recent visitor observed that Beebe provides the best of both the traditional and the modern library. Quiet comfortable spots to study and reflect are complemented by spaces to meet and explore new things. Hardcover and paperbacks coexist with digital media. Programs run from book discussions to bebop. PCs and wifi are freely available. A librarian can be found at a desk or on Twitter.

The library provides diverse services in response to the diverse needs of patrons. If it's been a while since you've been to a library, at Beebe you may be both surprised by what's new and comforted by what's just as you remember it.

The following reports highlight the tried-and-true and the new services provided in 2013.

Respectfully submitted,
Catherine E. McDonald
Assistant Director

Readers' and Information Services

Reference

Reference usage was high in 2013, with a 3.6% increase over the previous year. The department handles requests by phone, fax, or in person, and also by electronic mail at email@wakefieldlibrary.org.

The library maintains twenty-six public computers with free Internet access, Microsoft Office software, research databases, and games. Use of the computer network surged 18% over the previous year, mainly due to the use of wireless devices such as laptops, tablets, and smartphones.

The popularity of ebooks continues to grow, and Wakefield residents again almost doubled their use of our popular OverDrive service over the previous year, with more than 450 new Wakefield patrons signing up in 2013. The service, provided by the North of Boston Library Exchange (NOBLE) network, offers free access to a growing collection of more than nine thousand downloadable ebooks and audiobooks, which can be used on most portable devices like Kindles, Nooks, iPods, smartphones, and tablets. Wakefield patrons were once again among the highest users of the service throughout the NOBLE network. To help patrons better use their ereaders with OverDrive, library staff offered personalized training sessions throughout the year. Beebe Library is also one of fifty pilot libraries participating in the new Massachusetts Statewide Ebook Project, which is exploring ways to bring this popular format to library patrons across the state in the broadest and most cost-effective way possible.

Wakefield is fortunate to benefit from state funding for many online research databases, available at workstations throughout the library and also from home. Additional resources are funded locally for Wakefield residents, such as *Ancestry.com* for family history research; the online version of *Consumer Reports*; *Value Line* and *Morningstar Mutual Funds* for business research; *Tutor.com*, which matches students with a live tutor for homework help; and *Mango*, an online language learning program covering more than fifty languages and English as a Second Language. All of the library's online research tools can be found at www.wakefieldlibrary.org/databases. New to the online catalog this year is content from *NoveList*, a resource that provides reviews and ratings for books, series information, and suggestions for similar reading. The catalog also now includes better tools for limiting and refining searches, and will soon have a mobile interface to better meet the needs of users on smartphones and tablets.

Staff continued to work on a number of local history projects to preserve and provide better access to Wakefield materials. The image collections are accessible in both the NOBLE Digital Library, available at heritage.noblenet.org, and also the Massachusetts Digital Commonwealth, which collects historical images from around the state and provides a single search interface at www.digitalcommonwealth.org. A collection of photos of historic Wakefield buildings is now part of the social media site HistoryPin, and reference librarians worked with Boston Public Library to finish digitizing the annual Town Reports back to 1875, as well as High School yearbooks back to 1907. With volunteer help, the town's death records are now completely indexed online back to 1850. All of these digital collections are available on the library's web site at www.wakefieldlibrary.org under the "About Wakefield" menu. The library also participated in Google's indoor mapping project, and the building's floor plans are available through Google Maps to users of mobile devices.

Programs

Reference staff coordinated almost 250 adult programs this year, thanks in part to funding from the Friends of Beebe Library. Librarians took programming out into the community,

offering events at the Senior Center, the schools, the Retired Men's Club, and elsewhere. The library's complete program schedule is available on our web site as well as our automated phone attendant, and patrons can also register online. The following programs in 2013 drew more than 2,800 participants to the library:

Arts

- ☐ Cartooning for Graphic Novels
- ☐ The Art of Zentangle
- ☐ Pastel Painting
- ☐ Feng Shui
- ☐ Graphic Novel Author Phoebe Potts
- ☐ The Cooking Librarian Cooks Thai
- ☐ The Cooking Librarian Works with Holiday Leftovers
- ☐ Dessert Gems with Local Author Gloria Mezikovsky

Programs on Books and Reading

- ☐ Beach Reads - Librarians' Suggestions for the Summer
- ☐ Wrap Up Books - Librarians' Gift Ideas for the Holidays
- ☐ Books by the Lake - Monthly Book Discussion Group
- ☐ Senior Center Book Chat - Monthly Book Discussion Group
- ☐ Supper Sleuths - Monthly Mystery Discussion Group
- ☐ Sisters in Crime – Panel of Local Mystery Authors
- ☐ Sisters in Crime – The Modern Heroine

Civility Month

- ☐ The Lost Art of Etiquette (Historic New England)
- ☐ Miss Conduct, Robin Abrahams

Do It Yourself (DIY) Series

- ☐ Energy Efficiency for Older Homes
- ☐ Boston Globe's Handyman Peter Hotten
- ☐ Paint Colors for Historic Homes (Historic New England)

History

- ☐ Anthony Sammarco – The History of Howard Johnson's
- ☐ The History of Breakheart Reservation
- ☐ New England Lighthouses
- ☐ Wakefield's Digital History
- ☐ World War One with Historian Dan LeClerc

Mass in Motion

- ☐ Mass in Motion – The Cooking Librarian
- ☐ Mass in Motion – Tai Chi
- ☐ Mass in Motion – Gentle Yoga
- ☐ Mass in Motion – Caving

Travel, Nature & Gardening

- ☐ Bald Eagles
- ☐ Central America
- ☐ Composting
- ☐ Honduras
- ☐ The Traveling Librarian Goes to Malaysia
- ☐ The Traveling Librarian Goes to Northern Thailand
- ☐ The Traveling Librarian Goes to Laos
- ☐ The Traveling Librarian Goes to New Mexico
- ☐ Starting Plants from Seed
- ☐ Wildlife of Kenya

Ongoing Groups

- ☐ News & Views - Current Events Discussion Group with Professor Peggy Dillon from Salem State University
- ☐ DIG - Drop In Genealogy
- ☐ French Club - Weekly French Conversation Group
- ☐ Learn to Play Mah Jongg – Twice Monthly Group
- ☐ Plaza Jazz - Outdoor Music Series
- ☐ Tech Talks – Internet and Microsoft Office
- ☐ Tech Talks - Using Your Ereader
- ☐ TECHsploration – Monthly Roundtable on New Technologies

Other Programs

- ☐ Interviewing Skills for Graduates with Gary Gekow
- ☐ Winter Café – Sunday Afternoons at the Beebe
- ☐ Librarians, New Teachers, and Mentors Working Together

Communications and Outreach

The library's web site at www.wakefieldlibrary.org is the easiest way to access information about library programs and services. The site is maintained by library staff with assistance from NOBLE.

The library's digital newsletter has over 2,000 subscribers who receive news about library events and programs via weekly e-mail. Patrons can subscribe and unsubscribe by visiting the library's web site. The library can also be found on the popular social networking sites Facebook, Twitter, and Pinterest, where "fans" stay up to date on library news and share ideas and feedback. *Wowbrary*, a weekly newsletter of new acquisitions, is now available to help readers stay up to date on the latest arrivals.

Beebe Library won four citations at the 2013 Massachusetts Library Association Public Relations Awards: Second Place for news coverage, Third Place for social media coverage, Third Place for the electronic newsletter, and an Honorable Mention for the Plaza Jazz series.

Reference and Youth Services Librarians once again coordinated with school personnel to promote summer reading to Wakefield Memorial High School and Galvin Middle School students. In addition to the popular annual displays of books, librarians visited the schools

to talk about books with 700 students. A new component this year encouraged students to contribute book reviews to be shared online. Students submitted 381 reviews.

Librarian Beth Radcliffe continued to coordinate the eleven generous volunteers of the homebound delivery program who take library materials to ill or disabled residents. Please contact the Reference Department if you or someone you know could benefit from this service.

In addition to their normal reference duties, Reference Department staff also actively participated in and chaired network and statewide professional committees in organizations such as the Massachusetts Library System and MassLNC cooperative networks, and attended and conducted workshops and conferences on a range of professional library issues.

Respectfully submitted,
Jeffrey M. Klapes
Head of Readers' and Information Services

Youth Services

Through the generosity of the Friends of the Lucius Beebe Memorial Library, the Youth Room offered a number of programs to children, teens, and families this year. Programs took place free of charge. Many of them met weekly. Library programs addressed a variety of educational goals, while providing the public with a common place to meet new or old friends, parents, or neighbors.

Preschool programs nurture literacy and developmental skills for the youngest children. Thanks to equipment provided by the Wakefield Rotary Club, the library introduced Indoor Playground programs for babies. These sessions give babies the opportunity to socialize, provide an environment for exercising gross motor skills, and encourage parents to connect with each other. Programs for children under five years old included the following:

- ☐ Lapsit story times for babies
- ☐ Walkers and Talkers for one and two year olds
- ☐ Threes and Fours story times
- ☐ Fours and Fives story times
- ☐ Pajama Story Time for families
- ☐ Peter Sheridan Sing Along series
- ☐ Circle of Songs concert with Hugh Hanley
- ☐ Duck Display contests

Storytelling programs stimulate children's imaginations and reinforce literacy skills. They teach children to listen, expose them to literary and cultural references, and lay the groundwork for more sophisticated comprehension. The following artists provided storytelling performances at the library this year:

- ☐ Sparky's Puppets

- ☐ Emperor's New Clothes with Magpie Puppets, with accompanying puppetry workshop
- ☐ Live Performance with Alicia Quintano
- ☐ Kidstock summer theater series

The library expanded its offerings to elementary school students by offering a book discussion group, Third Thursdays, which targeted third and fourth graders. Members read a book on their own, met to talk about it, and participated together in activities based on the book's themes. Among other activities that support recreational reading, the Youth Room librarians also offered the following programs this year for children of elementary school age:

- ☐ New Year's Eve Party
- ☐ 2013 Summer Reading Program, *Dig Into Reading!*
- ☐ Board game parties
- ☐ Craft programs
- ☐ Video gaming days
- ☐ Beebe Library Talent Show
- ☐ Curious Creatures live animal show
- ☐ Lego Club
- ☐ Mad Science of Boston's Mineral Mania
- ☐ Engineering marble runs
- ☐ Wizard Potions workshop
- ☐ Planting terrariums
- ☐ The Whalemobile interactive whale display and environment

The following activities represent collaborative efforts between the library and the Wakefield Public Schools:

- ☐ Electronic resources workshops for grades 3 and 4 at Walton School
- ☐ Basic library skills workshops for grades 3 and 4 at Dolbeare School
- ☐ Partnering with the Galvin Middle School Community Service Club on a Reading Buddies program for preschoolers
- ☐ Back to School Nights at Dolbeare, Greenwood, Walton, Woodville, and Galvin Middle Schools
- ☐ New Teacher Orientation
- ☐ Summer Reading book lists
- ☐ Annual booktalking program
- ☐ Teacher Services Page of the library website, featuring *Assignment Alert* and *Research Request* web forms
- ☐ Guest Reader Days appearances

Beyond its traditional role of providing reading and informational materials for Wakefield's young adults, the library establishes itself as a place where teens can find acceptance and learn to navigate within the community. Toward these varied goals, the Youth Services staff conducted the following programs and activities for children of middle and high school age:

- ☐ Early release day craft programs
- ☐ *Catching Fire* movie release party
- ☐ Self-defense workshop
- ☐ Museum of Science, Night Sky portable planetarium
- ☐ Knit Graffiti
- ☐ Anime Club
- ☐ Library sleepover
- ☐ Teen video gaming days
- ☐ Seed balls/guerilla gardening
- ☐ Candy sushi
- ☐ Shark Week party
- ☐ New England Aquarium shark program

Local headlines brought child sexual abuse to the forefront this year. In an effort to empower parents and children and to deter child victimization and exploitation, the Youth Services staff attended specialized training and delivered programming around child safety themes. Safety programs and trainings included:

- ☐ Talk About Touching preschool curriculum training
- ☐ Parent Café training
- ☐ Halloween Safety program
- ☐ Keep Me Safe Story Times for preschoolers

Over a thousand children signed up for this year's Summer Reading Program for children and teens. *Beneath the Surface*, the teen program, and *Dig Into Reading*, the program for younger children, stimulated minds and imaginations through performances, arts and crafts activities, and books. Wakefield children read over 11,151 hours, and 2,462 people attended children and teen programs, making 2013 one of the more successful summer programs in recent years.

Respectfully submitted,
Nancy A. Sheehan
Head of Youth Services

Circulation Services

While overall circulation in 2013 was down approximately 2.5% from 2012 levels, circulation of ebooks and audiobooks through digital provider OverDrive was up over 30%. These figures are consistent with other NOBLE libraries' circulation and reflect a shift in the format of materials that patrons are seeking. Requests for online and downloadable materials are increasing as the technology becomes less expensive and more advanced. The size and scope of these digital collections is limited by funds and by publishers' restrictions. The entire collection of digital materials is available to all NOBLE communities.

The library investigated a module for patron self-check and regretfully concluded it was faulty.

Museum Passes

Two additional passes were added to the library's popular museum pass program. Discounted admission is now available to Einstein's Workshop in Burlington and the Wenham Museum. The seasonal Lake Quannapowitt boating pass continued to be popular, with full bookings every weekend it was available. The museum pass program, including the online reservation software, is fully funded by the Friends of Beebe Library, with passes checked out a total of 1,540 times in 2013.

Respectfully submitted,
Jaclyn M. Strycharz
Head of Circulation Services

Technical Services

The Technical Services Department provides support in the ongoing management of the library collections and the library's computer network.

Collection Management

The library's special collection in the Treasure Room includes books, photographs, and other materials about Wakefield's history. Technical Services staff continued a comprehensive inventory of this collection to ensure all items are cataloged and organized to provide easy access.

The gift magazine program is entering its 25th year. Thirty-two individuals and community organizations donated fifty-one magazines for a value of over \$1,900.

Computer Network

The Technical Services staff provides support to computer users. In 2013, following a Microsoft Office upgrade, tutorials were offered to familiarize users with software changes. In addition, a newsfeed of upcoming library events was established on the library's public computer screens.

New this year is a self-service fax machine, a wireless printer at the Reference Desk, and an upgraded computer used with the microfilm scanner.

The library follows a planned rotation schedule for computers, printers, and software. Staff replaced twenty-six public computers, two circulation desk computers, one laptop computer, one file server, several printers, and a CD/DVD cleaning machine.

Staff also upgraded Microsoft Office on all library computers, and applied software upgrades to desktop operating systems, Internet browsers, antivirus software, integrated library software, software used for administration functions, magnification and screen reader software, PC reservation software, and security software used to protect public computers.

Respectfully submitted,
 Becky Rohr
 Head of Technical Services

Library Statistics

Resources	
Print Collections	
Hardback Volumes	105,481
Paperback Volumes	9,204
Periodical Titles	172
Multimedia Collections	
Audio Books	1,478
Downloadable Audio Books	2,862
CD-ROMs	84
Compact Discs	2, 332
DVDs	5,792
Mixed Media Kits	92
Video Games	189
Graphic & Digital Collections	
Artwork	42
Downloadable electronic books	8,797
Maps	107
Microfilm Reels	2,083
Photographs	57
Postcards	63
Museum Memberships	19
Circulation	
Books	201,621
Periodicals	3,592
Media	51,299
OverDrive eBooks	6,667
OverDrive Audiobooks	1,990
Museum Passes	1,540
Total	266,709
Daily Average	784
Interlibrary Loans to Wakefield	24,395
Interlibrary Loans from Wakefield	20,368
Reference	
Reference Questions	35,268

Directional Questions	7,295
Total	42,563
Documents Notarized	476
Documents Faxed	688
Library Computer hours	36,284
Wireless hours	41,884
Total Network Use	78,168
Visits to Library Web Site	353,501
Subscribers to email newsletter	2,000
Program Participation	
Adult Services	
Book Discussions	19
Book Discussion Participants	307
Programs	242
Program Participants	2883
Ebook, Catalog & Internet Tutorials	84
Tutorial Participants	110
Children's Services	
Story Hours	196
Story Hour Participants	4,947
Children's Programs	65
Children's Program Participants	3,053
Summer Reading Program Registrants	922
Summer Programs	71
Summer Program Participants	2,462
Young Adult Programs	19
Young Adult Program Participants	120
Class Visits to the Library	0
Classes Visited by Librarians	35
Meeting Room Reservations	620
Patron Traffic	283,615
Daily Average	834
Volunteers	
Homebound Delivery Patrons	11
Homebound Volunteers	11
General Library Volunteers	12
Volunteer Hours	1,279

Northeast Metropolitan Regional Vocational High School District

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL
SCHOOL DISTRICT

Serving

Chelsea

Malden

Melrose

No. Reading

Reading

Revere

Saugus

Stoneham

Wakefield

Winchester

Winthrop

Woburn

Annual Report 2013

SCHOOL ADMINISTRATION

SUPERINTENDENT-DIRECTOR

Theodore Nickole

PRINCIPAL-DEPUTY DIRECTOR

David DiBarri

DISTRICT SCHOOL COMMITTEE

SCHOOL COMMITTEE CHAIRMAN

Michael T. Wall - Chelsea

VICE CHAIRMAN

Henry S. Hooton - Melrose

SECRETARY

Peter A. Rossetti, Jr. - Saugus

TREASURER

Larry Means - Stoneham

ASSOCIATE TREASURER

Vincent J. Carisella - Wakefield

COMMITTEE MEMBERS

Jeanne M. Feeley – Malden

Ronald J. Jannino - Revere

Judith M. Dymont - North Reading

John J. Bradley - Winchester

Robert S. McCarthy – Reading

Susan J. Bolster - Winthrop

Deborah P. Davis - Woburn

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

**100 Hemlock Road - Wakefield, Massachusetts
01880-3597**

ANNUAL REPORT 2013

OUTSTANDING STUDENT AWARD

Derek Chaplin from Revere a student in the ISSN program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

NATIONAL TECHNICAL HONOR SOCIETY

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in March. At the ceremony, 7 seniors and 32 juniors were inducted. These students joined the previously inducted members to bring the Technical Honor Society Chapter to 96 members for the 2012-2013 school year.

NATIONAL HONOR SOCIETY

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in March. At the ceremony 2 seniors, 19 juniors, and 12 sophomores were inducted for the 2012-2013 school year bringing the total membership to 63.

SCHOLARSHIP COMMITTEE

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 57 deserving students at the annual Senior Recognition Night. A total of \$29,080 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students the opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

PEER MEDIATION PROGRAM

Our Northeast Peer Mediation Center continues to help reduce problems at Northeast. The mediation process is successful in resolving conflicts concerning rumors, threats, name-calling, teasing, harassment, hazing, and physical fights. Northeast has a full-time coordinator and 22 trained junior and senior peer mediators. A trained mediator is a neutral person not involved in the dispute and through the mediation process, helps people come to their own agreement about how they want to resolve their conflict.

PROFESSIONAL DEVELOPMENT

The purpose of professional development is to create an environment that values and supports the ongoing education of all Northeast faculty and staff. District administration, in conjunction with faculty, staff, students, families, and community members, including but not limited to the Student Council, Program Advisory Committee, the Parent Advisory Council, and the Northeast School Committee, contribute to the coordination and evaluation of these activities, aligning available professional development resources with district goals.

Priority was given to professional development activities that address the mandates set forth by the Massachusetts Department of Elementary and Secondary Education and specifically, needs identified by Perkins core indicator data and state assessment data. Plan development priorities include:

- Supporting faculty as a community of lifelong learners charged with the awesome responsibility of delivering rigorous and relevant content to a diverse population of students.
- Coordinating a professional development program that meets the needs of both beginning and veteran teachers and emphasizes expanding educators' knowledge of standards-based curriculum, instruction and assessment.
- Fostering professional learning communities that facilitate interactive faculty collaboration, thereby encouraging educators to solicit feedback from each other to improve their practices, as communication, collaboration and cooperation are necessary to sustaining a culture of increased student achievement.

2012-2013 Goals:

- ☐ Provide strategies to foster students' continued learning and achievement;
- ☐ Increase the technology skill level of the faculty.
- ☐ Promote the 21st century skills necessary to prepare college and career ready students.

2013-2014 Objectives included:

- ☐ Continued and enhanced data-driven review and revision of Numeracy and Literacy goals for improving student achievement, including but not limited to annual revision of Northeast's Common Course syllabi, aligned with the Common Core State Standards and career technical frameworks.
- ☐ Increased access to and training for utilizing interactive technology in the classrooms including but not limited to Apple I-Pad technology and document cameras in the academic and career technical settings.
- ☐ Trainings supporting faculty with meeting the diverse needs of 21st century learners, including but not limited to development for integrating and supporting students with disabilities and English language learners in the academic and career technical classrooms.
- ☐ Full staff professional development for ensuring all district employees, students and their families are supported in a safe and nurturing environment.

2012 Summer Transition Program:

Over 200 members of the Class of 2016 participated in the 11th season of the **Summer Transition Program** staffed by over 30 Northeast academic and career technical faculty and staff. Incoming 9th grade students participated in English Language Arts and Mathematics academic programs daily as well as two career/technical programs per week. English Language Arts programming introduced students to career technical writing assignments as well as writing assignments aligned to their Summer Reading requirements. Students were exposed to the "Writing with Colors" Program to further inform and develop their writing samples. Mathematics curriculum also included project based lessons where students accessed graphing calculators, motion detectors, and surveying equipment to modify and

complete assignments. As in the past, an English Immersion Program was also offered to assist English language learners with transitioning from middle school to our career/technical high school. Career/technical areas explored by incoming 9th grade students included: Automotive Technology, Automotive Collision Repair, Cosmetology, Drafting & Design, Graphic Communications, Electrical, & Plumbing.

Funding for this program was provided through Title 1, IDEA, and the Carl D. Perkins Occupational Education Act Federal grants.

SUPPORT SERVICES

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All faculty guidance counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. One School Adjustment Counselor is bilingual (Spanish-speaking). The School Psychologist provides psychological testing and maintains a small individual and/or group caseload.

The Career Counselor and Career Teacher provide career awareness and career development services to all students. The Career Counselor and Guidance Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services and a Peer Mediation Coordinator implements a Peer Mediation Program.

Support groups are established each year based on student needs. Support groups for pregnant and parenting teens, social skills groups for freshmen, anger management groups and non-traditional support groups are examples of groups that have been offered in the past.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members,

doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

A specific linkage is established with Riverside Community Care in Wakefield to refer families seeking outside counseling services for their students. In addition, Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.

The Bilingual School Adjustment Counselor provides native language support (Spanish) as needed to limited English proficient students and families across all grades. She provides specific support to the English Language Education program at Northeast, but supports other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, this counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation.

The School Psychologist supports the counseling staff on a consultation basis and works directly with the Special Education Department to assess all students in need of evaluation. The Psychologist also serves as a consultant to the Administration and to the teaching faculty regarding at-risk students, assists with crisis intervention services and offers individual and/or group counseling and support on an as needed basis.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities. The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional

for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals.

The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Peer Mediation Coordinator at Northeast operates a Peer Mediation Program where upper class students undergo twelve hours of specialized training in mediation skills and implement a program to work out arising conflicts between students. This is a very positive prevention program that contributes to the development of a positive school climate as students learn to come to their own agreements about how to solve conflict.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The KICK-OFF Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The KICK-OFF Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 90 peer leaders from 11th and 12th grades.

The After School Enrichment and Tutoring Program is a program of

educational assistance to students having difficulty with one or more academic subjects. Students who have been successful in specific subject areas and who have participated in training, volunteer their time to assist others in the library one afternoon per week. The tutoring program is designed to supplement after school assistance provided by the academic and vocational teachers. The program benefits go beyond the student achievement as the relationships formed by the tutors and students help to break down barriers between different grade and age groups and develop friendships that would not have had a chance to form. Academic and vocational teachers offer support and assistance to the Enrichment Program.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on harassment and bullying and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each quarter and report cards are sent home four times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Career Plans are sent home annually for parent review. Language development is communicated for limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

GRANTS RECEIVED IN FY 2013:

Entitlement and Allocation Grants

Title II, Part A: Improving Educator Quality, Fund Code: 140

The purpose of this federal grant program is to increase student achievement

through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These initiatives should be aligned with Massachusetts' reform efforts and should help districts meet the NCLB goals and requirements for highly qualified teachers, instructional paraprofessionals in Title I targeted assistance and school wide programs, and high-quality professional development. The goal is to improve the overall quality of all educators, including administrators, within the district.

Federal Special Education Entitlement, Fund Code: 240

The purpose of this federal entitlement grant program is to provide funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. The priority is to serve eligible students with special education services and activities deemed essential for student success in school. Services and activities must ensure compliance with state special education laws and regulations and the Individuals with Disabilities Education Act - 2004 (IDEA-2004).

Special Education: Program Improvement Grant Fund Code: 274

The purpose of this federal grant program is to fund professional development activities that will improve the skills and capacity of educators to meet the diverse needs of students with disabilities and to promote inclusive practices across all settings. The priorities of this grant program are designed to advance the knowledge and skills of educators working with students with disabilities through high-quality, job-embedded, and sustained professional development activities.

Title I, Part A, Fund Code: 305:

Title I, as reauthorized under the No Child Left Behind Act of 2001, provides resources to local school districts to assist low achieving students in high poverty schools to meet the state's challenging academic standards. Funds may be used to provide academic, instructional, and support services for eligible students, professional development activities for staff, support for parent involvement activities, and the purchase of appropriate supplies and materials. The priorities of Title I are to strengthen the core programs in schools and provide academic and/or support services to low achieving students at the preschool, elementary, middle, and high school levels in support of NCLB goals; provide programs based on scientifically-based

research that enable participating students to achieve the learning standards of the state curriculum frameworks; elevate significantly the quality of instruction by providing staff with substantial opportunities for professional development; and involve parents in the development of and participation in the program, activities, and procedures for parents and students to improve student achievement. Northeast maintains a School-Wide Title 1 designation.

Perkins Act Allocation Grant Program – Secondary, Fund Code: 400

The purpose of this federal grant program is to assist school districts in improving secondary programs that meet the definition of career and technical education under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 P.L.109-270 (Perkins IV). Perkins IV allocation funds must be used in accordance with Perkins IV and the Massachusetts Perkins IV Manual. Required and permissive allocation fund uses are identified in the Manual. A portion of allocation funds must be used for professional development.

Academic Support Services Allocation Grant (Summer), Fund Code: 625

The goal of this state-funded grant program is to enhance academic support services needed to meet the Competency Determination required for high school graduation for students in the Classes of 2003-2015 who have performed in the Level 1: Warning/Failing (Scaled Score = Less than 220) or Level 2: Needs Improvement (Scaled Score = 220-238) categories on their most recent English language arts and/or mathematics MCAS or re-tests. Summer programs may also serve students in the Class of 2015 transitioning into high school that has scored at Levels 1 and/or 2 on their most recent English language arts and/or mathematics MCAS. These services are to supplement currently funded local, state, and federal programs.

Summer Academic Support Enhancement Grant, Fund Code: 625-B

The purpose of this state-funded supplementary summer program is to enhance academic support in English language arts (ELA), mathematics, and science and technology/engineering for students in the classes of 2003-2015 who are participating in MCAS Academic Support programs, in order to help these students meet the Competency Determination for a high school diploma. Programs will develop and pilot replicable models

through Professional Learning Communities and/or additional, increased, or enhanced services. These services are to supplement currently funded local, state, and federal programs.

Literacy Partnerships Grant, Fund Code: 738

The purpose of the state-funded Literacy Partnerships grant program is to support alignment of curriculum, instruction, assessment, professional development, and literacy planning with the *2011 Massachusetts Curriculum Framework for English Language Arts and Literacy*, which incorporates the *Common Core State Standards for English Language Arts and Literacy in History, Social Studies, Science, and Technical Subjects* (2010).

This grant program supports implementation of district standards including Leadership & Governance, Curriculum & Instruction, Assessment, & Human Resources and Professional Development. Emphasis for Year One of this two-year continuation grant addressed literacy in the STEM areas (science, technology, engineering and math) and career technical areas.

Competitive Grant

Massachusetts Life Science Grant

The District was awarded a grant from the **Massachusetts Life Sciences Center in Waltham, MA**. Northeast received funding to equip another laboratory classroom as well as funding for the acquisition of 30 computers dedicated to the Science Department, student laboratory tables, state-of-the-art microscopes, and number of laboratory supplies and materials. These materials will further enhance the efforts of the faculty in providing “hands-on,” state of the art, project based experiments through the use of technology. As part of the grant proposal, the district also partnered with the **Massachusetts Biotechnological Education Foundation of Cambridge, MA**. This partnership has yielded funds to support the purchase of additional supplies and materials as well as professional development conducted by **Mass Bio Teach** for four faculty.

SUMMER PROGRAMS

Northeast Metro Tech Summer Programs enjoyed another successful campaign since its inception in 1988. Over the years, both the Summer School and Computer Program have experienced remarkable growth. This year the summer programs serviced approximately 300 students combined.

The Northeast Summer School serviced high school students in six different academic areas including Math, Science, English, Social Studies, Language, and Vocational Related. The goals of promoting a positive learning atmosphere, retention, and promotion, as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical make-up of our summer school.

Our summer program also continued to with its certification program in Basic Welding. This program was not only extremely successful, but gives both students and adults an opportunity to explore and begin new careers. The popular Northeast Summer Computer Program completed a successful 25th year. Its objective of making learning fun had the counselors teach the participants skills that they can use during their school year while enjoying doing it. These programs can help strengthen reading and math skills, and expand their general knowledge of the computer. Outstanding PowerPoint presentations and the Movie Maker software application were an exciting part of this year's computer program classes, along with swimming and diving instruction.

COMMUNITY EDUCATION PROGRAM

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. During the summer of 2013

continued emphasis was placed on technology upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs.

2013 GRADUATES

The 2012-13 school year represents the Fortieth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 281 students in the class of 2013. Breakdown of graduates' status after graduation is as follows:

Attending 4 year college 71 *	Employed 104
Attending 2 year college 84 *	E n t e r i n g
Military Service 6	
Apprentice school 11 *	

* It should be noted that 59% of the graduating class went on to further their education either in a two or four year college or in an apprentice program. 281 members of the graduating class either entered military service, are employed, or seeking further education. That figure represents 100% of the class of 2013.

SPECIAL NEEDS ENROLLMENT

Special Needs enrollment for the 2012-13 school year continued to represent a fair share of the total school enrollment with students. The 322 Special Needs students represent 26% of the school population.

DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 12, 2012 the following members were re-elected Officers of the Northeast District School Committee:

Chairman	Michael T. Wall, of Chelsea
Vice Chairman	Henry S. Hooton, of Melrose
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Larry Means, of Stoneham
Assoc. Treasurer	Vincent J. Carisella, of Wakefield

CONCLUSION

As Northeast celebrates its forty-third year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career. The District supports curriculum and both academic and career technical classrooms with the latest equipment and technology. Evidence of our past success is reflected in the students that have graduated from Northeast Metro Tech . Recent graduate follow up data indicates that 98% of students from the Class of 2012 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Grad Follow-up Survey INTERIM Results, Nov 2013*). In fact, Northeast currently employs 29 alumni at the school, including the Director-Principal, and Dean of Students. Alumni's stories of success and their readiness and willingness to help their alma mater by as recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2013 achieved a 100% pass rate on the MCAS assessments. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post- secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented Wakefield as a member of the Northeast Metropolitan Regional Vocational District School Committee. I

will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Vincent J. Carrsella, Associate Treasurer
Northeast School Committee
Wakefield Representative

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 01-02	S.Y. 02-03	S.Y. 03-04	S.Y. 04-05	S.Y. 05-06	S.Y. 06-07	S.Y. 07-08	S.Y. 08-09	S.Y. 09-10	S.Y. 10-11	S.Y. 11-12	S.Y. 12-13
Chelsea	276	240	268	258	221	203	198	206	190	195	199	204
Malden	172	150	157	175	215	238	234	222	216	215	198	194
Melrose	19	30	40	36	56	64	64	48	45	62	61	67
North Reading	21	27	29	30	28	40	38	37	37	36	35	32
Reading	23	22	22	25	19	26	26	26	28	23	16	19
Revere	270	277	272	256	241	242	238	244	238	234	225	223
Saugus	129	139	148	139	146	137	138	161	174	191	204	200
Stoneham	40	36	28	37	34	46	44	46	52	54	59	69
Wakefield	41	39	34	36	59	65	61	84	91	98	79	70
Winchester	8	9	9	6	7	9	9	7	11	13	15	14
Winthrop	35	40	40	37	41	45	44	55	65	58	60	65
Woburn	74	87	85	107	99	97	97	70	59	55	65	83
TOTALS:	1108	1096	1132	1142	1166	1212	1191	1206	1206	1234	1216	1240
NON DISTRICT GRAND	27	40	44	48	43	47	53	39	42	31	35	28
TOTAL:	1135	1136	1176	1190	1209	1259	1244	1245	1248	1265	1251	1268

SPECIAL NEEDS ENROLLMENT	233	273	275	287	320	342	333	323	330	331	326	313
% SPECIAL NEEDS ENROLLMENT	21%	24%	23%	24%	26%	27%	27%	26%	26%	26%	26%	26%

Municipal Gas & Light Department

Report of

MUNICIPAL GAS &
LIGHT DEPARTMENT

Report of the Municipal Gas and Light Department

To the Citizens of the Town of Wakefield:

Our One Hundred Nineteenth Annual Report of the Municipal Gas and Light Department covers the fiscal period July 1, 2012 to June 30, 2013.

The total electric sales of the Department totaled 185,077,238 KWH compared to 186,929,150 KWH the prior year. This approximate 1% increase was primarily due to a seasonal weather differences and load growth. The peak month for electric usage was August with 19,126,774 kilowatt hours of energy consumed. The highest single day usage was August 3, 2012 with 46,775 KWH consumed. The winter peak month was January with 16,628,855 kilowatt hours of energy consumed. The winter peak day occurred on January 24 with a consumption of 33,589 KWH.

The Department completed its new facility at 480 North Ave, and moved in on June 10, 2013. The new facility houses the customer service office as well as the warehouse and garage in a single location to better serve our customers.

The Department has continued its review and implementation of a multi-year plan to retire most of its older 4,160 volt system and replace it with a 13,800 volt system which will be more reliable and better equipped for future expansion. Work installing duct banks on Water Street and North Ave will be used to install additional capacity to the downtown area and the Westside. WMGLD also constructed new infrastructure to support the new apartment complex at 14 Audubon Road and continued to install cable and transformers to support the construction at the Winship development. The department continues to upgrade its overhead and underground distribution infrastructure to improve system reliability. The Department efficiently and effectively responded to the blizzard which occurred in February and in addition to restoring its customers in record time, sent mutual assistance to neighboring municipalities after our customers were restored.

Total gas sales were 515,002 MCF were sold compared to 437,575

MCF in the prior year. This represents also represents an 18% decrease from the prior year due to the abnormally warm winter. February was the peak month for gas usage with 98,943 MCF consumed that month.

The Department continued to take a significant portion of its gas supply from the Tenneco Transmission Line through the new meter and regulating facility. The Department continues to replace old steel and cast iron gas mains with modern plastic gas mains, which will ensure a safe and reliable gas distribution system. Major completed major gas main upgrades include the section of Main Street between Lowell Street and Salem Street in addition to major sections of Melvin, Cordis, Central, Eastern and Greenwood Streets as well as Eustis Street. New main was installed on Jennifer Road and Longbow Road.

The Department has continue to expand on line payment functionality for customers through its website. The new functionality also allows customers to receive electronic bills rather than paper bills if they would like.

The Department's energy conservation program that combines energy audits with rebates for the installation of weatherization material and the purchase of energy efficient appliances continues to be popular. Three hundred and sixteen customers received \$13,870 in rebates and \$14,300 in conservation incentives. This program helps our customers reduce their gas and electricity use.

Respectfully submitted,

WAKEFIELD MUNICIPAL GAS AND LIGHT DEPARTMENT

Board of Commissioners

Ken Chase– Chairman

Michael Giannattasio - Secretary

Michael McCarthy

John J. Warchol

Kevin Haggerty

Peter Dion – General Manager

TOWN OF WAKEFIELD, MASSACHUSETTS
MUNICIPAL GAS AND LIGHT DEPARTMENT AND SUBSIDIARY

CONSOLIDATED STATEMENT OF NET POSITION

JUNE 30, 2013

ASSETS

Current:

Unrestricted cash and short-term investments	\$ 2,174,555
Receivables, net of allowance for uncollectable	4,185,598
Prepaid expenses	4,206,599
Inventory	<u>740,197</u>
Total current assets	11,306,949

Noncurrent:

Restricted cash and investments	3,080,124
Substation land license fee	600,000
Net OPEB asset	167,273

Capital Assets:

Land and construction in progress	8,548,820
Other capital assets, net of accumulated depreciation	<u>19,031,428</u>

Total noncurrent assets	<u>31,427,645</u>
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TOTAL ASSETS

42,734,594

LIABILITIES

Current:

Accounts payable	4,756,423
Accrued liabilities	175,494
Loans payable	7,700,000
Due to other post-employments benefit trust	284,762
Customer deposits	1,061,931
Other	8,067

Current portion of long-term liabilities:

Accrued employee compensated absences	<u>344,873</u>
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Total current liabilities	14,331,550
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Noncurrent:

Accrued employee compensated absences	<u>250,096</u>
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Total noncurrent liabilities	250,096
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DEFERRED INFLOWS OF RESOURCES

315,335

**TOTAL LIABILITIES AND DEFERRED
INFLOWS OF RESOURCES**

14,896,981

NET POSITION

Net investment in capital assets	19,880,248
Restricted for depreciation fund	1,684,617
Unrestricted	<u>6,272,748</u>

TOTAL NET POSITION

\$ 27,837,613

TOWN OF WAKEFIELD, MASSACHUSETTS
MUNICIPAL GAS AND LIGHT DEPARTMENT AND SUBSIDIARY

CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2013

Operating Revenues:

Electric sales	\$ 27,056,635
Gas sales	<u>8,783,793</u>
Total Operating Revenues	35,840,428

Operating Expenses:

Purchase power - electric	17,669,012
Purchase power - gas	5,151,201
Operating	5,386,353
Maintenance	2,914,699
Depreciation	<u>2,206,986</u>
Total Operating Expenses	<u>33,328,251</u>

Operating Income	2,512,177
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Nonoperating Revenues (Expenses):

Contributions in aid of construction	1,056,831
MMWEC refund	330,670
Interest income	31,427
Payment in lieu of taxes	(809,087)
Interest expense	(1,827)
Other	<u>(85,384)</u>
Total Nonoperating Revenues (Expenses)	<u>522,630</u>

Change in Net Position	3,034,807
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Net Position at Beginning of Year	<u>24,802,806</u>
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Net Position at End of Year	<u>\$ 27,837,613</u>
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TOWN OF WAKEFIELD
MUNICIPAL GAS AND LIGHT DEPARTMENT AND SUBSIDIARY

CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2013

Cash Flows From Operating Activities:

Receipts from customers and users	\$ 38,262,934
Payments to vendors and employees	<u>(32,591,642)</u>
Net Cash Provided By Operating Activities	5,671,292

Cash Flows From Noncapital Financing Activities:

MMWEC refund	330,670
Payment in lieu of taxes	(809,087)
Substation land license fee	(600,000)
Other	<u>137,737</u>
Net Cash Provided By (Used For) Noncapital Financing Activities	(940,680)

Cash Flows From Capital and Related Financing Activities:

Loan proceeds	7,700,000
Acquisition and construction of capital assets	(12,648,352)
Contributions in aid of construction	1,056,831
Other	<u>(224,948)</u>
Net Cash (Used For) Capital and Related Financing Activities	(4,116,469)

Cash Flows From Investing Activities:

Investment income	31,427
(Increase) decrease in restricted cash	<u>(47,598)</u>
Net Cash Provided By (Used For) Investing Activities	<u>(16,171)</u>

Net Change in Cash and Short-Term Investments	597,972
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Unrestricted Cash and Short Term Investments, Beginning of Year	<u>1,576,583</u>
-----------------------------------------------------------------	------------------

Unrestricted Cash and Short Term Investments, End of Year	<u>\$ 2,174,555</u>
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Reconciliation of Operating Income to Net Cash:

Operating income	\$ 2,512,177
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation expense	2,206,986
Changes in assets and liabilities:	
Accounts receivable	2,104,511
Prepaid expenses	139,410
Inventory	(181,852)
Net OPEB asset	(167,273)
Accounts payable	(1,216,294)
Accrued liabilities	5,729
Other liabilities	<u>267,898</u>
Net Cash Provided By Operating Activities	<u>\$ 5,671,292</u>

Vital Statistics

Reports of

TOWN CLERK

TOWN MEETINGS

VOTING RESULTS

VITAL NUMBERS,

BIRTHS, MARRIAGES AND DEATHS

TOWN TREASURER

REPORT OF THE TOWN CLERK

ANNUAL TOWN MEETING

MAY 6, 2013

FIRST SESSION

ATTENDANCE

Precincts	7:30	8:00	9:00
20	26	30	
11	20	21	
14	20	25	
15	17	19	
14	25	28	
38	40	42	
25	32	33	
Total	137	180	198

At 7:30 p.m. Moderator William Harbison Carroll called this Annual Town Meeting to order in the Galvin Middle School Auditorium, 525 Main St., Wakefield with 137 registered voters present. Visitors and non-voters were individually introduced. Tellers were selected, and duly sworn by the Town Clerk. Finance Committee Chairman Brian P. Cusack motioned that the reading of the Warrant, with the exception of the Constable's Return be dispensed with, which was seconded and so voted. The Moderator read the Constable's Return.

Mary K. Galvin, Town Clerk

Moderator Carroll presented ARTICLE 1 as follows:

To determine how much money the Town will raise and appropriate for General Government, Protection of Persons and Property, Human Services, Public Works, Public Works Enterprises, Education, Unclassified, Benefits & Administration and Light Department specifying what appropriation shall be taken from the receipts of a department.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned that the Town vote to raise and appropriate from tax levy or transfer from available funds the sums of money as detailed in the following recommendation for the fiscal year July 1, 2013 to June 30, 2014 the grand total amounting to \$76,125,012.00. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. The sources thereof in the various classifications as described in the Recommendation Book, and Moderator Carroll declared that the "motion carries".

Town Administrator Stephen P. Maio presented the General Government portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised they voted Favorable Action, and Moderator Carroll declared that "the motion carries".

Town Administrator Stephen P. Maio presented the Protection of Persons and Property portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll declared that "the motion carries".

Town Administrator Stephen P. Maio presented the Human Services portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll declared that "the motion carries".

Town Administrator Stephen P. Maio presented the Public Works portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable

Action, and Moderator Carroll declared that “the motion carries”.

Town Administrator Stephen P. Maio presented the Public Works Enterprises portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll declared that “the motion carries”.

Dr. Garry Murphy, Interim Supt. of Schools, presented the School Dept. portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll declared that “the motion carries”.

Town Administrator Stephen P. Maio presented the Library portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll declared that “the motion carries”.

Town Administrator Stephen P. Maio presented the Northeast Regional Vocational School budget, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll declared that “the motion carries”.

Town Administrator Stephen P. Maio presented the Unclassified portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll declared that “the motion carries”.

Town Administrator Stephen P. Maio presented the Benefits and Administration portion of Article 1, and motioned to approve, which was seconded, and Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll declared that “the motion carries”.

Town Administrator Stephen P. Maio presented the Light Dept. portion of

Article 1, and motioned to approve, which was seconded, and Moderator Carroll declared that “the motion carries”.

Shaun Margerison, Chairman, Capital Outlay Committee presented Article 2 as follows:

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for Capital Outlay as follows, or to see what the Town will do about it.

CAPITAL OUTLAY COMMITTEE

Capital Outlay Committee Chairman Shaun Margerison motioned that the Town raise and appropriate from tax levy the sum of \$1,599,978.00 and transfer the sum of \$168,955.00 from the Water Surplus Account to the Water Department Capital Outlay Account and the sum of \$113,000.00 from the Sewer Surplus Account to the Sewer Department Capital outlay Account to carry out the purposes of Article 2, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that the above “motion carries” as follows:

Tax Levy			
Capital Outlay		Lease -	
Category	Description	Purchase	Amount
Prior	IT Leases		423,095
Prior	DPW/Fire Leases		158,883
Fleet	Police - Cruisers - two (2)		72,600
Fleet	Police - 1998 RADAR TRAILER		12,000
Fleet	Fire - #2, 1999 CHEV TAHOE W/TRAILER HITCH (COMMAND POST)		35,000
Fleet	DPW - #13, 1997 CHEVY VAN		32,000
Fleet	DPW - #23, 1994 INTERNATIONAL 4700 PACKER	3 Yr. L/P	41,000
Fleet	DPW - #93, 1969 INTERNATIONAL LOW BOY TRACTOR		35,000
Fleet	DPW - #121, 2000 TORO Z-TRAK MOWER (parts)		23,000
Fleet	DPW - #15, 1996 CHEVY 400 PICKUP-ONE TON W/PLOW & PRETREATMENT		45,000

Fleet	School - #915, 1998 INTERNATIONAL BUS	3 Yr. L/P	33,000
Fleet	SC - #130, COUNCIL ON AGING - 2006 FORD BUS E450 W/HANDICAP LIFT		30,000
Facilities	TH - EXTERIOR DOORS		12,000
Facilities	SC - EXTERIOR PAINTING & REPAIRS		5,000
Facilities	SC - FLOORING		13,500
Facilities	PSB - FIRE ALARM PANEL REPLACEMENT		13,500
Facilities	PSB - EXHAUST STACK FOR BOILER		6,000
Facilities	LB - CARPETING / FLOORING		32,000
Facilities	LB - MASONRY IMPROVEMENTS - PLAZA & PARAPET SIDES & BACK		21,500
Facilities	LB - GOLD ROOM DOORS / PAINTING / WINDOW LOUVRES		8,000
Facilities	Hurd - ROOF TRIM AND FACIA BOARDS		5,000
Facilities	HS - EXTERIOR DOORS		7,500
Facilities	HS - INTERIOR PAINTING & REPAIRS		20,000
Facilities	HS - WINDOWS		50,000
Facilities	HS - FLOORING / Carpeting - TILE FLOOR REPAIR		30,000
Facilities	HS - LOCKER REPLACEMENT		33,000
Facilities	HS - WATER COOLERS		17,400
Facilities	GWS - EXTERIOR DOORS		5,000
Facilities	GWS - CEILINGS		10,000
Facilities	WS - FLOORING		5,000
Facilities	WS - CHIMNEY FLUE RELINE		12,000
Facilities	DS - FLOORING		7,000
Facilities	GWS, WS & DS - INTERIOR PAINTING FOR GREENWOOD, WALTON & DOLBEARE		10,000
Facilities	SC & PSB - INTERIOR PAINTING FOR SENIOR CENTER & PUBLIC SAFETY		7,000
Facilities	TW - ROOF		50,000
Facilities	TW - HEATING		100,000
Facilities	TW - SECURITY SYSTEM IMPROVEMENTS		100,000
Roads	TW - DRAINAGE SYSTEM / STREAM CLEANING		25,000
TAX LEVY - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Misc.	HS - ATHLETIC LOCKERS (BOYS) - RECONDITIONING AND PAINTING		10,500
Misc.	Police & PSB - RADIO SYSTEM - Police Dept. & Misc DPW for EOC & PD Comm. Room		18,500

Misc.	Fire - GRANT MATCH - Fire Hose & Escape System		5,000
Misc.	Fire - GRANT MATCH - Mobile Data Terminals for Vehicles		20,000
	<i>Total Tax Levy Capital Outlay</i>		\$1,599,978
<u>IT Capital Outlay - Tax Levy</u>			
Category	Description	Lease -	Amount
		Purchase	
IT	IT Request	L/P	97,212
	<i>Total Tax Levy Capital Outlay - with IT</i>		\$97,212
SEWER ENTERPRISE FUND - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Prior	Prior Year		0
Fleet	TRAILER - 20 TON		21,000
System	System Improvements		75,000
Misc.	PIPELINE CAMERA/LOCATOR		17,000
	<i>Total Sewer Capital Outlay</i>		\$113,000
WATER ENTERPRISE FUND - CAPITAL OUTLAY			
		Lease -	
Category	Description	Purchase	Amount
Prior	Prior Year		46,455

Fleet	DPW - #84, 2002 CHEVY ONE TON PICKUP W/PLOW		47,500
Facilities	TRT Plant - INTERIOR PAINTING & REPAIRS		5,000
Facilities	Pump Bldg - BATHROOM FACILITY UP- GRADE		15,000
Facilities	Linden Pump Bldg - INTERIOR PAINTING & REPAIRS		5,000
System	TRT Plant -SCADA INSTRUMENTATION FOR WTP AND REMOTE FACILITIES - UPGRADE		15,000
System	TRT Plant - REPAIRS TO FILTER HOUSE PIPE GALLERY & AERATOR BASIN UPGRADES		25,000
System	TRT Plant - PROCESS EQUIPMENT REPLACE- MENT		10,000
	<i>Total Water Capital Outlay</i>		\$168,955

Moderator Carroll presented ARTICLE 3 as follows:

To see if the Town will vote to appropriate a sum of money to restore and improve the athletic fields and facilities at Wakefield Memorial High School, including without limitation (a) the installation and/or restoration of turf fields, bleachers, team rooms, lighting and a press box at Landrigan Field; (b) the installation and/or restoration of turf fields and a track at the Beasley Oval; (c) the installation and/or renovation of a playing surface, fences and benches at the Dobbins Tennis Courts and Veteran's Field Courts; (d) the installation and/or renovation of a gymnasium floor and bleachers at the Field House; and (e) all costs incidental or reasonably related thereto, including engineering and surveying fees; and to determine whether to raise this appropriation by borrowing or otherwise; or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, DPW Director, motioned that the Town appropriate the sum of \$603,000.00 to pay costs of restoring and improving the athletic fields and facilities at Wakefield Memorial High School, including without limitation (a) the installation and/or restoration of turf fields, bleachers, team rooms, lighting and a press box at Landrigan Field; (b) the installation or restoration of turf fields and a track at the Beasley oval; (c) the installation and/or renovation of a playing surface, fences and benches at the Dobbins Tennis Courts and Veteran's Field; (d) the installation and/or renovation of a gymnasium floor and bleachers at the Field House; and

(e) all costs incidental or reasonably related thereto, including engineering and surveying fees; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$603,000.00. under Chapter 44 of the General Laws or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary or convenient to carry out this vote, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action, and Moderator Carroll explained that this required a 2/3 vote, and declared that “the motion carries unanimously”.

Moderator Carroll presented ARTICLE 4 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to the Stabilization Fund, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned that the Town raise and appropriate from tax levy the sum of \$100,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll explained that this requires a 2/3 vote, and declared that “the motion carries unanimously”.

Moderator Carroll presented ARTICLE 5 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, also known as the Debt Service Fund, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned that the Town raise and appropriate from tax levy to the Capital Projects Fund, also known as the Debt Service Fund, the sum of \$2,655,003.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 6 as follows:

To see if the Town will vote to authorize the Board of Assessors to use such sum of the balance of the operating fund of the Municipal Gas and Light Department as of June 30, 2013 as the Board of Light Commissioners may vote in computing the tax rate for the fiscal period July 1, 2013 to June 30, 2014, or to see what the Town will do about it.

MUNICIPAL LIGHT COMMISSIONERS

Town Administrator Stephen P. Maio motioned that the Town authorize the Board of Assessors to use such sum of the balance of the Operating Fund of the Municipal Gas & Light Department as of June 30, 2013 as the Board of Light Commissioners may vote in computing the tax rate for fiscal period July 1, 2013 to June 30, 2014, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 7 as follows:

To see if the Town will hear and act upon a report of the Board of Selectmen to layout Town ways in substantially the same location as the private ways as follows:

Carriage Lane - from its intersection with the sideline of Main Street to the end of its closed, looped roadway, approximately a distance of 862 feet, in substantially the same location as a private way shown on a plan entitled “Street Acceptance Plan Carriage Lane/Wakefield, MA”, by Hayes Engineering, Inc. dated September 24, 2012 and certified by Professional Land Surveyor #40038.

Castle Clare Circle - from its intersection with the sideline of Montclare Avenue to the end of a cul-de-sac, a distance of approximately 515 feet, in substantially the same location as a private way shown on a plan entitled “Definitive Plan, Montclare Estates/Wakefield, MA”, by Hayes Engineering, Inc. certified by Professional Land Surveyor #30320 and duly recorded at the Middlesex Registry of Deeds, South District as Plan No. 1294 of 1989.

Gates Lane - from its intersection with the sideline of Green Street to the end of a cul-de-sac, a distance of approximately 805 feet, in substantially

the same location as a private way shown on a plan entitled “Street Acceptance Plan/Gates Lane/Wakefield, MA”, dated September 12, 2012 and certified by Professional Land Surveyor #40038.

Jessica Lane - from its intersection with the sideline of Old Colony Drive to the end of a cul-de-sac, a distance of approximately 385 feet, in substantially the same location as a private way shown on a plan entitled “Definitive Plan/Sunset Park, Wakefield, Mass.,” dated May 7, 1979, certified by Professional Land Surveyor #7153 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 1216 of 1979.

Montclare Avenue – from its intersection with the sideline of Reynolds Road to the end of a cul-de-sac, a distance of approximately 1,385 feet, in substantially the same location as a private way shown on the following three plans: 1) Index Plan, Montclare Estates, Wakefield, Mass. dated January 9, 1989, revised June 22, 1989 by Hayes Engineering, Inc. certified by Professional Land Surveyor #30320 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 1293 of 1989; 2) Acorn Avenue Easement for Utility Purposes dated June 24, 1981 certified by Professional Engineer #14662 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 958 of 1981; and 3) Definitive Plan, Montclare Estates, Wakefield, Mass. dated January 9, 1989, revised June 22, 1989 by Hayes Engineering, Inc. certified by Professional Land Surveyor #30320 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 1294 of 1989.

Old Colony Drive - from its intersection with the sideline of Walton Street to the end, a distance of approximately 1,075 feet, in substantially the same location as a private way shown on a plan entitled “Definitive Plan/Sunset Park, Wakefield, Mass.,” dated May 7, 1979, certified by Professional Land Surveyor #7153 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 1216 of 1979.

Patriot Circle - from its intersection with the sideline of Salem Street to the end of a cul-de-sac, a distance of approximately 590 feet, in substantially the same location as a private way shown on a plan entitled “Definitive Subdivision Plan for Patriot Estates, Wakefield, MA”, Sheet 3 Property & Dimensions – Roadway Plan dated December 6, 2006, certified by Professional Land Surveyor #36115 and duly recorded with the Middlesex South

Registry of Deeds as Plan No. 458 of 2007, sheet 4 of 15.

Renee Drive - from its intersection with the sideline of Sunset Drive to the end of a cul-de-sac, a distance of approximately 960 feet, in substantially the same location as a private way shown on the following two plans: 1) "Sunset Park, Definitive Subdivision Plan in Wakefield, Mass." dated February 7, 1976, certified by Professional Land Surveyor #19416 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 540 of 1976; and 2) "Definitive Plan/Sunset Park, Wakefield, Mass.," dated May 7, 1979, certified by Professional Land Surveyor #7153 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 1216 of 1979.

Stoney Hill - from its intersection with the sideline of Montrose Avenue to the end of a cul-de-sac, a distance of approximately 375 feet, in substantially the same location as a private way shown on a plan entitled "Street Acceptance Plan/Stoney Hill Lane/Wakefield, MA", by Hayes Engineering, Inc. dated January 5, 2012, and certified by Professional Land Surveyor #33604.

Walton Street (Sunset to Renee) - from its intersection with the northerly sideline of Sunset Drive to its intersection with the northerly sideline of Renee Drive, a distance of approximately 660 feet, in substantially the same location as a private way shown on the following two plans: 1) "Sunset Park, Definitive Subdivision Plan in Wakefield, Mass." dated February 7, 1976, certified by Professional Land Surveyor #19416 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 540 of 1976; and 2) "Definitive Plan/Sunset Park, Wakefield, Mass.," dated May 7, 1979, certified by Professional Land Surveyor #7153 and duly recorded with the Middlesex South Registry of Deeds as Plan No. 1216 of 1979.

a copy of each which is on file for review at the Wakefield Town Clerk's office, and to authorize the acquisition by purchase, gift or eminent domain proceedings of rights and easements necessary in connection therewith for reconstruction and maintenance in accordance with all the applicable sections of the Massachusetts General laws; or to see what the Town will do about it.

BOARD OF SELECTMEN

Brian P. Cusack, Chairman, Finance Committee advised that they voted

Favorable Action.

Matthew Lowry, Chairman, Planning Board advised that they do not recommend Favorable Action, and explained that several of the streets were in developments that were not completed to the Planning Board's satisfaction, specifically he pointed to Gates Lane, Carriage Lane and Patriot Circle. DPW Director Richard F. Stinson argued that any unfinished work was not related to roadways, and should not preclude their acceptance.

Dennis M. Cloherty, 1 Harvest Rd., motioned to amend to exclude Gates Lane, Carriage Lane and Patriot Circle. Sel. Patrick Glynn stated that he was not in favor of this amendment as it is in the Town's best interest to take these streets. Moderator Carroll called for a vote on this amendment and declared it to be 45 YES and 37 NO, and declared that "the amendment carries".

Moderator Carroll called for a vote on the amended motion that the Town authorize the Board of Selectmen to accept by Grant or Deed or to take by eminent domain proceedings, rights and permanent easements necessary for the reconstruction and maintenance of Castle Clare Circle, Jessica Lane, Montclare Avenue, Old Colony Drive, Renee Drive, Stoney Hill and Walton Street (Sunset to Renee) as public ways as described in Article 7 and to provide therefore, that the Town raise and appropriate from tax levy the sum of \$1.00. Moderator Carroll explained that this required a 2/3 vote, and advised that the vote excluding the three streets was 74 YES and 3 NO, adding that "the motion carries".

Moderator Carroll presented ARTICLE 8 as follows:

To see if the Town will implement collective bargaining agreements between the Town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period of July 1, 2012 to June 30, 2015 and to provide therefor that the Town raise and appropriate or transfer from available funds a sufficient sum of money to carry out the purposes of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action.

Town Administrator Stephen P. Maio motioned that the town implement a collective bargaining agreement between the town of Wakefield and the Lucius Beebe Memorial Library Staff Association for the period of July 1, 2012 to June 30, 2015, and to provide therefor that the town supplement the personal services account of the library by raising and appropriating from tax levy the amount of \$40,440.22 and by supplementing the personal services account of the library by transferring \$22,075.40 from free cash. For a total of \$62,515.62, which was seconded. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 9 as follows:

To see if the Town will vote to raise and appropriate from available funds a sum of money to supplement the Wakefield Public Schools' Special Education Budget for Fiscal Year 2013 in order to fund unanticipated IEP required staff, out of district tuitions and out of district transportation, or to see what the Town will do about it.

SCHOOL COMMITTEE

Thomas F. Markham, III, Chairman, School Committee, motioned for Indefinite Postponement, which was seconded. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 10 as follows:

To see if the Town will raise and appropriate from tax levy or transfer from available funds a sum of money to be put in reserve for funding future school district collective bargaining agreements and agreements with non-represented personnel, such sum to be used only after execution of such agreements, or to see what the Town will do about it.

SCHOOL COMMITTEE

Thomas F. Markham, III, Chairman, School Committee motioned for Indefinite Postponement, which was seconded. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented ARTICLE 11 as follows:

To see if the Town will vote to authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easement from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to raise and appropriate a sufficient sum of money to carry out the purpose of this Article, or to see what the Town will do about it.

BOARD OF SELECTMEN

Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action.

Richard F. Stinson, Director, DPW motioned that the Town authorize the Board of Selectmen to accept, or take by eminent domain proceedings, conveyances or easement from time to time, giving the Town the right to construct and maintain drains, sewers, water lines, retaining walls and streets and to provide therefore, that the Town raise and appropriate from tax levy the sum of \$1.00, which was seconded. Moderator Carroll explained that this required a 2/3 vote, and declared that “the motion carries unanimously”.

Moderator Carroll presented ARTICLE 12 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sufficient sum of money for the collection, disposal, recycling and composting of refuse, or to see what the Town will do about it, which was seconded.

BOARD OF SELECTMEN

DPW Director Richard F. Stinson motioned that the Town raise and appropriate from tax levy the sum of \$1,612,557.00 for the collection, disposal, recycling and composting of refuse, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 13 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the implementation of the Town’s NPDES Storm Water Program, or to see what the Town will do

about it.

BOARD OF SELECTMEN

Richard F. Stinson, DPW Director motioned that the Town raise and appropriate from tax levy the sum of \$100,000.00 to carry out the purpose of this Article, which was seconded.

Brian P. Cusack, Chairman, Finance Committee explained that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 14 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the replacement of shade trees, said sum to be expended under the direction of the Board of Selectmen, or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, DPW Director motioned that the Town raise and appropriate from tax levy the sum of \$15,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 15 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to conduct a Town wide public shade tree spraying program, or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, DPW Director motioned that the Town raise and appropriate from tax levy the sum of \$20,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 16 as follows:

To see if the Town will vote to raise and appropriate or transfer from avail-

able funds a sum of money for roadway improvements, or to see what the Town will do about it.

BOARD OF SELECTMEN

DPW Director Richard F. Stinson motioned that the Town raise and appropriate from tax levy the sum of \$200,000.00 for roadway improvements, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 17 as follows:

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for construction of new sidewalks, or to see what the Town will do about it.

BOARD OF SELECTMEN

Richard F. Stinson, DPW Director, motioned that the Town raise and appropriate from tax levy the sum of \$50,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

At 10:05 p.m., Selectmen Chairman Betsy Sheeran motioned to adjourn until next Thursday, May 9, 2013, which was seconded and so voted.

Mary K. Galvin, Town Clerk

ANNUAL TOWN MEETING

May 9, 2013

Second Session

Attendance

Precincts	7:30	8:00
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5	6
7	9
9	12
7	11
6	8
9	15
8	12

Total	51	73
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With 51 registered voters in attendance, Moderator William Harbison Carroll called this Second Session of the Annual Town Meeting to order at 7:30 p.m. in the Galvin Middle School Auditorium, 525 Main St., Wakefield.

Mary K. Galvin, Town Clerk

Moderator Carroll presented ARTICLE 18 as follows:

To see if the Town will vote to raise and appropriate from tax levy a sufficient sum of money to pay the rental for the rental year commencing on July 1, 2013 and ending on June 30, 2014 to the Trustees of the 364 Main Street Trust or their successors in title for land occupied as a parking area on Centre Street, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned that the Town raise and appropriate from tax levy the sum of \$5,500.00 to pay the rental for the rental year commencing July 1, 2013 to June 30, 2014 to Trustees of 364 Main Street Trust or their successors in title for land occupied as a pub

lic parking area on Centre Street, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 19 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for professional services to assist in the fiscal year 2014 revaluation of properties within the Town, or to see what the Town will do about it.

BOARD OF ASSESSORS

Town Administrator Stephen P. Maio motioned that the Town raise and appropriate from tax levy the sum of \$29,500.00 for professional services to assist in the fiscal year 2014 revaluation of properties within the Town, which was seconded. Mr. Maio added that the Board of Selectmen had voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 20 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money for the purpose of scanning and recording in digital form records of births, deaths and marriages held in the Town Clerk’s Office, or to see what the Town will do about it.

TOWN CLERK

Town Administrator Stephen P. Maio motioned that the Town raise and appropriate from tax levy the amount of \$36,000.00 to carry out the purpose of this Article, which was seconded. Mr. Maio added that the Board of Selectmen had voted Favorable Action, and Brian P. Cusack, Chairman, Finance Committee advised that they had voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 21 as follows:

To see if the Town will vote to transfer from the Water Revenue Account a

sufficient sum of money for the replacement of water mains at various locations throughout the Town, or to see what the Town will do about it.
BOARD OF SELECTMEN

DPW Director Richard F. Stinson motioned that the Town transfer from the Water Revenue Account the sum of \$300,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 22 as follows:

To see if the Town will vote to transfer from the Sewer Revenue Account a sufficient sum of money for the installation or replacement of sewer mains at various locations throughout the Town, or to see what the Town will do about it.
BOARD OF SELECTMEN

DPW Director Richard F. Stinson motioned that the Town transfer from the Sewer Revenue Account the sum of \$250,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 23 as follows:

To see if the Town will vote to authorize the Board of Selectmen to take actions to relocate and/or reconfigure sewer, utility and other municipal easements or other property rights, including those obtained pursuant to a Taking to Construct a System of Sewage dated October 25, 1901 and recorded at Middlesex South Registry of Deeds at Book 2925, page 446, on property shown on Town of Wakefield Assessors Map 17, Lots 84A, 86A, 86 and 87A also known and numbered as 11, 15 and 17 Crescent Street and 338 Main Street, including without limitation the abandonment of such easements or property rights for a minimum amount of \$1.00 and the acceptance of substitute easements or property rights on that property, or to see what the Town will do about it.
BOARD OF SELECTMEN

DPW Director motioned that the Town authorize the Board of Selectmen to take any and all actions necessary or appropriate to relocate and/or reconfigure sewer, utility and other municipal easements or other property rights, including those obtained pursuant to a Taking to Construct a System of Sewage dated October 25, 1901 and recorded at Middlesex South Registry of Deeds at Book 2925, Page 446, on property shown on Town of Wakefield Assessors Map 17, Lots 84A, 86A, 86 and 87A also known and numbered as 11, 15 and 17 Crescent Street and 338 Main Street, including without limitation the abandonment of such easements or property rights for a minimum amount of \$1.00 and the acceptance of substitute easements or property rights on that property, which was seconded. Mr. Stinson added that he recommended Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll explained that this required a 2/3 vote, and declared that “the motion carries unanimously”.

Moderator Carroll presented ARTICLE 24 as follows:

To see if the Town will vote to increase to \$1,000 the amount of the tax exemption to be accorded to certain persons over the age of 70 under G.L. c. 59, § 5, cl. 41C, or to see what the Town will do about it.

BOARD OF ASSESSORS

Town Administrator Stephen P. Maio motioned for Indefinite postponement, which was seconded. Moderator Carroll declared that “the motion carries”.

Moderator Carroll presented ARTICLE 25 as follows:

To see if the Town will vote to raise and appropriate from tax levy or transfer from available funds a sum of money to fund the senior tax work off program adopted by the Town on November 8, 2010 or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned that the Town transfer from free cash \$20,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that “the

motion carries”.

Moderator Carroll presented Article 26 as follows:

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain the fee title, easements or lesser title interests (including temporary construction easements) in any or all portions of any or all of the parcels of property listed below for grading, construction, use and maintenance of pathways and/or sidewalks for use by the Town and the general public for all purposes for which pathways and sidewalks are commonly used, including, but not limited to, pedestrian and/or bicycle use, grading and/or re-grading, landscaping, constructing roadway safety improvements, installing traffic-calming devices, and planting, maintaining, cutting, trimming and removing trees, plants and other vegetation, in connection with the Dolbeare Elementary School Safe Routes to School Infrastructure Project:

Property Address	Assessors' Map & Parcel	Area of Proposed Easements (sq.ft.)	Permanent or Temporary
340 Lowell St.	14C – 016	5,670	Temporary
340 Lowell St.	14C – 016	20,570	Permanent
356 Lowell St.	14C – 017	1,855	Temporary
323 Vernon St.	14C – 027	645	Temporary
329 Vernon St.	14C – 26AA	2,325	Temporary
1 Sesame St.	14C – LA19	765	Temporary
2 Sesame St.	14C - LA1	220	Temporary
6 Woodcrest Dr.	14C – F13	165	Temporary

all such parcels being shown on a plan of land entitled “Dolbeare Elementary School, Preliminary Right of Way,” by TEC, Inc. dated February 21, 2013 that is on file with and available for review at the office of the Town Clerk; and to see if the Town will vote to raise and appropriate from tax levy, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of funding the same; or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Engineer Michael P. Collins motioned that the Town vote to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain the fee title, easements or lesser title interests (including temporary construction easements) in any or all portions of any or all of the parcels of property listed below for grading, construction, use and maintenance of

pathways and/or sidewalks for use by the Town and the general public for all purposes for which pathways and sidewalks are commonly used, including, but not limited to, pedestrian and/or bicycle use, grading and/or re-grading, landscaping, constructing roadway safety improvements, installing traffic-calming devices, and planting, maintaining, cutting, trimming and removing trees, plants and other vegetation, in connection with the Dolbeare Elementary School Safe Routes to School Infrastructure Project:

Property Address	Assessors' Map & Parcel	Area of Proposed Easements (sq.ft.)	Permanent or Temporary
340 Lowell St.	14C – 016	5,670	Temporary
340 Lowell St.	14C – 016	20,570	Permanent
356 Lowell St.	14C – 017	1,855	Temporary
323 Vernon St.	14C – 027	645	Temporary
329 Vernon St.	14C – 26AA	2,325	Temporary
1 Sesame St.	14C – LA19	765	Temporary
2 Sesame St.	14C – LA1	220	Temporary
6 Woodcrest Dr.	14C – F13	165	Temporary

all such parcels being shown on a plan of land entitled “Dolbeare Elementary School, Preliminary Right of Way,” by TEC, Inc. dated February 21, 2013 that is on file with and available for review at the office of the Town Clerk; and to see if the Town will vote to raise and appropriate from tax levy, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of funding the same, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll explained that this required a 2/3 vote, and declared that the vote was 38 YES and 2 NO, and added that “the motion carries”.

Moderator William Harbison Carroll presented ARTICLE 27 as follows:

To see if the Town will vote to amend the Town’s Zoning Bylaw by adding a new Article XVIII entitled “Temporary Moratorium on Medical Marijuana Treatment Centers,” that would provide as follows:

Section 190-104: Purpose

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Medical Marijuana Treatment Centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

Section 190-105: Definition

“Medical Marijuana Treatment Center” shall mean a “not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.”

Section 190-106: Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a tempo

rary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Centers and related uses, and consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned that the Town amend the zoning bylaws as presented in this Article, which was seconded. Moderator Carroll explained that this required a 2/3 vote, and declared that “the motion carries unanimously”.

At 8:10 p.m., Selectmen Chairman Betsy Sheeran motioned to dissolve this Annual Town Meeting, which was seconded and so voted.

Mary K. Galvin, Town

Clerk

REGULAR TOWN MEETING
NOVEMBER 18, 2013
ATTENDANCE

Precincts	7:30	8:00	9:00
1	6	15	15
2	6	9	15
3	3	7	10
4	5	9	11
5	4	13	15
6	5	12	15
7	11	25	27
Total	40	90	108

With 40 Registered Voters in attendance at 7:30 p.m., Moderator William Harbison Carroll called this Regular Town Meeting to order in the Galvin Middle School Auditorium, 525 Main St., Wakefield. Visitors and non-voters were individually introduced. Tellers were selected and duly sworn by the Town Clerk. Brian P. Cusack, Chairman, Finance Committee motioned that the reading of the Warrant, with the exception of the Constable's Return be dispensed with, which was seconded and so voted. Moderator Carroll read the Constable's Return.

Selectman Phyllis J. Hull motioned to Pledge Allegiance to the Flag which was seconded, and so voted.

Mary K. Galvin, Town Clerk

Town Administrator Stephen P. Maio presented Article 1 as follows:

ARTICLE 1

To see if the Town will hear and accept a report on the Fiscal Year 2013 budget, or to see what the Town will do about it.

TOWN ADMINISTRATOR

Mr. Maio motioned that the Town accept a report of the Fiscal Year 2013 budget, which was seconded. Moderator Carroll declared that "the motion carries".

Moderator William Harbison Carroll presented Article 2 as follows:

ARTICLE 2

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to supplement the Fiscal Year 2014 personal services account for the Wakefield Police Department, or to see what the Town will do about it.

BOARD OF SELECTMEN

Police Chief Richard E. Smith made a presentation, and Town Administrator Maio motioned that the Town raise and appropriate from Tax Levy the sum of \$55,000.00 to carry out the purpose of this article, which was seconded. Finance Committee Chairman Brian P. Cusack advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 3 as follows:

ARTICLE 3

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to supplement the Fiscal Year 2014 personal services account for the Lucius Beebe Memorial Library, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Stephen P. Maio motioned that the Town raise and

appropriate from Tax Levy the sum of \$20,000.00 to carry out the purpose of this Article, which was seconded. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 4 as follows:

ARTICLE 4

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to supplement the Fiscal Year 2014 materials and supplies account for the Lucius Beebe Memorial Library, or to see what the Town will do about it.

BOARD OF LIBRARY TRUSTEES

Town Administrator Maio motioned that the Town raise and appropriate from Tax Levy the sum of \$20,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll advised that "the motion carries".

Moderator Carroll presented Article 5 as follows:

ARTICLE 5

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to supplement the Fiscal year 2014 School Department Budget, or to see what the Town will do about it.

SCHOOL COMMITTEE

Supt. Steve Zrike motioned that the Town raise and appropriate from Tax Levy the sum of \$164,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack advised that the Finance Committee had voted Favorable Action. Moderator Carroll declared that "the motion carries". Moderator Carroll presented Article 6 as follows:

ARTICLE 6

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for Capital Outlay, or to see what the Town will do about it.

CAPITAL PLANNING COMMITTEE

Shaun Margerison, Chairman, Capital Outlay Committee motioned that the Town raise and appropriate from Tax Levy the sum of \$164,253.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 7 as follows:

ARTICLE 7

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Fund, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town transfer from Free Cash the sum of \$250,000.00 to carry out the purpose of this Article, which was seconded. Mr. Maio added that the Board of Selectmen had also voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll explained that this required a 2/3 vote and declared that the "motion carries unanimously". Moderator Carroll presented Article 8 as follows

ARTICLE 8

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Capital Projects/Debt Service Fund, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town transfer the amount of \$1,097,112.00 to carry out the purpose of this Article with \$46,747.00 from Tax Levy, \$250,000.00 from Free Cash and \$800,365.00 from Available Funds, which was seconded. Mr. Maio added that the Board of Selectmen had voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action also. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 9 as follows:

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the construction of or repairs to sidewalks and/or roadways, or to see what the Town will do about it.

BOARD OF SELECTMEN

DPW Director Richard F. Stinson motioned that the Town transfer from Free Cash the sum of \$50,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll explained that "the motion carries".

Moderator Carroll presented Article 10 as follows:

ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to indemnify certain police officers and firefighters of the Town for medical, surgical and hospitalization expenses as a result of injuries received by the officers/firefighters in the performance of their duties, as provided for under Section 100, Chapter 41 of Massachusetts General Laws in such amount and to such extent as may be recommended by the Board of Selectmen, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town raise and appropriate from Tax Levy the sum of \$40,000.00 to carry out the purpose of this Article, which was seconded. Mr. Maio added that the Board of Selectmen had voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable ACTION. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 11 as follows:

ARTICLE 11

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of scanning and recording in digital form records of births, deaths and marriages held in the Town Clerk's office, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town transfer from Free Cash the sum of \$57,000.00 to carry out the purpose of this Article, which was seconded. He added that the Board of Selectmen voted to recommend Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 12 as follows:

ARTICLE 12

To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to replace the 1993 HB Smith gas fired boiler at the Greenwood School, or to see what the Town will do about it.

BOARD OF SELECTMEN

DPW Director Richard F. Stinson motioned that the Town transfer from Free Cash the sum of \$110,000.00 to carry out the purpose of this Article, which was seconded. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

ARTICLE 13

To see if the Town will vote to authorize the Board of Assessors to use such free cash as may be in the Treasury or any part thereof in computing the tax rate for the fiscal period ending June 30, 2014, or to see what the Town will do about it.

BOARD OF SELECTMEN

That the Town transfer from Town Administrator Maio motioned for Indefinite Postponement, which was seconded and so voted.

Moderator Carroll presented Article 14 as follows:

ARTICLE 14

To see if the Town will vote, pursuant to Section 34 of Massachusetts General Laws Chapter 262, to amend Section 119-1(20) of the Code of the Town, a general bylaw, by increasing from \$40 to \$50 the fee to be charged by the Town Clerk for filing a certificate of a person conducting business under any title other than his real name, or to see what the Town will do about it.

BOARD OF SELECTMEN

Town Administrator Maio motioned that the Town vote to increase the fee to \$50.00 for filing a certificate of a person conducting business under any title other than his real name, which was seconded. Mr. Maio added that the Board of Selectmen had voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee advised that they voted Favorable Action. Moderator Carroll declared that "the motion carries".

January 24, 2014

We approve the amendment to the Wakefield by-laws adopted under Article 14 at the November 18, 2013 Special Town Meeting.

Martha Coakley, Attorney

General

By: Nicole B. Caprioli, Asst.

Atty. General

Moderator William Harbison Carroll explained that he had a conflict with Article 15, and asked this meeting to vote to appoint Town Counsel Thomas A. Mullen as Temporary Moderator for Article 15 only, which was seconded and so voted.

Town Counsel Thomas A. Mullen, Temporary Moderator, presented Article 15 as follows:

ARTICLE 15

To see if the Town will hear and act upon a report of the Board of Selectmen to lay out Town Ways in substantially the same location as the private ways described below:

Carriage Lane - from its intersection with the sideline of Main Street to the end of its closed, looped roadway, approximately a distance of 862 feet, in substantially the same location as a private way shown on a plan entitled "Street Acceptance Plan Carriage Lane/Wakefield, MA", by Hayes Engineering, Inc. dated September 24, 2012 and certified by Professional Land Surveyor #30320, a copy of which is on file for review at the Town Clerk's office, and to authorize the acquisition by purchase, gift or eminent domain proceedings of rights and easements necessary in connection therewith for reconstruction and maintenance in accordance with all the applicable sections of the Massachusetts General laws, or to see what the Town will do about it.

BOARD OF SELECTMEN

DPW Director Richard F. Stinson motioned that the Town vote to authorize the Board of Selectmen to accept by Grant or Deed or to take by eminent domain proceedings, rights and permanent easements necessary for the reconstruction and maintenance of Carriage Lane as a public way as described in Article 15 and to provide therefore, that the Town raise and appropriate from Tax Levy the sum of \$1.00, which was seconded. Mr. Stinson said that he would highly recommend this action. Matthew Lowry, Chairman, Planning Board explained that they voted Favorable Action, and Brian P. Cusack, Chairman, Finance Committee said that they voted Favorable Action. Moderator Carroll explained that this required a 2/3 vote, and added that the "motion carries unanimously".

Moderator Carroll presented Article 16 as follows:

ARTICLE 16

To see if the Town will vote to accept the report of the Permanent Building Committee in relation to the Galvin Middle School as a report of the

progress, or to see what the Town will do about it.

PERMANENT BUILDING COMMITTEE

Permanent Building Committee Chairman John B. Encarnacao presented a series of slides showing various stages of construction, and midway through his presentation he was stricken ill and transported to Melrose Wakefield Hospital after being treated at the scene by Wakefield Fire and Police personnel including Police Chief Smith and Fire Chief Sullivan. Selectman Patrick S. Glynn, who also chairs the Galvin School Building Committee, completed the presentation.

Town Administrator Maio motioned that the Town accept the report of the Permanent Building Committee as a report of progress on the Galvin Middle School Project, which was seconded. Moderator Carroll declared that "the motion carries".

Moderator Carroll presented Article 17 as follows:

ARTICLE 17

To see if the Town will vote to amend the Wakefield Zoning Bylaw by deleting §190-31C. (7)

"(7) No structure intended for agricultural use, such as a commercial greenhouse or a building, structure or pen for poultry or other livestock, shall be less than 100 feet from any lot line. No commercial farming establishment shall be allowed unless the parcel is over five acres." And replacing it with the following:

"(7) No structure intended for commercial agricultural use—such as a greenhouse or a building, structure or pen for poultry or other livestock—shall be less than 100 feet from any lot line. If such structure is for a non-commercial use, then it shall be deemed an accessory building and subject to the yard requirements applicable thereto. No commercial farming establishment shall be allowed in area not zoned for agriculture unless the parcel is of five acres or more, or unless the parcel is of two acres or more and the sale of products produced by that farming establishment on the said parcel annually generates at least \$1,000 per acre based on gross sales dollars.", or to see what the Town will do about it.

BOARD OF HEALTH

Town Counsel Thomas A. Mullen motioned that the Town amend the Zoning Bylaws as presented in this Article, which was seconded. Matthew Lowry, Chairman, Planning Board explained that they voted Favorable Action. Brian P. Cusack, Chairman, Finance Committee also advised that they had voted Favorable Action. Moderator Carroll explained that this required a 2/3 vote, and declared that "the motion carries unanimously".

January 24, 2014

We approve the amendment to the Wakefield by-laws adopted under Article 17 at the November 18, 2013 Special Town Meeting.

Martha Coakley, Attorney General
By: Nicole B. Caprioli, Asst.

Atty. General

Moderator Carroll presented Article 18 as follows:

ARTICLE 18

To see if the Town will vote to amend the General Bylaws by adding, as Article VII, § 9-15 through 9-18 of the Code of the Town, the following:

"Article VII

"Notice of Opportunity to Apply for Boards, Committees and Commissions

"§ 9-15. Notice to Be Posted and Published Prior to Appointment or Re-appointment

"No appointed position shall be filled on any Town board, committee or commission until the appointing authority shall have (a) posted notice thereof in the Town Hall for a period of at least two (2) weeks, and (b) published notice in a newspaper of general circulation in the Town at least once not less than two (2) weeks prior to such appointment. The said requirements of posting and publication shall apply regardless whether the appointment is to a full or an unexpired term, and regardless whether there is an incumbent member of such Town board, committee or commission who is available for re-appointment.

"9-16. Contents of Notice

"The said notice shall (a) identify the specific position to be filled; (b) name the person or entity whose responsibility it is to fill the position; and (c) state how, where, to whom and by what date applications for appointment should be directed.

"9-17. Consideration of Applicants

"The appointing authority shall consider the applications of all persons who have applied for a particular appointment prior to making such appointment.

"9-18. Certificate of Posting and Publication

"No appointment or re-appointment to any Town board, committee or commission shall be effective until a certificate by the appointing authority is filed with the Town Clerk stating that there has been compliance with the posting and publication requirements set forth in §§ 9-15 and 9-16, above.", or to see what the Town will do about it.

PHYLLIS J. HULL

Town Administrator Maio motioned that the Town amend the General Bylaws as presented in this Article, which was seconded. Mr. Maio added that the Board of Selectmen had voted Favorable Action. Moderator Carroll declared that "the motion carries".

January 24, 2014

We approve the amendment to the Wakefield by-laws adopted under Article 18 at the November 18, 2013 Special Town Meeting.

General

Martha Coakley, Attorney

Atty. General

By Nicole B. Caprioli, Asst.

Moderator Carroll presented Article 19 as follows:

ARTICLE 19

To see if the Town will vote to amend the Wakefield Zoning Bylaw by amending the Wakefield Zoning Map dated May 14, 2012 by changing the zoning district designation of the property generally known as 598 and 602 North Avenue and shown on the Wakefield Assessors Maps as Map 2A, Block 018, Parcel 47HA+ and Map 2A, Block 021, Parcel 47D currently within the Single Residence District to the Business District, and amending the zoning text, §190-7. Zoning Map such that the changed Zoning Map has a new date. The first sentence of §190-7.A. is changed as follows:

"A. Except as set forth below, the above zoning districts are shown on the map entitled "Wakefield Zoning Map, dated November 18, 2013.", or see what the Town will do about it.

BOARD OF SELECTMEN



Town Planner Paul Reavis motioned that the Town amend the Zoning Bylaws as presented in this Article, which was seconded, adding that he recommended this change. Matthew Lowry, Chairman, Planning Board advised that they had voted Favorable Action, adding that the owners of the property have petitioned this re-zoning. Moderator Carroll explained that this requires a 2/3 vote, and declared that "the motion carries unanimously".

January 24, 2014

We approve the amendment to the Wakefield by-laws adopted under Article 19, and the map adopted under Article 19 at the November 18, 2013 Special Town Meeting.

Martha Coakley, Attorney General
By Nicole B. Caprioli, Asst. Atty.

General

At 9:20 p.m., Selectman Betsy Sheeran motioned to dissolve this Regular Town Meeting which was seconded and so voted.

Mary K. Galvin,
Town Clerk

Report of the Town Clerk

Births

Date	Name of Child	Parents
January		
2	Benito Lawrence Chaffee	Eben & Monica Chaffee (Delgado)
2	Victoria Jean Velardo	William Jr. & Jennifer Velardo (White)
3	Bryce Davis Iosua	Robert Jr. & Kelly Iosua (Szydlo)
6	Emily Alexandra Bove	Jonathan & Jenny Bove (Washburn)
7	Hannah Rose Mandell	Douglas & Rebecca Mandell (Mandell)
8	Braelyn Jeannette Hall	Jonathan & Alysandra Hall (Schmal)
11	John Alexander Debaggis	Nicholas & Ann Debaggis (St. Peter)
13	Francis Xavier McPherson III	Francis. & Pamela McPherson (Sulick)
15	Gavin Jay Cerra	Angelo & Lindsay Cerra (Worden)
16	Kailey Kramer Allen	Travis & Kathleen Allen (Kramer)
17	Colin Hunter Makseyn	Joseph & Erika Makseyn (Munoz)
19	Atticus Zenon Busch	Robert & Zoe Busch (Zochniak)
20	Rajan Paul Rawate	Vikram Rawate & Meenakshi Jacob
21	Alexi Tina Pelletier	Shane & Angelina Pelletier (Litzos)
21	Jameson Jo Pelletier	Shane & Angelina Pelletier (Litzos)
24	Cora Annabelle Knight	Matthew & Kristin Knight (Easton)
26	Luke Joseph Viselli	Michael & Tracey Viselli (Kehoe)
29	Lily Rose Santoro	Scott & June Santoro (Mann)
31	Sofia Rose Vozzella	Michael & Stefania Vozzella
February		
1	Ishika Micky Punjabi	Micky & Krisha Punjabi (Hemlani)
2	Adriana Ann Polcari	David Jr. & Kathryn Polcari (Powalisz)
4	Aaron Daniel Taylor	Adam & Valerie Taylor (D'Alelio)
4	Adam John Taylor, Jr.	Adam & Valerie Taylor (D'Alelio)
4	Andrew Thomas Taylor	Adam & Valerie Taylor (D'Alelio)
6	Alexander Drew Ogiba	Chad & Amy Ogiba (Leblanc)
7	Mia Rose Smyrlian	Gary & Alicia Smyrlian (Miller)
9	Matilda Mayhew Marks	Jonathan & Joanne Marks (Doblecki)
12	Raeleigh Anne Huskey	Matthew & Brooke Huskey (Reese)
12	Lila Julianne Schwarz	Joel & Jaurice Schwarz (Ogle)
13	Merwin O. Zeron Munguia Jr	Merwin Zeron & Karen Munguia

15	Samantha Danielle Heller	Nicholas & Amy Heller (Horan)
18	Asher Mengcheng Jiang	Zongyu & Lingrui Jiang (Jiang)
19	Ryan Sanford Kelley	Alan & Heather Kelley (Burtwell)
19	Zoe Florence Ackerman	Jared & Danielle Ackerman (Duval)
21	Lily Alessandra J. Mathisen	Nicholas Mathisen & Karen Sadler
23	Shelby Danielle Stansfield	George & Jeanine Stansfield (Pennucci)
28	Benjamin James Roden	Brian & Kellie Roden (Martin)

March

6	Emma Lyn Kuzara	Michael & Amie Kuzara (Milkowski)
7	Molly Anne Pesce	Christopher & Caitlin Pesce (O'Connor)
12	Lucas Kamren Lam	Johnson & Hung Lam (Tang)
13	Dominic Alexander Lock Zanzotto	John Lock & Andrea Zanzotto
13	Morgan Josephine Mahoney	John & Hillary Mahoney (Otway)
15	Samantha Jean Ellis	Timothy & Ellen Ellis (Ippolito)
17	Kailyn Grace Fitzpatrick	Edward Jr. & April Fitzpatrick (Siepka)
18	Makenzie Elizabeth Raymond	Brian & Melissa Raymond (Cannata)
18	Brandy Dianne Rogalin	Henry & Lisa Rogalin (Tanner)
18	Lucas Anderson Rogalin	Henry & Lisa Rogalin (Tanner)
19	Brooke Morgan Degray	Jason & Andrea Degray (Geaney)
21	William K Sui Grant	Aaron Grant & Cody Genevieve Go
25	Thomas David Haley	Peter & Hilary Haley (Mayne)
25	Nora Irene Aitken	Brett & Michelle Aitken (Bureau)
26	Anna Margaret Ahearn	Michael Ahearn & Elizabeth Sias
26	Luke Charles Sadowski	John & Stephanie Sadowski (Reyes)
26	Theodore Paul Skinner	Paul Jr. & Caitlin Skinner (Devine)
27	Charlotte Rose Ashton	Joseph & Vanessa Ashton (Azimi)
27	Miles Peter Devlin	Brian & Amy Devlin (Gebhard)
27	Harper Elizabeth Mickle	Brad & Jennifer Mickle (Mackinnon)
28	Nolan Jack Costello	Justin & Jennifer Costello (Michaud)
29	Agastaya Chandra Upmanyu	Moneesh & Geetika Upmanyu (Rampal)
30	Melissa Lauren Kimball	Mark & Melissa Kimball (Diotte)

April

3	Walter John Joseph Van Buskirk	Walter & Darah Van Buskirk (Manning)
5	Mila Sophie Sanethong	Virathxay & Lani Sanethong (Huot)
6	Abigail Jean Belyea	Brian & Katherine Belyea (Lan)
7	Stella Elise Park	Ethan & Nicole Park (Fu)

9	Elle Mary Ward	Andrew & Julie Ward (Funk)
9	Avery Elizabeth Wilcox	Nathan & Erin Wilcox (Olson)
9	Christopher B. Chatelain	Francois & Bodelaine Chatelain
9	Keira Michelina Dower	Gregory & Nicole Dower (Spataro)
10	Aibileen Marie Salguero	Ludin Salguero & Rachael Hyler
11	Nicholas Laurent Casamassima	Domenico Casamassima & D. Ouellette
12	Charlotte Lee Miller	John & Kelly-Anne Miller (Tebbe)
14	Liam John Dooher	Evan & Kellie Dooher (Garrity)
16	Vincent Frederick Rubino	Michael & Rochelle Rubino (Stewart)
16	Daniel Alexander Tejada	Juan Tejada & Ana Lemus
18	Benjamin Decker Grimes	Josiah & Cori Grimes (Stanton)
23	Logan Joseph Saunders	Frank Jr. & Danielle Saunders (Curley)
24	Jameson Roy Liard	Roy Jr. & Kerry Liard (Ickes)
25	Garrett Peter Gryglik	Joseph & Carrie Gryglik (Goodfriend)
26	Lucy June Rosencranz	Nathan & Lauren Rosencranz (Howard)
26	Charles Paul Warner	Timothy & Alicia Warner (Tribble)
30	Maxwell Dwain Ehlinger	Dwain & Jamie Ehlinger (Bousnakis)
30	Pierce Fenley Roden	Timothy & Jessica Roden (Dolan)

May

1	Griffin Heath Clements	Mark Clements & L. Nolfo-Clements
1	Eloise Violet Renzi	Philip & Ashley Renzi (Nelson)
2	Sophia Rose Marks	Randy & Cristen Marks (Mackey)
5	Emma Grace Lopes	Kevin Jr. & Jillian Lopes (Sokol)
5	Vincenzo David Woollacott	Adam & Laura Woollacott (Giannelli)
6	Emmett Malcolm Meade	Jason & Karawan Meade (Kouki)
7	Mina Frances Bacon	Warren Bacon IV & Azita Pourali-Bacon
7	Emilia Lyn Kittredge	Evan & Jolyn Kittredge (Ahnquist)
7	Chloe Lynne Ma	Xiang Ma & Lingling Zhou
12	Jack Jeffrey Swift	Jason & Melia Swift (Dayeh)
14	Hunter James MacGregor	Ryan & Shannon MacGregor (Tipton)
14	Sage Deborah MacGregor	Ryan & Shannon MacGregor (Tipton)
15	Ola Harrison Pawle	Robert Pawle & Kerith Rankin
18	Talia Eve Arria	Eric Arria & Joelle Christian-Arria
19	Seraphina Rose D'Alelio	Joseph & Bernadette D'Alelio
25	Nathan Russell Houle	Jeremy & Meredith Houle (Byrne)
28	Molly McCourt Russell	Matthew & Meghan Russell (Foley)
29	Emma Jane Gregorovic	Dennis & Kelley Gregorovic (Sweeney)

29	Saphira Rose Mpaka	Simon & Sharon Mpaka (Ahumza)
30	Lilah Elyse Maiolino	Peter & Erin Maiolino (Flaherty)
31	Annabelle Georgia Sallee	Thomas & Jillian Sallee (Wetmore)

June

4	Charlotte Kate McDonald	Matthew & Collin McDonald (Fitzpatrick)
6	Connor Joseph Pappo	Joseph & Emma Pappo (Sadd)
6	Dylan Alexander Pappo	Joseph & Emma Pappo (Sadd)
6	Lorelai Fotino Rossicone	Brett & Heidi-Jean Rossicone (Fotino)
9	Anthony Stephen Stella	Charles & Tommi-Lee Stella (Ouellette)
10	Kamryn Rose Cristi	Anthony II & Leah Cristi (Duggan)
11	Ella Morgan Smith	Kyle & Stacy Smith (Barath)
16	Siddharth Datta	Kamala Kanta Datta & Minakshi Guha
17	Sophia Dias Ramos	Fabio & Elayne Ramos (Dias)
18	Teagan Annabel Gray	Michael & Courtney Gray (Cahill)
18	Katherine Elizabeth Horton	Eric & Christine Horton (Caviasca)
19	Raffaele John Tucci	John & Cristen Tucci (Stockbridge)
20	Christopher Michael Taranti	Michael & Danielle Taranti (Boumel)
22	Adriana Secatore	Anthony & Diane Secatore (Serrentino)
23	Samuel Kollannoor Jacob	Prem & Mili Jacob (Thomas Abraham)
25	Ella Claire Demato	Christian & Sara Demato (McClintock)
26	Lucy Bernice Balicki	Scott & Jessica Balicki (Ames)
26	Holden Buckley Lai	Clarence & Elizabeth Lai (Barrett)
26	Liam Edward MacRobbie	Robert & Jennifer MacRobbie (Orifice)
27	Carl Colin Ryan Garlit	Claro & Carlyn Garlit (Almeida)
27	Sarah Lopez	Maximo Lopez & Dulce Paredes
27	Ayaan Punh	Samir Punh & Hitaishi Bedi
27	Zachary David Rocca	Mark & Jill Rocca (Siebeking)
29	Nora Jeanne Bonner	Donald, Jr. & Lori Bonner (McGuire)
30	Vera Elisa Buscaino	Joseph & Erminia Buscaino (Cataldo)

July

5	Michael Christopher Burns	John IV & Kiley Burns (Bennett)
5	Leo Thomas Cossette	Barry & Lauren Cossette (Wigmore)
5	Salvatore James Morando, III	Salvatore, Jr. & Stephanie Morando
6	Eily Jeanne Murphy	Jonathan & Katelyn Murphy (O'Donnell)
11	Henry Crawford Lyon	Gregory Lyon & Alexandra Gardino
12	Maeve Ann O'Brien	Keith & Sarah O'Brien (Dion)

15	Ella Rose Caggiano	Arthur & Amy Caggiano (Carra)
15	Charles Thomas Getty	George III & Colleen Getty (Kavanagh)
17	Andrew William McGowan	Patrick & Ashley McGowan (Kunberger)
17	Astoria June Butterworth	Andrew & Linda Butterworth
19	Lexi Lane Bacigalupo	Andrew & Lauren Bacigalupo (Marrano)
21	Charlotte Joyce Giunta	Jeffrey & Elizabeth Giunta (Kaveney)
22	Alexandra Elise Paramo	Caleb & Hillary Paramo (Sutton)
22	Brendan Scott Goodwin	Scott & Carolyn Goodwin (Gerrior)
24	Alexander Morgan Bernardo	Keith & Nicole Bernardo (Lancione)
24	Lorenzo Jeffrey Caruso	Jeffrey & Elvira Caruso (Mauro)
31	Benjamin Luke Gingrich Abarca	Ryan & Riana Abarca (Howard)

August

1	Mila Forkapic	Vladimir & Suzana Forkapic (Stojakovic)
2	Bianca Elena Bursucanu	Felix & Elena Bursucanu (Bujorianu)
2	Summer Riley Champaigne	David Champaigne & Lara Mottolo
2	Nicholas Joseph Johnson	Jeffrey & Victoria Johnson (Clark)
3	Maggie Meredith D'Orsi	Peter & Jade D'Orsi (Woodford)
3	Bianca Piazza	Domenic & Antonina Piazza (Falzone)
3	Milania Piazza	Domenic & Antonina Piazza (Falzone)
7	Kylie Ann Nelson	Samuel V & Rachel Nelson (Glass)
8	Caitlin Patricia Curran	John & Caitlin Curran (Somers)
8	Patrick Somers Curran	John & Caitlin Curran (Somers)
9	Christopher Michael Bibo, Jr.	Christopher Sr. & Erica Bibo (Nigro)
9	Zachary Cordeiro Chandler	Corey & Thais Chandler (Cordeiro)
9	Lucas David Reuell	Benjamin & Sarah Reuell (Thomas)
10	Sylvia Margaret Deknatel	Nathaniel & Jillian Deknatel (Detesto)
10	Connor Edin Handan	Sanjin Handan & Kelly Patrick
13	Evelyn Dorothy Donovan	Kyle & Jessica Donovan (Morrison)
13	Lia Isabel Rossi	Richard & Sonal Rossi (Patel)
15	Navya Anand Patel	Anand Patel & Chitraben Patel
16	Cian Patrick Lyons	Joseph & Erin Lyons (McLaughlin)
17	Coralie Ruth Malfroy-Camine	Nicholas Malfroy-Camine & Sarah Reul
18	Ryan Thomas Maimone	Stephen & Pauline Maimone
18	Shea Elizabeth O'Neill	Brian & Nicole O'Neil (Diminico)
19	John Paul Bielakiewicz	Paul & Gerilyn Bielakiewicz (DiMattia)
19	Adeline Elizabeth Delelys	Michael & Michelle Delelys (Dorn)

24	Lilah Maria DiFlorio	Matthew & Kathleen DiFlorio (Gallagher)
27	Taylor Ann Ruane	Mark & Julie Ruane (Higgins)
28	Dobra Emre	Cenk & Onsel Emre (Gulbitten)
28	Dost Emre	Cenk & Onsel Emre (Gulbitten)
29	Kennedy Ann Prince	Nathan & Kristy Lyn Prince (Steeves)

September

1	Varsha Hari	H. Subramanian & A. Ramakrishnan
2	Srinidhi Nori	Venkata Nori & Lakshmi Susarla
7	Lucas Antonio Costa	Rayson Siqueria & Christine Loftus
7	Amelia Harper Jussaume	Adam & Rachael Jussaume (Kostegan)
12	William Fitzgerald Connelly	Daniel & Katharine Connelly (Fitzgerald)
12	Daniel Bradford Gasik	Alexander Gasik & Jessica Surette
16	Cassidy Lynne Whalen	Mark Whalen & Stacy Collins
17	Sarah Charlotte Davis	Peter & Jessica Davis (Cassady)
20	Cameron Richard Pietrantonio	Michael & Mary Pietrantonio (Carlson)
22	Cole Alexander Phillion	Christopher & Tegan Phillion (Hughes)
23	Cole Michael Camps-Campins	Derek & Cheryl Camps-Campins
23	Lauren De Alencar Neves	Daniel & E. Neves (Araujo De Alencar)
23	Nicholas De Alencar Neves	Daniel & E. Neves (Araujo De Alencar)
23	Pavel Vladimirov Pavlov	Vladimir Pavlov & Galina Toteva
30	Maxwell Henry Nice	Joel & Christina Nice (Scarano)
30	John Bartholomew Mahoney IV	John III & Laurie Mahoney (Barcelos)
30	Madeleine Maria Mahoney	John III & Laurie Mahoney (Barcelos)

October

1	Roxanne Abdalraheem	Jihad Abdal Raheem & Lina Hussein
1	William Chase Butterworth	John W. Butterworth III & Marisa Minnella
1	Lena Margie Paredes	Dennis Paredes & Ivy Joan Allin
3	Khloe Marie Greeley	Edward Jr & Andrea Greeley (Pezzuto)
5	Lorcan Peter Clarey	Steven & Sandra Clarey (Brock)
5	Harper Ruth Trembler	Ryan & Courtney Trembler (Lyons)
6	Cadance Nicole Jennings	Craig & Nicole Jennings (Clouthier)
8	Alexander Wells Theisen	Matthew & Mandy Theisen
9	Elijah Matthew Bartolini	Matthew & Maria Bartolini (Wasienko)
9	Kaylie Dos Santos De Luca	Ramon & Graciane De Luca

9	Alexander Dorian Hunt	Dorian & Stephanie Hunt (Carney)
10	Niam David Geary	David Geary & Anita Daryanani
13	Madelyn Erin Donovan	Charles & Lauren Donovan (Muzyka)
14	Violet McIntosh Johnston	Andrew & Meghan Johnston (Cleveland)
14	Colton Patrick Sheehan	Christopher Sheehan & N. Martignetti
17	Julia Catherine Pacor	Jason & Joanne Pacor (Riccio)
18	Micah William Stahl	Michael Jr. and Bonnie Stahl (Laundrie)
25	Dean William Salm	Jeffrey & Megan Salm (Smith)
25	Andrew Joseph Davidson	Gregory & Ramonita Davidson (Cruz)
25	Matthew James Davidson	Gregory & Ramonita Davidson (Cruz)
26	Abigail Mahoney Street	Andrew & Kathleen Street (Mahoney)
26	Maeve Frances Mantalos	Matthew & Megan Mantalos (Bradford)
27	Bryson Louis Dumont	Brian & Robyn Dumont (Nazzaro)
29	Madeline Catherine Michalowski	Christopher & Laura Michalowski (Mann)
29	Ruby Mae Millea	Michael & Nichole Millea (Gomes)
29	Cecily Grace Briggs	Matthew & Katherine Briggs (Wyporek)
31	Cruz Douglas Ernesto Rosa	Gregory Rosa & Lilian De Souza

November

1	Quinn Joan McCarthy	David & Heather McCarthy (Blackwell)
1	Claire Margaret McLean	Frase & Christine McLean (Smith)
4	Cameron Joseph Knowles	James, V & Jeannette Knowles (Bates)
4	Maeve Anna Lynn Stowell	Brian & Monica Stowell (Cronin)
5	Beckett Charles Quinlan	Matthew Quinlan & Renee Boudreau
6	Aubrey Anabelle Wadland	Jason & Katie Wadland (Levine)
8	Leanne Mary Macero	Matthew & Kerri Macero (Corbett)
11	Violet Therese Marra	Daniel & Alisa Marra (Cragen)
12	Camilo Jose Moody	Dallas Moody & Maria Castro
12	Clara Daisy Medeiros	Craig & Jessica Medeiros (Flaherty)
20	Bridie Lynn Kidd	David R. Kidd III & Kyle McManus
24	Noah Stephen Thomas Chrisos	Stephen & Erin Chrisos (Flynn)
27	Stefan Georgiev Tsanov	Georgi Tsanov & Mariya Tsanova
28	Isla Eve Boucher	Franz & Kai Boucher (Fontes)

December

1	Nolan Patrick Fox	Brian & Kathleen Fox (Lipe)
4	Ryan Edward Spry	Gregory & Jacalyn Spry (Chisholm)
6	Katherine Elizabeth Baker	Steven & Melissa Baker (Dagenais)
6	Benjamin Adriel Ortiz	Elias & Emily Ortiz (Cruz)
7	Shea Samantha Gleason	Brendan & Katherine Gleason (Cote)
7	Patrick Anthony Walsh	John & Loren Walsh (Gambale)
9	Melina Elizabeth Villalobos	Jose & Tiffany Alvarado (Yuskus)
12	Evan Ryuichi Humphries	Christopher & Kasumi Humphries
13	Andrew Jacob Jennings	Andrew & Leslie Jennings (Cornetta)
13	Daniel Joseph Maldonado	Jose & Alexandra Maldonado (Barletta)
13	Lillianna Grace Maldonado	Jose & Alexandra Maldonado (Barletta)
17	Owen Anthony Bopf	Nicholas & Lisa Bopf (Alessandro)
18	Lucie Ann Mason	James & Jacqueline Mason (Sousa)
19	Sebastian Elias George	Sheldon & Griselda George (Guerrero)
20	Duke William DePaolo	Duke & Nicholyn DePaolo (Rusin)
20	Leo Nissim Elmaliah	Sigal Revah & Revital Elmaliah
20	Oliver Shimon Elmaliah	Sigal Revah & Revital Elmaliah
20	Dylan James Morrissey	Joseph & Andrea Morrissey (Basteri)
22	Natalie Jean Hunt	Christopher & Courtney Hunt (Curran)

Report of the Town Clerk

Marriages

Date	Place of Marriage	Name	Residence
January			
19	Cambridge	Aaron Kahl	Brookline
		Laura McKelligott	Brookline
20	Lowell	Joao Filho	Rockland
		Solange Gobetti	Wakefield
23	Wakefield	Andrew McCaul	Wakefield
		Beth LaPierre	Wakefield
February			
15	Wakefield	Zhenyu Yang	Washington
		Xiaolin Hu	Waltham
23	Wakefield	Michael Ahearn	Wakefield
		Elizabeth Sias	Wakefield
23	Wakefield	Christopher Curran	Wakefield
		Alyson Tarquinio	Reading
March			
16	Wakefield	Sean Giampa	Wakefield
		Amanda Hardy	Wakefield
18	Wakefield	Anthony Secatore	Wakefield
		Diane Serrentino	Wakefield
23	Wakefield	John Graziano	Wakefield
		Megann Lemieux	Wakefield
23	Georgetown	William Swanson	Wakefield
		Jennifer Colleran	Wakefield
April			
6	Wakefield	Thomas Gabriel, Jr.	Wakefield
		Cosette Ayoub	Canada
11	Lynn	James Lawless	Lynn
		Marie White	Lynn

13	North Andover	Michael Puglielli	Stoneham
		Elisa Tripodi	Wakefield
20	Wakefield	Scott Campbell	Wakefield
		Valerie Halpin	Wakefield
20	Wakefield	Keith Goodwin	Quincy
		Linda Sanchez	Wakefield
20	Stoneham	Gregory Iodice	Wakefield
		Laura Hodgson	Wakefield
21	Wakefield	Matthew Buckley	Wakefield
		Alison Fulcher	Wakefield
27	Foxborough	Matthew Lovett	Wakefield
		Alexandra Roussilhes	Wakefield
28	Boston	Christopher Troisi	Wakefield
		Alessandra Siniscalco	Wakefield
28	Wakefield	Robert O'Keeffe	Woburn
		Melissa Johnson	Wakefield

May

1	Chatham	Yago De Velasco	Spain
		Maria Reyna	Spain
4	Boston	Michelle McHale	Wakefield
		Mark Charpentier	Wakefield
6	Somerville	Gustavo Valles	Wakefield
		Danielle Mondì	Wakefield
11	Wakefield	Jeffrey Hardacker	Rhode Island
		Tracy Hall	Rhode Island
18	Topsfield	Brian Higgins	Wakefield
		Valarie Sturiale	Wakefield
24	Boston	Matthew Brooks	Wakefield
		Lauren Trail	Wakefield
25	Wakefield	Terrance McLam, III	South Carolina
		Pamela Sheppard	South Carolina
25	Gloucester	Jeremy Skorinko	Wakefield
		Jennifer Lukason	Wakefield
26	Middleton	Christopher Connor	Wakefield
		Savannah Torres	Wakefield
26	Andover	Adam Bridges	Medford
		Christina Cognato	Tewksbury

30	Wakefield	Scott Green	Wakefield
		Carrie Tkachenko	Wakefield

June

2	Tewksbury	Steven Ferretti	Wakefield
		Kelly Lane	Wakefield
7	Stoneham	Anthony DiBella	Wakefield
		Ashley Malone	Wakefield
8	Peabody	Kevin Kelley	Wakefield
		Kaitlyn McGurl	Wakefield
8	Boston	Charles Masiello	Wakefield
		Judith Ellen Bernier	Wakefield
8	Boston	Christopher Dussault	Wakefield
		Lauren Murphy	Wakefield
9	Cambridge	Michael Coviello	Wakefield
		Maria Victoria	Cambridge
10	Wakefield	Viceth Seng	Methuen
		Sandy Chen	Wakefield
15	Ashby	Malachi Bibel	Wakefield
		Meegan Harrington	Wakefield
15	Danvers	Michael Long	Wakefield
		Rachel Rung	Wakefield
22	Gloucester	Andrew Donaldson	Melrose
		Kathryn Sim	Wakefield
28	Peabody	Eric Demerchant	Melrose
		Janelle Tapper	Melrose
29	Middleborough	Eugene Busa, Jr.	Wakefield
		Kelly Ann Harju	Wakefield
29	Wakefield	Gaetano Schiavone	Wakefield
		Andrea Cucchiara	Wakefield
29	Reading	Justin Colella	Wakefield
		Susan Ferguson	Wakefield

July

3	Wakefield	John Pereira	Malden
		Karen Silva	Malden

5	Westford	Gregory Gervais	Chelmsford
		Maria De La Torre	Wakefield
6	Gloucester	Cory Yuschik	Wakefield
		Amy Durant	Wakefield
6	Topsfield	Brian Doherty	Wakefield
		Kristen Coraccio	Wakefield
7	Danvers	Kristopher Ahern	Wakefield
		Arlene Lord	Wakefield
12	Lawrence	Michael Scott	Methuen
		Melissa Whiteside	Methuen
13	Ipswich	Marc Delisle	Tewksbury
		Shannon Caruso	Tewksbury
14	Wakefield	Michael Abrunzo	Wakefield
		Pamela Courtney	Wakefield
14	Wakefield	Richard Tisei	Wakefield
		Bernard Starr, III	Wakefield
14	Rockport	Justin Rand	Wakefield
		Lesley Gange	Wakefield
21	Scituate	Dana Marchant	Wakefield
		Cynthia Coholan	Wakefield
22	Wakefield	George Vergilis	Wakefield
		Joanne Donato	Wakefield
27	Amherst	Brendan Asquith	Wakefield
		Ashley Young	Wakefield
27	Medford	William O'Neill	Wakefield
		Erin Cusack	Wakefield
31	Billerica	Patricia Giggie	Melrose
		Donna Hanks	Melrose

August

3	Winchester	Michael Khachadoorian	California
		Samantha Rockman	California
3	Stoneham	Nicholas Hoehn	Wakefield
		April Harrington	Wakefield
3	Danvers	John Connolly, III	Wakefield
		Lindsay Arnold	Wakefield
10	Gloucester	Kevin Palmer	Wakefield
		Jennifer Abraham	Wakefield

11	Stoneham	Jacob Holden	Wakefield
		Susan Kelleher	Wakefield
13	Wakefield	Ivanlucio Silva	Wakefield
		Michelle Guido	Wakefield
14	Wakefield	Anthony Burgess, Jr.	Wakefield
		John Barry	Wakefield
21	Stoneham	Raymond Bickford, Jr.	Wakefield
		Ana Fridman	Wakefield
23	Wakefield	Patrick Flint	Wakefield
		Sara Maloney	Wakefield
23	Cambridge	Jonathan Muise	Wakefield
		Dawn Dubiel	Wakefield
24	Somerville	Michael Terranova	Wakefield
		Lindsay Haddad	Wakefield
31	Wakefield	Christopher Wojick	Wakefield
		Siera Van Der Gaag	Wakefield
31	Revere	Michael Procopio	Wakefield
		Kristen Cataldo	Wakefield
31	Wakefield	Ronald Mauriello	Wakefield
		James Dailey	Wakefield

September

7	Groton	David Boody-Alter	Oregon
		Gwenivere Olsen	Oregon
7	Sudbury	Richard Nadolski	Wakefield
		Jana Tarbox	Wakefield
7	Newburyport	Kevin Barrett	Wakefield
		Melissa Lopriore	Wakefield
7	Melrose	Peter Fopiano	Wakefield
		Erin Lynch	Wakefield
7	Danvers	John Kingsley	Wakefield
		Julie Bornstein	Wakefield

8	Gloucester	Josiah Frees	Wakefield
		Nicole Houlihan	Wakefield
14	Danvers	Ronald Pompeo, Jr.	Wakefield
		Sarajane Mullins	Wakefield
14	Somerville	Ryan Smith	Wakefield
		Danielle Vella	Wakefield
21	Wakefield	John Goodwin	Wakefield
		Jennifer Silver	Wakefield
27	Wakefield	Stephen Campo, Jr.	Wakefield
		Meredith Hurley	Wakefield
29	Danvers	Stephen Cuzziere	Westford
		Sarah Garofalo	Wakefield

October

5	Boston	Albert Facada	Wakefield
		Kerri Patuto	Wakefield
6	Wakefield	Brandon Trempe	New Hampshire
		Heather Deroo	New Hampshire
7	Wakefield	Michael Stewart	Wakefield
		Katrina Knox	Wakefield
11	Gloucester	Jeremiah Neal	Wakefield
		Elizabeth Waltzer	Wakefield
12	Stoneham	Allen McGinley	Malden
		Lisa Mulcahy	Malden
12	Orleans	Joseph Madden	Needham
		Kendra Meador	Wakefield
19	Beverly	Tara Sweeney	Wakefield
		Jennifer Garland	Wakefield
20	Wakefield	Scott Colella	Wakefield
		Ricardo Defrutos	Wakefield
26	Boston	David Mangan	Wakefield
		Christine Fulchino	Wakefield
26	Boston	Michael Pinyard	Wakefield
		Annie Medeiros	Wakefield
26	Wakefield	Michael Seelye	Melrose
		Julio Paixao	Melrose
26	Wakefield	Jonathan Atocha	Stoneham
		Emily Wray	Dracut

29	Wakefield	Michael Doyle	Wakefield
		Julie Totten	Wakefield
30	Wakefield	Kevin Edwards	Wakefield
		Megan Gurney	Wakefield

November

2	Malden	Adilson DeOliveira	Stoneham
		Amanda Portugal	Stoneham
2	Boston	Jeffrey Baxter	Wakefield
		Amy Patterson	Wakefield
9	Wakefield	Michael Blais	Wakefield
		Janelle Brizee	Wakefield
9	Rockport	Turner Cobden	Wakefield
		Emily Gleason	Wakefield
9	Salem	Christopher Arnold, Jr.	Wakefield
		Patricia Reynolds	Wakefield
10	Woburn	Michael Tortorella	Wakefield
		Christina Bukirch	Wakefield
11	Wakefield	Sigal Revah	Wakefield
		Revital Elmaliah	Wakefield
11	Wakefield	Natesh Pillai	Wakefield
		John Hanafin	Wakefield
13	Wakefield	Richard Mochi	Wakefield
		Hilary Rogers	Wakefield
15	Saugus	Richard Kelly, Jr.	Wakefield
		Nicole Walton	Wakefield
16	Wakefield	Sean DiBenedetto	Peabody
		Erin McConnell	Wakefield
22	Wakefield	Matthew Maietta	Melrose
		Sandra Fula	Wakefield

December

6	Wakefield	Ramon Martinez	Wakefield
		Jody Sexton	Wakefield
14	Wakefield	Alessandro Rolim	Wakefield
		Vania Dos Santos	Wakefield
21	Cambridge	William Bacon	Peabody
		Danielle Faro	Wilmington

Report of the Town Clerk

Deaths

January

1	Evelyn Todd	86
2	Joseph Gioia	86
2	Margaret E. Carye	92
2	Benvenuta Nicosia	95
2	Edward S. Jay	88
3	Robert Joseph MacDougall	79
3	James P. Quill	72
3	Charles Joseph Sbuttoni	77
4	Benjamin Falabella	92
7	Anna Merino	101
8	Winifred M. Rogers	86
10	John Merrick Gray, Jr.	88
11	Albert J. Boutchia	69
11	Dennis A. Josephson	76
13	Claire Marie Sargent	84
14	Francis C. Moriarty	81
15	Theodore J. Maloy	52
16	Concetta Ruggiero	92
16	Ann Marie Leonard	75
17	Mary Olga Serra	101
18	Michael Joseph Higgins	80
19	Walter Morgan Bruce	76
20	Ruth Elizabeth Rice	95
22	Angelo Luongo	33
22	David E. Russell	96
24	Richard Jivelekian	82
26	Ignatius Sutera	97
27	Richard Daniel Murnane	54

February

2	Elizabeth M. Olson	84
2	Lois McCulloch	70
4	Thelma E. Sparks	80

5	Robert J. Mantini	81
5	Boleslaw Slusarz	92
6	Maria E. Arria	83
6	Catherine M. Wenyon	85
8	Mary C. Redding	91
8	Lana C. Evangelista	86
9	Mildred L. Cronin	99
9	Sarah A. Zaya	96
10	Tammy L. Nolan	44
10	Concetta Crowley	99
12	May-Belle J. DiDonato	84
15	Mary Rose Colangeli	86
15	Louise V. Gallagher	82
15	Eileen M. Griffin	88
15	Stephen J. Gagnon	61
16	Marcel I. Kien	78
19	Fedele C. Perotti	99
19	Ida Luongo	96
20	Lorraine M. Beaulieu	86
20	Paul Denis Burchill	61
20	Carolyn A. MacEachern	68
22	John G. Wishart	84
22	Elizabeth A. Gouveia	45
24	Anna M. Rescigno	88
27	Robert Russell	45
27	Thomas Francis O'Laughlin	84

March

9	Helen M. Green	92
10	Carmelo J. Mocciaro	89
14	Patricia Anne Sullivan	67
15	Brenda A. Limone	64
16	Anthony J. Janerico	23
17	John A. Molloy	87
18	Frieda Ziad Corey	78
20	Gilda DeFeo	85
21	Paul J. Fallon	80

21	Richard Foster Brown, Jr.	36
21	Virginia Agnes Calt	97
21	Charlene Elizabeth Palladino	70
22	Steven G. Boyle	49
22	Robert E. Moores	83
23	Barbara E. Hakioglu	52
24	Emily A. Beebe	94
24	Ruth G. Fieldhouse	97
24	Mary A. Angelo	87
25	Lucine Demirjian	93
26	Elizabeth Joy Sochat	86
26	Leeca Holleran	56
27	William A. Hafner	92
29	Mildred Bencale	85
30	Rose Downing	96
30	Daniel T. Shedd	55
31	Stephanie Ajauskas	99
31	Anna L. O'Donnell	93

April

2	Michael O'Connor	91
8	Joeby R. Burke	84
9	Barbara Ann Donahue	86
10	Ruth Blanche Wade	101
10	Ann L. Denbow	77
12	Thomas E. Hurton	90
15	Elizabeth Sicari	79
16	Christopher J. Barrett	81
17	Peter V. Simonelli	82
18	Sarah Rindone	71
19	Ralph J. Mercurio	88
20	Dorothy A. Palmerino	80
20	Allan F. Ray	76
22	Raymond Edward Barnstead	63
26	Gordon R. Caton	88
27	Leopoldine DiDonato	82
28	Mary Elizabeth Cook	95
28	James Mortimer Keohane	77

May

4	Geraldine A. Walton-Reardon	57
5	Thomas P. McDonough	80
5	Mae B. Fales	88
7	John Ventura	83
7	Margaret H. Moore	87
8	Georgianna Jones	94
11	Richard J. Milligan	64
12	Helen G. Prowse	80
12	Barbara A Mitchell	82
12	Adolfe P. Czarnionka	90
14	Edith Woodard	90
14	Carmine Caruso	68
15	Carolyn M. Connolly	88
15	Stephen P. Richardson	67
16	Mary Louise Rauseo	86
17	Camelo J. Analoro	91
17	Alice R. D'Attilio	83
17	Charles Moir	83
18	Roger M. Ball	78
18	William R. Cranley	70
24	Chester M. Thurston	70
25	Giuseppa M. Cresta	82
26	Richard S. Turner	61
27	Peter Anastos	82
29	Olga Luisa Fopiano	89

June

2	Lawrence M. Owen	94
3	Robert C. Cremone	82
4	Margaret A. Gates	73
6	Steven Michael Liberfarb	62
6	Anthony C. Colachico	96
7	Issa A. Chankhour	68
12	Carol C. Coco	90
18	Isabelle J. Copland	92

18	Norman J. Gagnon	85
19	George Christopher Shea	71
19	Lillian E. Haley	93
19	Paulette J. Lang	61
22	Ada Margaret Rude Towle	91
23	Frederick C. Martin, Jr.	66
25	Marion K. Butler	95
26	Arthur L. Holmes	94
28	Dorothy Christine Ayres	79

July

2	Arlene M. Curran	75
3	Rosemarie Russo	80
5	Maryann Marmo	87
6	Adeline F. Goyette	76
8	Patricia V. DiBella	82
9	Michael A. Cronin	58
10	Anthony Cerullo	87
10	Filomena T. Perrone	87
11	Lester D. Muise	85
14	Margaret G. MacQuarrie	97
14	Brett A. Kanouff	48
14	Bernard J. Hopkins	84
14	Harold D. Spafford, Jr.	85
15	Bruno John Pawlowski	94
15	Frederick Joseph Emilianowicz	64
16	Patricia Mary Baril	70
16	Laura H. Gregory	93
16	Robert Thomas McGunigle	45
17	Albert H. Ralph	97
18	David DellaPorta	47
21	George Donald Roberts	61
22	Dorothy R. Pearlman	86
25	Gertrude Margaret Eckert	97
27	Justine M. Luken	74
28	Ruth Mary Duh	95
31	Doris Blaho	92

August

2	Grace A. Nicholson	92
8	William M. Joyce	72
10	Frederick J. Spinello	83
11	Norman G. Gerndt	75
12	Alfred G. Evangelista	92
12	Martha B. Ackerson	92
12	Lorraine Peabody	94
17	Joseph F. Flynn	97
18	Charlotte M. Bowler	87
18	Jerome T. McCullough	89
21	William Robert Carr, Jr.	50
21	Nina Lanzetta	91
22	Marilyn Porter	81
28	Josephine Marie Angelo	87
30	James Henry Crowley	91
30	Carmella DiBlasi	89
31	Elizabeth Rose Hoxie	66

September

5	Arnold B. Harris	88
5	John J. Piskadlo	67
8	August H. Surette	90
10	Patricia A. O'Keefe	62
10	Audrey E. Perry	90
11	Richard Tisdale	55
12	Margaret E. McCormack	66
14	Naomi Dady Goldstein	35
16	Llewellyn A. Brown	88
19	Florence C. Pepper	93
20	Eleanor C. Peavey	96
21	Peter Nunzio Morello	86
21	Peter Hudak, Jr.	86
21	Louis F. McCarthy	82
22	Scott David Rudolf	46
25	Leonard Olaf Erikson	90
26	Janet Gallella	71
27	Isalina DiGrande	83

27	Henrietta M. A. Whitehouse	91
30	Mary J. Bunker	101
30	Elisa Cannella	33

October

1	Amada Estrella Mendez	100
1	Floyd D. Frost, Jr.	77
2	Mary Serita Pothier	101
2	Theresa Lucy Olivero	98
3	Warren C. Button	61
3	Thomas Hugh Reid	62
3	Dorothy M. Moore	82
5	Leo Joseph Spadafora	89
5	William P. Wright	52
5	Walter L. Carrant	91
9	Cheryl Ann Nason	54
10	Zachary Natale	93
10	Paul Richard Giblin	82
11	Sandra F. Turcotte	71
12	Herbert F. Upton	87
12	Robert M. MacGibbon	43
13	Mary C. Pelusi	91
14	Ida M. Boodry	87
15	Patricia Ann Griffin	63
16	Mark Argenzio	61
16	Charles J. Chanley	86
17	Marion Goodwin	80
19	Mary J. Manning	87
19	Larry J. Doucette	57
20	Joseph Ralph Ferretti, Sr.	84
21	Zilda Conceicao Silva	85
22	William G. Francis	61
24	Margaret M. Connolly	88
25	Mary L. O'Keefe	93
27	Frederick Thomas Black	52
28	Eric Stephen Henault	18
29	Pamela Reynolds	60
29	Brian Edward Paiva	56

November

2	Roger H. Muir	82
2	Daniel Fuenzalida	73
3	Richard C. LaCoste	89
4	Eleanor C. Seabrook	90
4	Brendan D. Emerson	30
4	Joan M. Muse	71
6	Edith A. Nestor	85
6	Jeanne L. O'Brien	84
7	Edward C. Hoffman	108
7	Edward B. Stratton, III	68
8	Kevin J. McKenna	35
9	Lawrence J. Navarro	95
11	Lois-Jeanne M. Corleto	82
15	Margaret C. Fale	75
16	Claire Klapes	80
17	June R. Weiler	89
18	Jane R. Nugent	87
19	Dorothy C. Medley	93
19	Vittorio Recupero	71
20	Frieda Lattanzia	87
21	Elaine T. Burditt	67
21	Joyce E. McCrea	80
23	Louis C. Tarantino	52
26	Virginia R. Johnston	95
27	Frederik W. DeAngelo	56
29	Antonio Nocera	72
29	Evelyn Frances Butler	71

December

3	Carl R. Anderson	88
8	Margaret G. Howe	89
10	Thomas E. Dunham	56
11	Richard L. Dalton	80
11	Rita Ann Ridgway	80

12	Lawrence Earl Wilson, Jr.	84
12	Thomas James Sweeney	70
13	Lois Stone	71
15	Constance A. Fowler	83
17	Ilya Veksler	81
18	Raymond N. Wilder	86
24	Grace R. Hart	93
25	Victoria Lora DiBartolo	86
31	Eileen E. Gorman	90
31	Luigi Aliberti	91

Report of the Town Clerk

Special State Primary
April 30, 2013

Precincts	1	2	3	4	5	6	7	Total
Registered Voters	2591	2300	2433	2306	2627	2547	2426	17230
Number Voting	726	478	566	685	755	793	724	4727
% Voting	28.02%	20.78%	23.26%	29.71%	28.74%	31.13%	29.84%	27.43%
Senator in Congress								
Democratic Party								
Stephen F. Lynch	248	163	162	218	211	241	223	1466
*Edward J. Markey	257	168	226	265	324	345	290	1875
Write-ins	2	2	0	0	2	1	1	8
Blanks	1	0	1	0	4	0	0	6
Republican Party								
*Gabriel E. Gomez	112	61	98	99	108	108	120	706
Michael J. Sullivan	82	60	61	74	76	74	68	495
Daniel B. Winslow	20	22	18	27	27	23	21	158
Write-Ins	0	0	0	1	0	1	1	3
Blanks	4	2	0	1	3	0	0	10

Report of the Town Clerk

Special State Election
June 25, 2013

Precincts	1	2	3	4	5	6	7	Total
Registered Voters	2571	2270	2429	2277	2618	2555	2418	17138
Number Voting	876	585	715	828	863	862	848	5577
% Voting	34.07%	25.77%	29.44%	36.36%	32.96%	33.74%	35.07%	32.54%
Senator in Congress								
*Gabriel E. Gomez Republican	490	310	378	433	429	390	463	2893
Edward J. Markey Democrat	381	271	332	392	433	461	378	2648
Richard A. Heos Twelve Visions Party	2	4	1	1	0	7	1	16
Write-Ins	3	0	4	1	1	2	6	17
Blanks	0	0	0	1	0	2	0	3

**ANNUAL TOWN ELECTION
APRIL 30, 2013**

Precincts	1	2	3	4	5	6	7	Total
Registered Voters	2591	2300	2433	2306	2627	2547	2426	17230
Number Voting	731	488	576	701	759	772	735	4762
% Voting	28.21%	21.22%	23.67%	30.40%	28.89%	30.31%	30.30%	27.64%
BOARD OF SELECTMEN - 3 YEAR TERMS								
*Tiziano Doto	274	192	232	332	294	279	310	1913
Daniel L. Benjamin Jr.	184	140	170	190	231	211	206	1332
*Phyllis J. Hull	266	184	232	253	264	248	272	1719
Shaun S. Margerison	304	117	156	197	234	262	280	1550
F. Michael Nardone	237	205	235	234	254	240	245	1650
*Ann McGonigle Santos	412	239	287	376	470	512	411	2707
Write-Ins	5	0	2	4	2	6	2	21
Blanks	38	28	35	48	43	32	26	250
TOWN TREASURER - 3 YEAR TERM								
*John J. McCarthy, Jr.	506	327	396	468	551	533	494	3275
Write-Ins	2	1	0	2	1	4	3	13
Blanks	223	160	180	231	207	235	238	1474
MODERATOR - 1 YEAR TERM								
*William Harbison Carroll	470	311	375	446	515	503	473	3093
Write-Ins	2	2	3	8	3	3	3	24
Blanks	259	175	198	247	241	266	259	1645
MUN. GAS & LIGHT COM. - 3 YEAR TERMS								
*Michael Giannattasio	434	297	368	423	495	466	419	2902
*Kevin T. Haggerty	470	313	364	429	507	495	472	3050
Write-Ins	1	2	0	3	1	7	4	18
Blanks	207	142	158	215	197	229	222	1370
SCHOOL COMMITTEE - 3 YEAR TERMS								
Lisa A. Butler	351	208	270	324	392	363	336	2244
*Thomas F. Markham, III	415	252	337	418	479	449	458	2808
*Evan Michael Kenney	460	296	335	364	449	448	444	2796
*Greg Liakos	414	284	325	437	424	456	440	2780
Write-Ins	5	6	0	3	3	7	3	27
Blanks	58	50	50	52	63	41	36	350
LIBRARY TRUSTEES - 3 YEAR TERMS								
*Donna West Conlon	451	293	353	409	487	468	459	2920
*John Havelick, Jr.	430	276	352	398	484	458	441	2839
*Timothy F. Healy	457	289	360	417	492	498	450	2963
Write-Ins	1	2	0	4	0	1	0	8
Blanks	232	172	193	248	231	243	234	1553
PLANNING BOARD - 5 YEAR TERM								
*Jonathan E. Kaufman	427	282	356	415	493	451	432	2856
Write-Ins	1	1	1	1	0	6	2	12
Blanks	303	205	219	285	266	315	301	1894
PLANNING BOARD - 1 YEAR TERM								
*Sarah M. Guerin	442	295	364	420	494	477	447	2939
Write-Ins	1	0	1	3	1	6	0	12
Blanks	288	193	211	278	264	289	288	1811
BOARD OF HEALTH - 3 YEAR TERM								
*Elaine M. Silva	456	302	381	445	509	493	461	3047
Write-Ins	1	0	2	2	0	6	2	13
Blanks	274	186	193	254	250	273	272	1702
BOARD OF ASSESSORS - 3 YEAR TERM								
*Christopher R. Wilcock	431	277	350	407	489	468	436	2858
Write-Ins	0	2	0	1	1	2	1	7
Blanks	300	209	226	293	269	302	298	1897
CONSTABLES - 3 YEAR TERMS								
*Gerard S. Alterio, Jr.	439	287	360	405	505	478	453	2927
*Richard O. Bayrd	433	291	367	407	479	485	446	2908
Write-Ins	0	2	0	2	0	4	1	9
Blanks	258	173	183	265	226	239	244	1588

Report of the **TREASURER'S OFFICE**

To the Citizens of Wakefield

I herewith present my report for the year ending December 31, 2013

TRUST FUNDS

The Trust Funds now in the hands of the Treasurer are as follows:

Old Cemetery Trust Funds	\$ 6,650.00
Library Trust Funds	\$143,330.00
Park Trust funds	\$ 21,472.00
School Trust Funds	\$ 9,000.00
Various Trust Funds	\$ 28,030.00

During the Fiscal Year 7/01/2014 – 6/30/2015 the following loans will fall due:

	Principal	Interest
Dolbeare	\$502,000.00	\$ 69,997.50
Woodville Bond	\$ 33,000.00	\$ 4,279.50
Woodville Bond	\$923,000.00	\$176,418.00
Senior Center Bond	\$114,000.00	\$ 18,306.00
Sewer Bond	\$ 79,000.00	\$ 12,406.50
Public Safety Bld Bond	\$525,000.00	\$165,175.00
Land Acquisition	\$ 65,000.00	\$ 19,352.00

	Principal	Interest
Water Pollution Abatement Revenue	\$ 5,570.00	\$ 0.00
Water Pollution Abatement Revenue	\$ 2,571.00	\$ 0.00
Mass Water Pollution Abatement Trust	\$ 92,266.40	\$ 19,282.81
MWRA Water Bond	\$ 50,000.00	\$ 0.00
MWRA Water Bond	\$ 50,000.00	\$ 0.00
MWRA Water Bond	\$ 40,000.00	\$ 0.00
MWRA Sewer Bond	\$108,064.00	\$ 0.00
MWPAT Bond	\$ 2,276.00	\$ 0.00
Water Standpipe	\$ 80,000.00	\$ 13,600.00
Water Meters	\$110,000.00	\$ 33,350.00
Galvin Middle School Feasibility Study	\$ 25,000.00	\$ 11,262.50
Athletic Fields	\$283,000.00	\$198,630.56
Galvin Middle School	\$577,000.00	\$1,772,699.32

We are pleased to report that the interest earned from 01/01/2013 to 12/31/2013 is as follows:

Revenue	\$861,398.16
Trust Funds	\$ 38,999.55

Finances

Reports of

TOWN ACCOUNTANT

STATEMENT OF ASSETS & LIABILITIES

STATEMENT OF REVENUE & EXPENDITURES

STATEMENT OF APPROPRIATION
& EXPENDITURE BY DEPARTMENT

STATEMENT OF INDEBTEDNESS

Annual Report of the Town Accountant For the Fiscal Year Ending June 30, 2013

The combined Balance Sheet, Statement of Revenue and Expenditure, Statement of Appropriations and Expenditures by department, and the Statement of Indebtedness are presented on the following pages. The Town's General Fund is used to account for the basic operating activities such as administration, public safety, public works, education, human services, culture and recreation. The Non-major Governmental Funds are used to account for financial resources allocated by law, contract or designated to a specific purpose.

The accounting firm of Powers & Sullivan, Certified Public Accountants, currently audits the Town's annual financial statements. The complete financial statements and the auditors' report are available from the Town Accountant and are on file in the Accounting office. Copies of all financial reports and ledgers are available upon request during normal business hours.

Kevin M. Gill
Town Accountant

**TOWN OF WAKEFIELD, MASSACHUSETTS
GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2013

ASSETS	General	Galvin Middle School	Nonmajor Governmental Funds	Total Governmental Funds
Cash and equivalents.....	\$ 13,701,184	\$ 12,898,566	\$ 7,313,975	\$ 33,913,725
Investments.....	-	-	2,036,136	2,036,136
Receivables, net of uncollectibles:				
Real estate and personal property taxes.....	1,409,999	-	-	1,409,999
Real estate tax deferrals.....	234,805	-	-	234,805
Tax liens.....	754,946	-	-	754,946
Motor vehicle excise taxes.....	293,142	-	-	293,142
Departmental and other.....	210,949	-	147,259	358,208
Intergovernmental.....	6,139,252	1,872,674	902,118	8,914,044
Tax foreclosures.....	201,839	-	-	201,839
TOTAL ASSETS.....	\$ 22,946,116	\$ 14,771,240	\$ 10,399,488	\$ 48,116,844
LIABILITIES AND FUND BALANCES				
LIABILITIES:				
Warrants payable.....	\$ 1,425,921	\$ 2,482,935	\$ 165,702	\$ 4,074,558
Accrued payroll.....	905,485	-	-	905,485
Tax refunds payable.....	640,000	-	-	640,000
Other liabilities.....	754,037	-	-	754,037
Deferred revenues.....	9,042,930	-	147,259	9,190,189
Notes payable.....	-	-	75,000	75,000
TOTAL LIABILITIES.....	12,768,373	2,482,935	387,961	15,639,269
FUND BALANCES:				
Nonspendable.....	-	-	2,237,979	2,237,979
Restricted.....	188,246	12,288,305	7,773,548	20,250,099
Committed.....	1,389,406	-	-	1,389,406
Assigned.....	271,083	-	-	271,083
Unassigned.....	8,329,008	-	-	8,329,008
TOTAL FUND BALANCES.....	10,177,743	12,288,305	10,011,527	32,477,575
TOTAL LIABILITIES AND FUND BALANCES.....	\$ 22,946,116	\$ 14,771,240	\$ 10,399,488	\$ 48,116,844

TOWN OF WAKEFIELD, MASSACHUSETTS
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2013

	General	Galvin Middle School	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds.....	\$ 53,949,671	\$ -	\$ -	\$ 53,949,671
Tax liens.....	98,185	-	-	98,185
Motor vehicle excise taxes.....	3,238,156	-	-	3,238,156
Hotel/motel and meals tax.....	702,330	-	-	702,330
Penalties and interest on taxes.....	311,489	-	-	311,489
Payments in lieu of taxes.....	809,087	-	-	809,087
Intergovernmental.....	17,611,120	3,392,552	3,579,529	24,583,201
Departmental and other.....	1,561,744	-	3,641,291	5,203,035
Contributions.....	-	-	247,412	247,412
Investment income (loss).....	263,861	-	143,078	426,939
TOTAL REVENUES.....	78,565,643	3,392,552	7,611,310	89,569,505
EXPENDITURES:				
Current:				
General government.....	2,693,960	-	921,179	3,615,139
Public safety.....	8,637,571	-	262,449	8,900,020
Education.....	29,028,817	6,124,681	5,090,957	40,244,455
Public works.....	8,089,978	-	3,220,494	11,310,472
Community development.....	-	-	648	648
Human services.....	549,161	-	72,420	621,581
Culture and recreation.....	1,316,242	-	140,950	1,457,192
Pension benefits.....	11,600,303	-	-	11,600,303
Property and liability insurance.....	272,997	-	-	272,997
Employee benefits.....	10,475,409	-	-	10,475,409
State and county charges.....	1,365,241	-	-	1,365,241
Debt service:				
Principal.....	-	-	2,381,077	2,381,077
Interest.....	-	-	524,404	524,404
TOTAL EXPENDITURES.....	74,029,679	6,124,681	12,614,578	92,768,938
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	4,535,964	(2,732,129)	(5,003,268)	(3,199,433)
OTHER FINANCING SOURCES (USES):				
Proceeds from bonds and notes.....	-	15,353,000	4,647,000	20,000,000
Premium from issuance of bonds.....	653,901	-	-	653,901
Capital lease financing.....	-	-	541,698	541,698
Transfers in.....	121,926	-	2,800,000	2,921,926
Transfers out.....	(2,800,000)	-	(121,926)	(2,921,926)
TOTAL OTHER FINANCING SOURCES (USES).....	(2,024,173)	15,353,000	7,866,772	21,195,599
NET CHANGE IN FUND BALANCES.....	2,511,791	12,620,871	2,863,504	17,996,166
FUND BALANCES AT BEGINNING OF YEAR.....	7,665,952	(332,566)	7,148,023	14,481,409
FUND BALANCES AT END OF YEAR.....	\$ 10,177,743	\$ 12,288,305	\$ 10,011,527	\$ 32,477,575

Town of Wakefield
General Fund Intergovernmental Revenues
June 30, 2013

Description	Balance 6/30/2013
MEDICAID REIMBURSEMENT	60,406.00
ABATEMENTS - VETERANS	11,074.00
ABATEMENTS - ELDERGLY, CH 59, SEC 5, CL 4	37,647.00
CHARTER SCHOOLS	82,620.00
SCHOOL AID - CHAP 70, MGL	4,962,310.00
CONSTRUCTION OF SCHOOL PROJECTS - CHAPTE	927,551.00
VETERANS' BENEFITS - SEC 6, CHAP 115, MG	43,113.00
UNRESTRICTED GEN GOV AID	2,849,501.00
STATE OWNED LAND	21,952.00
OTHER STATE REVENUE	999.00
MTRB GROSS-UP	8,357,000.00
FEMA REIMBURSEMENT	(4,243.00)
RECEIPTS OF A PRIOR PERIOD	29,619.00
MEDICAID PART d	231,244.00
RETIREE HEALTH REVENUE CH32b9.5	327.00
	<u><u>17,611,120.00</u></u>

GENERAL GOVERNMENT

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2014
SELECTMEN'S DEPARTMENT:					
Personal Services <i>(Includes Town Planner)</i>	291,085.00	290,992.00	93.00	93.00	
Purchase of Services	40,980.00	37,435.00	3,545.00	3,121.00	424.00
Materials and Supplies	450.00	449.00	1.00	1.00	
TOTAL	332,515.00	328,876.00	3,639.00	3,215.00	424.00
Accounting Department:					
Personal Services	227,385.00	227,383.00	2.00	2.00	
Purchase of Services	74,950.00	72,222.00	2,728.00	28.00	2,700.00
Materials and Supplies	3,050.00	2,346.00	704.00	704.00	
Sundry Charges	210.00	0.00	210.00	210.00	
Capital Improvement			0.00	0.00	
TOTAL	305,595.00	301,951.00	3,644.00	944.00	2,700.00
Information Technology					
Personal Services	148,736.00	148,690.00	46.00	46.00	
Purchase of Services	195,250.00	181,570.00	13,680.00	0.00	13,680.00
Materials and Supplies	6,350.00	6,350.00	0.00	0.00	
Sundry Charges	650.00	650.00	0.00	0.00	
TOTAL	350,986.00	337,260.00	13,726.00	46.00	13,680.00
Capital Outlay	412,682.00	386,895.00	25,787.00	0.00	25,787.00
TOTAL	763,668.00	724,155.00	39,513.00	46.00	39,467.00
TREASURER'S DEPARTMENT:					
Salary of Treasurer	49,897.00	49,896.00	1.00	1.00	
Personal Services	89,879.00	89,879.00	0.00	0.00	
Purchase of Services	5,500.00	3,604.00	1,896.00	1,896.00	
Materials and Supplies	650.00	615.00	35.00	35.00	
Sundry Charges	290.00	90.00	200.00	200.00	
Tax Titles	7,000.00	4,977.00	2,023.00	2,023.00	
Bank Charges	8,500.00	7,264.00	1,236.00	1,236.00	
TOTAL	161,716.00	156,325.00	5,391.00	5,391.00	0.00

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE	
LEGAL DEPARTMENT:				Transfer to Town Revenue	Encumbered Fiscal 2014
Personal Services	93,309.00	93,308.00	1.00	1.00	
Purchase of Services	60,450.00	56,621.00	3,829.00	3,829.00	
Materials and Supplies	5,600.00	5,583.00	17.00	17.00	
Sundry Charges	4,560.00	2,667.00	1,893.00	1,893.00	
Subtotal	163,919.00	158,179.00	5,740.00	5,740.00	0.00
Legal Damages			0.00	0.00	
TOTAL	163,919.00	158,179.00	5,740.00	5,740.00	0.00
COLLECTOR'S DEPARTMENT:					
Salary of Collector	76,766.00	76,766.00	0.00	0.00	
Personal Services	55,183.00	55,178.00	5.00	5.00	
Purchase of Services	37,800.00	33,915.00	3,885.00	3,885.00	
Materials and Supplies	2,300.00	2,148.00	152.00	152.00	
Sundry Charges	140.00	140.00	0.00	0.00	
TOTAL	172,189.00	168,147.00	4,042.00	4,042.00	0.00
ASSESSORS' DEPARTMENT:					
Personal Services	175,450.00	175,448.00	2.00	2.00	
Purchase of Services	26,500.00	23,383.00	3,117.00	2,277.00	840.00
Materials and Supplies	1,950.00	1,199.00	751.00	751.00	
Sundry Charges	600.00	515.00	85.00	85.00	
TOTAL	204,500.00	200,545.00	3,955.00	3,115.00	840.00

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE Transfer to Town Revenue	Encumbered Fiscal 2014
TOWN CLERK'S DEPARTMENT:					
Salary of Town Clerk	70,410.00	70,410.00	0.00	0.00	
Personal Services	86,249.00	82,513.00	3,736.00	3,736.00	
Purchase of Services	15,000.00	14,998.00	2.00	2.00	
Materials and Supplies	1,300.00	1,251.00	49.00	49.00	
Sundry Charges	250.00	250.00	0.00	0.00	
TOTAL	173,209.00	169,422.00	3,787.00	3,787.00	0.00
ELECTION AND REGISTRATION:					
Personal Services	20,900.00	20,899.00	1.00	1.00	
Purchase of Services	15,250.00	15,049.00	201.00	201.00	
Material and Supplies	475.00	177.00	298.00	298.00	
TOTAL	36,625.00	36,125.00	500.00	500.00	0.00
ELECTION EXPENSE:					
Personal Services	25,297.00	25,146.00	151.00	151.00	
Purchase of Services	19,050.00	16,909.00	2,141.00	1,841.00	300.00
TOTAL	44,347.00	42,055.00	2,292.00	1,992.00	300.00
FINANCE COMMITTEE:					
Personal Services	2,800.00	2,150.00	650.00	650.00	
Purchase of Services	3,300.00	2,404.00	896.00	896.00	
Materials and Supplies	1,000.00	327.00	673.00	673.00	
Sundry Charges	2,760.00	2,760.00	0.00	0.00	
TOTAL	9,860.00	7,641.00	2,219.00	2,219.00	0.00

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2014
CONSERVATION COMMISSION:					
Personal Services	35,569.00	35,218.00	351.00	351.00	
Purchase of Services	1,950.00	395.00	1,555.00	1,555.00	
Materials and Supplies	1,000.00	1,000.00	0.00	0.00	
Sundry Charges	725.00	549.00	176.00	176.00	
TOTAL	39,244.00	37,162.00	2,082.00	2,082.00	0.00
LESS: Wetland Filing Fees	3,982.00	3,982.00	0.00	0.00	
TOTAL	35,262.00	33,180.00	2,082.00	2,082.00	0.00
PLANNING BOARD:					
Personal Services	3,000.00	2,750.00	250.00	250.00	
Purchase of Services	4,925.00	4,362.00	563.00	563.00	
Materials and Supplies	2,800.00	2,419.00	381.00	381.00	
Sundry Charges	450.00	370.00	80.00	80.00	
TOTAL	11,175.00	9,901.00	1,274.00	1,274.00	0.00
BOARD OF APPEALS:					
Purchase of Services	13,300.00	13,278.00	22.00	22.00	
TOTAL	13,300.00	13,278.00	22.00	22.00	0.00
Total General Government	2,427,880.00	2,349,780.00	78,100.00	34,369.00	43,731.00

Protection of Persons and Property

POLICE DEPARTMENT:	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2014
Personal Services	3,802,122.00	3,793,932.00	8,190.00	8,190.00	
Purchase of Services	124,453.00	122,638.00	1,815.00	1,815.00	
Materials and Supplies	168,267.00	164,922.00	3,345.00	0.00	3,345.00
Sundry Charges	8,000.00	8,000.00	0.00	0.00	
TOTAL	4,102,842.00	4,089,492.00	13,350.00	10,005.00	3,345.00
<u>Capital Outlay Breakdown:</u>					
Cruisers	140,000.00	139,160.00	840.00	840.00	
Other Equipment	21,000.00	20,428.00	572.00	572.00	
TOTAL	4,263,842.00	4,249,080.00	14,762.00	11,417.00	3,345.00

FIRE DEPARTMENT:

Personal Services	3,633,296.00	3,633,296.00	0.00	0.00	
Purchase of Services	59,000.00	58,763.00	237.00	237.00	
Materials and Supplies	96,800.00	96,800.00	0.00	0.00	
Sundry Charges	750.00	750.00	0.00	0.00	
	3,789,846.00	3,789,609.00	237.00	237.00	
<u>Capital Outlay Breakdown:</u>					
Grant Match	38,000.00	2,188.00	35,812.00	0.00	35,812.00
TOTAL	3,827,846.00	3,791,797.00	36,049.00	237.00	35,812.00

FIRE ALARM, POLICE SIGNALS AND TRAFFIC LIGHTS:

Personal Services,	37,000.00	37,000.00	0.00	0.00	
Materials and Supplies	6,500.00	6,497.00	3.00	3.00	
Purchase of Services	6,500.00	6,497.00	3.00	3.00	
TOTAL	50,000.00	49,994.00	6.00	6.00	0.00

EMERGENCY MANAGEMENT:

Purchase of Services	13,500.00	13,232.00	268.00	268.00	
Materials and Supplies	4,300.00	4,207.00	93.00	93.00	
TOTAL	17,800.00	17,439.00	361.00	361.00	0.00

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE	
				Transfer to Town Revenue	Encumbered Fiscal 2014
BUILDING DEPARTMENT:					
Personal Services	173,651.00	173,650.00	1.00	1.00	
Purchase of Services	9,250.00	8,803.00	447.00	447.00	
Materials and Supplies	3,600.00	3,054.00	546.00	546.00	
Sundry Charges	400.00	285.00	115.00	115.00	
TOTAL	186,901.00	185,792.00	1,109.00	1,109.00	0.00
SEALER OF WEIGHTS/MEASURES:					
Personal Services	5,508.00	5,504.00	4.00	4.00	
Purchase of Services	300.00	278.00	22.00	22.00	
Materials and Supplies	250.00	245.00	5.00	5.00	
Sundry Charges	85.00	81.00	4.00	4.00	
TOTAL	6,143.00	6,108.00	35.00	35.00	0.00
ANIMAL INSPECTOR:					
Personal Services	56,400.00	55,684.00	716.00	716.00	
Purchase of Services	2,650.00	2,179.00	471.00	471.00	
Materials and Supplies	2,865.00	2,829.00	36.00	36.00	
Sundry Charges	3,000.00	3,000.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
TOTAL	64,915.00	63,692.00	1,223.00	1,223.00	0.00
PARKING CLERK:					
Personal Services	12,032.00	12,032.00	0.00	0.00	
Purchase of Services	8,425.00	8,261.00	164.00	164.00	
Materials and Supplies	50.00	0.00	50.00	50.00	
TOTAL	20,507.00	20,293.00	214.00	214.00	0.00
Total Protection Persons & Property	8,437,954.00	8,384,195.00	53,759.00	14,602.00	39,157.00

HUMAN SERVICES

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE Transfer to Town Revenue	Encumbered Fiscal 2014
COUNCIL ON AGING:					
Personal Services	163,974.00	155,017.00	8,957.00	8,957.00	
Purchase of Services	5,800.00	3,679.00	2,121.00	2,121.00	
Materials and Supplies	9,600.00	9,357.00	243.00	243.00	
Mystic Valley Elder Service	6,275.00	6,275.00	0.00	0.00	
Capital Outlay	0.00	0.00	0.00	0.00	
TOTAL	185,649.00	174,328.00	11,321.00	11,321.00	0.00
HEALTH DEPARTMENT:					
Personal Services	42,080.00	41,700.00	380.00	380.00	
Purchase of Services	98,236.00	96,970.00	1,266.00	1,266.00	
Materials and Supplies	1,781.00	1,620.00	161.00	161.00	
Sundry Charges	39,970.00	39,920.00	50.00	50.00	
TOTAL	182,067.00	180,210.00	1,857.00	1,857.00	0.00
RECREATION:					
Available Funds only					
TOTAL	0.00	0.00	0.00	0.00	0.00
VETERANS' DEPARTMENT:					
Personal Services	0.00	0.00	0.00	0.00	
Recipients	92,000.00	92,406.00	-406.00	-406.00	
Purchase of Services	47,849.00	47,664.00	185.00	185.00	
Materials and Supplies	250.00	242.00	8.00	8.00	
Memorial Day	2,500.00	1,152.00	1,348.00	1,348.00	
Veterans Day	300.00	362.00	-62.00	-62.00	
TOTAL	142,899.00	141,826.00	1,073.00	1,073.00	0.00
Total Human Services	510,615.00	496,364.00	14,251.00	14,251.00	0.00

PUBLIC WORKS DEPT.

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE Transfer to Town Revenue	Encumbered Fiscal 2014
PERSONAL SERVICES:					
Personal Services Breakdown:	2,554,976.00	2,531,145.00	23,831.00	23,831.00	0.00
Administration	122,148.00	151,820.00	-29,672.00	-29,672.00	
Engineering	142,668.00	191,384.00	-48,716.00	-48,716.00	
Fleet Maintenance	261,047.00	273,909.00	-12,862.00	-12,862.00	
Buildings	492,608.00	442,817.00	49,791.00	49,791.00	
Forestry and Parks	611,598.00	601,611.00	9,987.00	9,987.00	
Cemetery	207,579.00	194,059.00	13,520.00	13,520.00	
Highway	790,096.00	748,313.00	41,783.00	41,783.00	
TOTAL	2,627,744.00	2,603,913.00	23,831.00	23,831.00	0.00
LESS:					
Perpetual Care Income	41,888.00	41,888.00	0.00		
Park Trust Funds Available	5.00	5.00	0.00		
To Be Appropriated From The Sale of Lots Funds	30,875.00	30,875.00	0.00		
TOTAL	2,554,976.00	2,531,145.00	23,831.00	23,831.00	0.00
Purchase of Services					
Purchased Service Breakdown:	789,126.00	787,940.00	1,186.00	1,186.00	
Administration	14,100.00	15,824.00	-1,724.00	-1,724.00	
Engineering	8,550.00	8,079.00	471.00	471.00	
Fleet Maintenance	47,070.00	36,822.00	10,248.00	10,248.00	
Buildings	444,406.00	372,409.00	71,997.00	71,997.00	
Forestry and Parks	108,450.00	126,290.00	-17,840.00	-17,840.00	
Cemetery	11,400.00	12,441.00	-1,041.00	-1,041.00	
Highway	155,150.00	216,075.00	-60,925.00	-60,925.00	
TOTAL	789,126.00	787,940.00	1,186.00	1,186.00	0.00
MATERIALS AND SUPPLIES:					
Material & Supplies Breakdown:	567,223.00	559,822.00	7,401.00	7,401.00	0.00
Administration	7,100.00	6,967.00	133.00	133.00	
Engineering	5,300.00	4,192.00	1,108.00	1,108.00	
Fleet Maintenance	233,423.00	241,808.00	-8,385.00	-8,385.00	
Buildings	87,465.00	90,753.00	-3,288.00	-3,288.00	
Forestry and Parks	93,860.00	71,978.00	21,882.00	21,882.00	
Cemetery	15,375.00	13,529.00	1,846.00	1,846.00	
Highway	124,700.00	130,595.00	-5,895.00	-5,895.00	
TOTAL	567,223.00	559,822.00	7,401.00	7,401.00	0.00

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE	
<i>SUNDRY CHARGES:</i>				Transfer to Town Revenue	Encumbered Fiscal 2014
Sundry Charges Breakdown:	2,200.00	2,200.00	0.00	0.00	0.00
Administration	630.00	724.00	-94.00	-94.00	
Engineering	400.00	517.00	-117.00	-117.00	
Fleet Maintenance	250.00	308.00	-58.00	-58.00	
Buildings	465.00	222.00	243.00	243.00	
Forestry and Parks	230.00	270.00	-40.00	-40.00	
Cemetery	75.00	0.00	75.00	75.00	
Highway	150.00	159.00	-9.00	-9.00	
TOTAL	2,200.00	2,200.00	0.00	0.00	0.00
<i>CAPITAL OUTLAY</i>	846,634.00	780,346.00	66,288.00	30,617.00	
Administration			0.00	0.00	
Engineering			0.00	0.00	
Fleet Maintenance	371,834.00	352,612.00	19,222.00	14,222.00	5,000.00
Buildings	324,800.00	299,229.00	25,571.00	16,391.00	9,180.00
Forestry and Parks	15,000.00	0.00	15,000.00	0.00	15,000.00
Cemetery	35,000.00	30,417.00	4,583.00	3.00	4,580.00
Highway	100,000.00	98,088.00	1,912.00	1.00	1,911.00
TOTAL	846,634.00	780,346.00	66,288.00	30,617.00	35,671.00
Total Public Works	4,760,159.00	4,661,453.00	98,706.00	63,035.00	35,671.00
SNOW AND ICE:	500,000.00	799,297.00	-299,297.00	-299,297.00	0.00

PUBLIC WORKS ENTERPRISE DEPARTMENTS

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE	
				Transfer to Enterprise Fund	Encumbered Fiscal 2014
WATER DIVISION:					
Personal Services	823,434.00	768,967.00	54,467.00	54,467.00	
Purchase of Services	295,508.00	273,219.00	22,289.00	22,289.00	
Materials and Supplies	200,565.00	200,556.00	9.00	9.00	
Sundry Charges	1,430.00	1,430.00	0.00	0.00	
Professional Medical Services	500.00	500.00	0.00	0.00	
Contributory Retire. Pensions	131,834.00	131,834.00	0.00	0.00	
Group Insurance	221,535.00	221,535.00	0.00	0.00	
Workers' Compensation Ins.	14,456.00	14,456.00	0.00	0.00	
General Insurance	17,000.00	17,000.00	0.00	0.00	
MWRA Water Assessment	1,629,106.00	1,623,508.00	5,598.00	5,598.00	
Admin Expense (P.S.)	34,916.00	34,916.00	0.00	0.00	
Capital Outlay	140,000.00	77,220.00	62,780.00	2,780.00	60,000.00
Maturing Debt	386,548.00	240,356.00	146,192.00	146,192.00	
Medicare	11,680.00	11,680.00	0.00	0.00	
TOTAL	3,908,512.00	3,617,177.00	291,335.00	231,335.00	60,000.00

SEWER DIVISION:

Personal Services	591,639.00	511,564.00	80,075.00	80,075.00	
Purchase of Services	220,255.00	219,874.00	381.00	381.00	
Materials and Supplies	72,442.00	72,341.00	101.00	101.00	
Sundry Charges	600.00	600.00	0.00	0.00	
MWRA Sewer Assessment	5,574,407.00	5,512,303.00	62,104.00	62,104.00	
Workers' Compensation Ins.	9,350.00	9,350.00	0.00	0.00	
General Insurance	10,000.00	10,000.00	0.00	0.00	
Professional Medical Services	500.00	500.00	0.00	0.00	
Contributory Retire. Pensions	99,710.00	99,710.00	0.00	0.00	
Group Insurance	123,546.00	123,546.00	0.00	0.00	
Admin Expense (P.S.)	34,916.00	34,916.00	0.00	0.00	
Capital Outlay	89,500.00	87,528.00	1,972.00	1,972.00	
Maturing Debt	263,945.00	204,529.00	59,416.00	59,416.00	
Medicare	8,337.00	8,337.00	0.00	0.00	
TOTAL	7,099,147.00	6,895,098.00	204,049.00	204,049.00	0.00

EDUCATION

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE Transfer to Town Revenue	Encumbered Fiscal 2014
SCHOOL DEPARTMENT:					
Personal Services	23,007,203.00	22,916,574.00	90,629.00	20,314.00	70,315.00
Purchase of Services	3,932,215.00	3,957,518.00	-25,303.00	-72,939.00	47,636.00
Materials and Supplies	1,060,471.00	993,165.00	67,306.00	51,261.00	16,045.00
Sundry Charges	20,455.00	18,344.00	2,111.00	2,111.00	
TOTAL	28,020,344.00	27,885,601.00	134,743.00	747.00	133,996.00
CAPITAL OUTLAY:	52,118.00	45,750.00	6,368.00	6,368.00	
Less: Available Funds					
Offset Receipts Bus Fees	80,000.00	80,000.00	0.00	0.00	
Total School	27,992,462.00	27,851,351.00	141,111.00	7,115.00	133,996.00
LIBRARY DEPARTMENT:					
Personal Services	969,997.00	956,379.00	13,618.00	13,618.00	
Purchase of Services	199,443.00	189,811.00	9,632.00	1,104.00	8,528.00
Materials and Supplies	115,250.00	115,178.00	72.00	72.00	
TOTAL	1,284,690.00	1,261,368.00	23,322.00	14,794.00	8,528.00
LESS:					
Library Trust Fund Income Available	45,176.00	45,176.00	0.00	0.00	
TOTAL	1,239,514.00	1,216,192.00	23,322.00	14,794.00	8,528.00
CAPITAL OUTLAY <i>Building Improvement</i>	10,000.00	0.00	10,000.00	0.00	10,000.00
TOTAL	1,249,514.00	1,216,192.00	33,322.00	14,794.00	18,528.00
NORTHEAST MET. REG. VOC.	1,107,390.00	1,104,179.00	3,211.00	3,211.00	
Total Education	30,349,366.00	30,171,722.00	177,644.00	25,120.00	152,524.00

UNCLASSIFIED

	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013	DISPOSITION OF BALANCE Transfer to Town Revenue	Encumbered Fiscal 2014
STREET LIGHTS	225,000.00	225,000.00	0.00	0.00	
MISCELLANEOUS	14,125.00	11,727.00	2,398.00	2,398.00	
HISTORICAL COMMISSION	600.00	570.00	30.00	30.00	
GENERAL INSURANCE	273,000.00	272,997.00	3.00	3.00	
MEDICARE	512,720.00	493,045.00	19,675.00	19,675.00	
UNEMPLOYMENT INSURANCE	75,000.00	27,902.00	47,098.00	47,098.00	
RESERVE FUND	250,000.00	196,150.00	53,850.00	53,850.00	

Total Unclassified	1,350,445.00	1,227,391.00	123,054.00	123,054.00	0.00
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BENEFITS & ADMINISTRATION

PERSONAL SERVICES	109,395.00	109,395.00	0.00	0.00	
WORKERS' COMPENSATION	216,733.00	211,349.00	5,384.00	5,384.00	
PROFESSIONAL MEDICAL	7,350.00	3,000.00	4,350.00	4,350.00	

RETIREMENT SYSTEM:

Pension Accumulation Fund	3,199,211.00	3,199,211.00	0.00	0.00	
Non-Contributory Pension Fund Assessments, Non-Contributory Veterans Pension Fund	54,454.00	44,093.00	10,361.00	10,361.00	

Total Benefits & Admin.	3,587,143.00	3,567,048.00	20,095.00	20,095.00	0.00
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CONTRIBUTORY GROUP HEALTH
AND LIFE INSURANCE:

Town & School Appropriation	10,536,851.00	9,633,721.00	903,130.00	903,130.00	
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Total Group Insurance	10,536,851.00	9,633,721.00	903,130.00	903,130.00	0.00
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**Town of Wakefield
Fiscal 2013 Summary**

	Appropriation	Expenditure	Balance	Transfer to Revenue	Encumbered
General Government	2,427,880.00	2,349,780.00	78,100.00	34,369.00	43,731.00
Protection of Persons & Property	8,437,954.00	8,384,195.00	53,759.00	14,602.00	39,157.00
Human Services	510,615.00	496,364.00	14,251.00	14,251.00	0.00
Public Works Dept.	4,760,159.00	4,661,453.00	98,706.00	63,035.00	35,671.00
Education	30,349,366.00	30,171,722.00	177,644.00	25,120.00	152,524.00
Unclassified	1,350,445.00	1,227,391.00	123,054.00	123,054.00	0.00
Benefits & Admin.	3,587,143.00	3,567,048.00	20,095.00	20,095.00	0.00
Group Insurance	10,536,851.00	9,633,721.00	903,130.00	903,130.00	0.00
TOTAL	61,960,413.00	60,491,674.00	1,468,739.00	1,197,656.00	271,083.00
Snow & Ice	500,000.00	799,297.00	-299,297.00	-299,297.00	0.00
Enterprise Funds				Balance	Encumbered
Water Enterprise Fund	3,908,512.00	3,617,177.00	291,335.00	231,335.00	60,000.00
Sewer Enterprise Fund	7,099,147.00	6,895,098.00	204,049.00	204,049.00	0.00
					<u>\$331,083.00</u>

Article Summary Fiscal 2013

Dept.	Meeting Ref.	Description	Appropriation Fiscal 2013	Expenditure Fiscal 2013	Balance Fiscal 2013
Selectmen					
	ATM#22 5/12	Main St. Trust	5,500.00	4,238.00	1,262.00
	ATM#25 5/13	Senior Tax Work Off	20,000.00	12,634.00	7,366.00
Assessors	ATM#23 5/12	Revaluation Services	29,500.00	8,825.00	20,675.00
Group Insurance	RTM#16 11/12	OPEB	800,000.00	800,000.00	0.00
DPW					
	ATM#19 5/12	Road Improvements	200,000.00	199,963.00	37.00
	ATM#17 5/12	Shade Tree Replacement			0.00
	ATM#14 5/12	Trash Disposal	1,500,480.00	1,336,248.00	164,232.00
	ATM#13 5/12	Eminent Domain Proceedings	1.00	0.00	1.00
	ATM#9 5/12	Street Acceptance	1.00	0.00	1.00
	RTM#14 11/12	Street Acceptance	1.00	0.00	1.00
	ATM#20 5/12	New Sidewalks	50,000.00	5,110.00	44,890.00
	ATM#15 5/12	Storm Water Program	100,000.00	0.00	100,000.00
	ATM#16 5/12	Drainage System	55,000.00	0.00	55,000.00
	ATM#18 5/12	Tree Spraying	20,000.00	19,454.00	546.00
	RTM#9 11/12	Americal Civic Center	150,000.00	1,639.00	148,361.00
	RTM#13 11/12	GMS Culvert	620,605.00	6,250.00	614,355.00
Total:			3,551,088.00	2,394,361.00	1,156,727.00

Town of Wakefield
Reserve Fund Transfer Analysis
Fiscal 2013

Available Fiscal 2013			\$250,000.00
Voted June 21, 2013			
Selectmen - Personal Services		15,000.00	
Tax Collector - Personal Services		7,850.00	
Town Clerk - Purchased Services	\$8,000.00		
Town Clerk - Supplies	<u>\$500.00</u>		
		8,500.00	
Election Expense - Personal Services	\$7,000.00		
Election Expense - Purchase of Services	<u>\$3,000.00</u>		
		10,000.00	
Election & Registration - Personal Services		8,400.00	
Fire Dept. - Personal Services	\$68,000.00		
Fire Dept. - Purchase of Services/Supplies	<u>\$6,000.00</u>		
		74,000.00	
Veterans - Personal Services	\$4,400.00		
Veterans Benefits	<u>\$68,000.00</u>		
		72,400.00	
Total Voted			<u>196,150.00</u>
Balance			<u><u>53,850.00</u></u>

TOWN OF WAKEFIELD STATEMENT OF INDEBTEDNESS FOR THE PERIOD ENDING JUNE 30, 2013

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2012	+ Issued	- Retired	= Outstanding June 30, 2013	Interest Paid in FY13
Building	6,478,000	-	878,000	5,600,000	178,111
School Buildings	242,000	353,000	34,000	561,000	6,075
Sewer	1,097,150	-	176,864	920,286	16,740
Other Inside	625,000	5,000,000	65,000	5,560,000	17,675
SUB-TOTAL Inside	8,442,150	5,353,000	1,153,864	12,641,286	218,601
Long Term Debt Outside the Debt Limit*					
School Buildings	12,644,000	15,000,000	1,396,000	26,248,000	322,542
Water	2,553,498	1,830,000	223,498	4,160,000	77,050
Other Outside	118,502	-	8,077	110,425	-
SUB-TOTAL Outside	15,316,000	16,830,000	1,627,575	30,518,425	399,592
GRAND TOTAL	23,758,150	22,183,000	2,781,439	43,159,711	618,193

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LIBRARY FORM OF BEQUEST

I hereby give and bequeath to
the Trustees of the Lucius Beebe
Memorial Library,
Wakefield, Mass.,
the sum of Dollars
to have and to hold, to be used for the
unrestricted purposes of the said library.

Form of Bequest

*I hereby give and bequeath
to the Friends of the Council on Aging,
Wakefield, Mass.,
the sum of Dollars
to have and to hold, to be used for the
unrestricted purposes of the said
Council.*

Emergency Numbers

POLICE or Ambulance

FIRE Rescue or Inhalator

{9-1-1}

Your Town Government

Assessors	781-246-6380
Board of Health	781-246-6375
Collector of Taxes	781-246-6386
Veterans' Services	781-246-6377
Board of Selectmen	781-246-6390
Town Clerk	781-246-6383
Town Accountant	781-246-6395
Town Counsel, 545 Salem St.	781-246-6343
Town Treasurer, 5 Common St.	781-246-6340
Building Inspector — wire, plumbing	781-246-6388
Emergency Management	781-246-6430
Fire Department, 1 Union St. (non-emergency)	781-246-6432
Memorial Library, Main St.	781-246-6334
Municipal Light Department, 9 Albion St.	781-246-6363
Police Department, 1 Union St. (non-emergency)	781-246-6321
Public Works Department	781-246-6300
Emergency Water and Sewer	781-246-6318
Retirement Board	781-246-6396
School Department	781-246-6400
Employee Benefits	781-246-6396
Data Processing Department	781-246-6498
Animal Inspector	781-231-0474
Council on Aging, 30 Converse St.	781-245-3312
Wakefield Housing Authority, 26 Crescent St.	781-245-7328
Employee Benefits	781-246-631
Parking Clerk	781-246-631